# *Headquarters U.S. Air Force*

***Integrity - Service - Excellence***

# Wide Area Workflow (WAWF)

U.S. AIR FORCE

**SAF/FMPT**

**https://affsmo.wpafb.af.mil**

# WAWF-RA

## Electronic Invoicing and Receipt System

- Pay Vendors on time
- Eliminate lost documents
- Reduce Interest Penalties
- Increase earned

# Wide Area Workflow (WAWF) Overview

**Introduction**
- WAWF-RA Objectives
- WAWF-RA Benefits

**Technical Infrastructure**
- Hardware and Software Requirements
- WAWF Document Flow
- WAWF 3.0

**Vendor**
- Logon
- Create a Document
- View a Document
- Reject

**Government**
- Acceptor
- Payment Official

**Summary**

# WAWF-RA Objectives

- **WAWF is a Paperless Application designed to eliminate paper from the DoD contracting lifecycle**
- **Web-based Invoicing and Receiving Report System for Contract-based payments**
  - **Miscellaneous payments such as AF Form 616s, MORDs, SF1164s, DD1556s not yet included in WAWF module**
- **Creates an Electronic Commerce environment using existing tools**

# WAWF-RA Benefits

**Vendor**

- **Reduction of lost or misplaced documents**
- **Faster payments when discounts are offered and taken**
- **Downloadable software from the web at no cost**
- **Online access for payment status and history**
- **Ability to correct rejected documents online and resubmit**

# WAWF-RA Benefits Cont.

**DoD**

- Reduced Interest penalties
- Increased Discounts taken for timely payments
- Supports DoD's efforts to reduce unmatched disbursements
- Global accessibility of documents
- Reduced need for re-keying
- Improved data accuracy
- Real-time processing
- Audit capability
- User-friendly application

# Hardware and Software Requirements

**Hardware:**

- **Pentium® or Pentium Pro processor-based computer (min i486™)**
- **SVGA Color Monitor**
- **64 MB RAM (minimum)**
- **Internet Access**

**Software:**

- **Windows 98, Windows NT 4.0 SP6, Windows 2000, or Windows XP**
- **Netscape Navigator (128 bit)  4.75 - 4.79**
- **Internet Explorer (128 bit)  Version 5.5 SP2 or later**
- **Microsoft CryptoAPI Dynamic Link Library Version 1.0.0.2**
- **Adobe Acrobat Reader 4.0 or later**

# WAWF Releases

**Version 3.0 – Released July 03**

- **Will allow vendor to generate <u>all types of invoices,</u> except:**
  - **Construction Payments**

**Version 3.1 – TBD**

- **Will allow WAWF to interface with the DFAS vendor payment system (IAPS)**
- **Eliminates duplicate data entry**
- **Reduces the DFAS data entry fee from $17 to $5**
  - **Approximate Air Force savings of $12 million yearly**

# WAWF User Roles

## Group Administrator Manager (GAM)

- Trains Government Users
- System Administration
  - Initial Setup
  - User Activation
  - Password Reset

## Vendors

- Submit Invoices and/or Receiving Reports
- Check Status of Documents in History Folder
- Correct & Resubmit Rejected Documents

## Payment Officials (DFAS)

- Review Contract, Invoice and Receiving Report, then approve for payment or reject
- Enter Data into Payment System (IAPS & MOCAS)

# WAWF User Roles Cont.

**Government Inspectors**

- Create Receiving Report if Applicable
- Add Quantity Received and Check Inspection Block

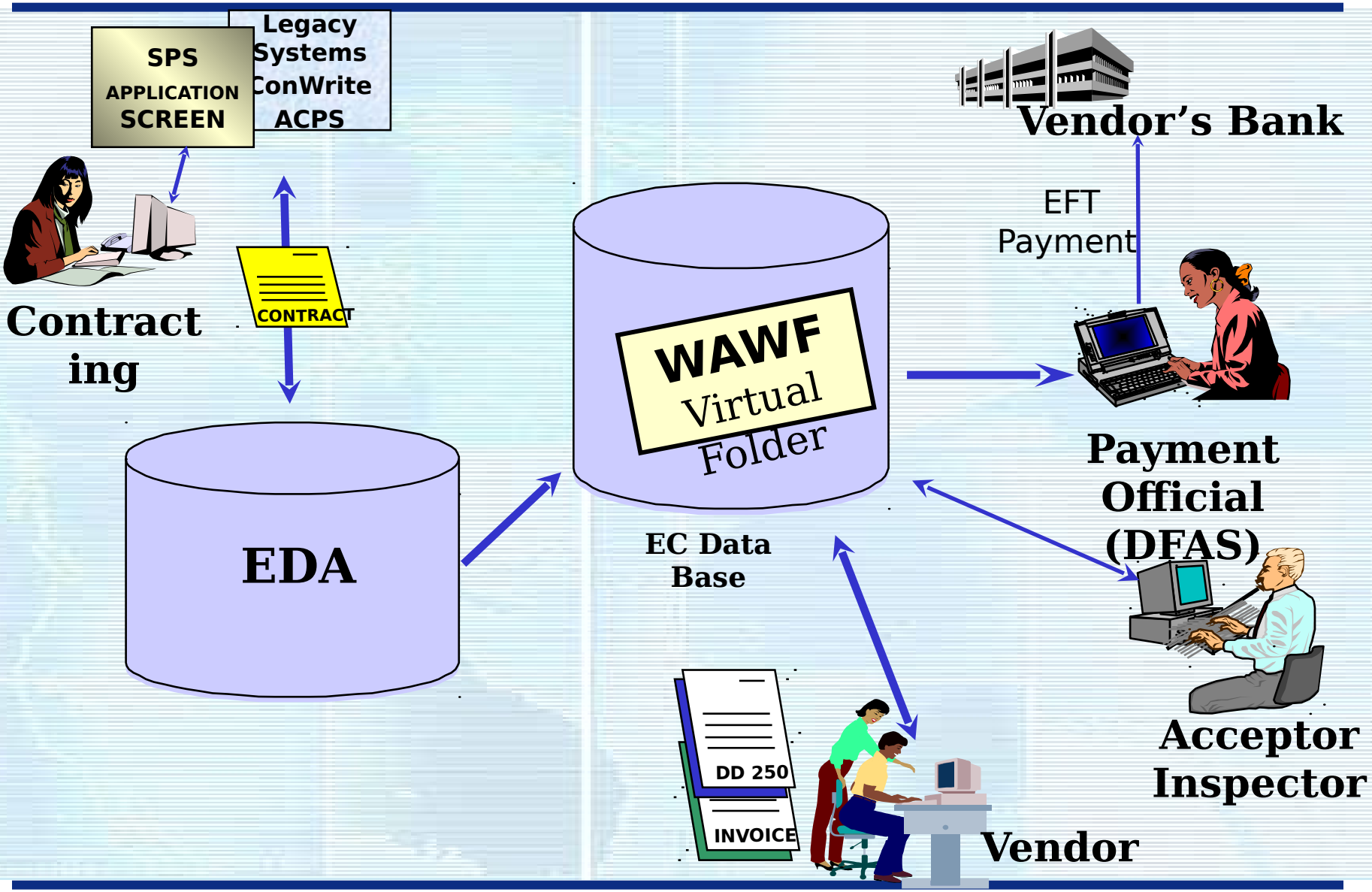
**Government Acceptors**

- Create Receiving Report if Applicable
- Add Quantity Received and Check Inspection Block
- Can Perform Inspection/Acceptance in One Step
- Digitally Sign Receiving Report for Acceptance

**View Only**

- Supervisors
- Contracting Officers Monitor Process
- Auditors

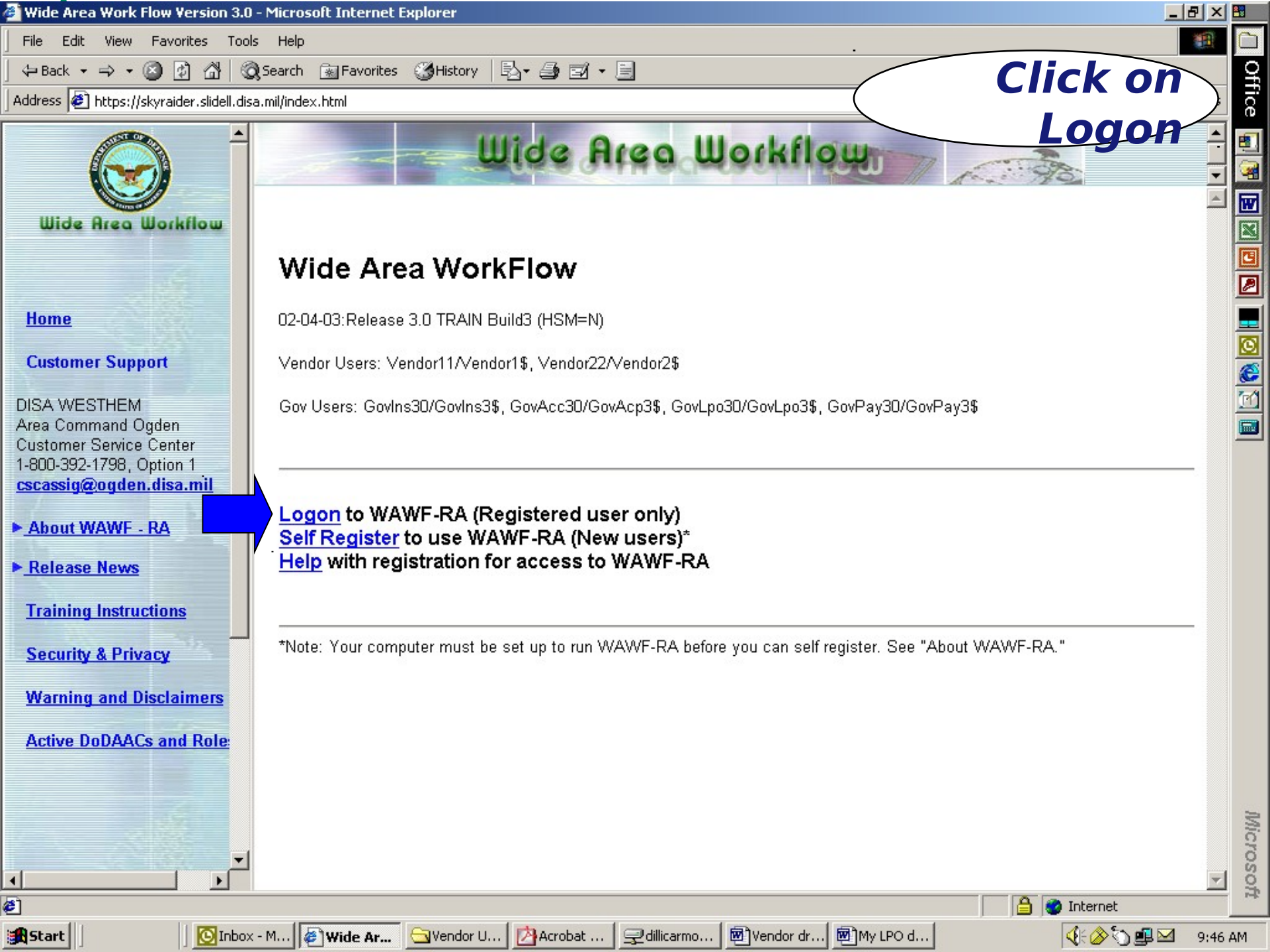
# Functional Overview: WAWF - RA Process

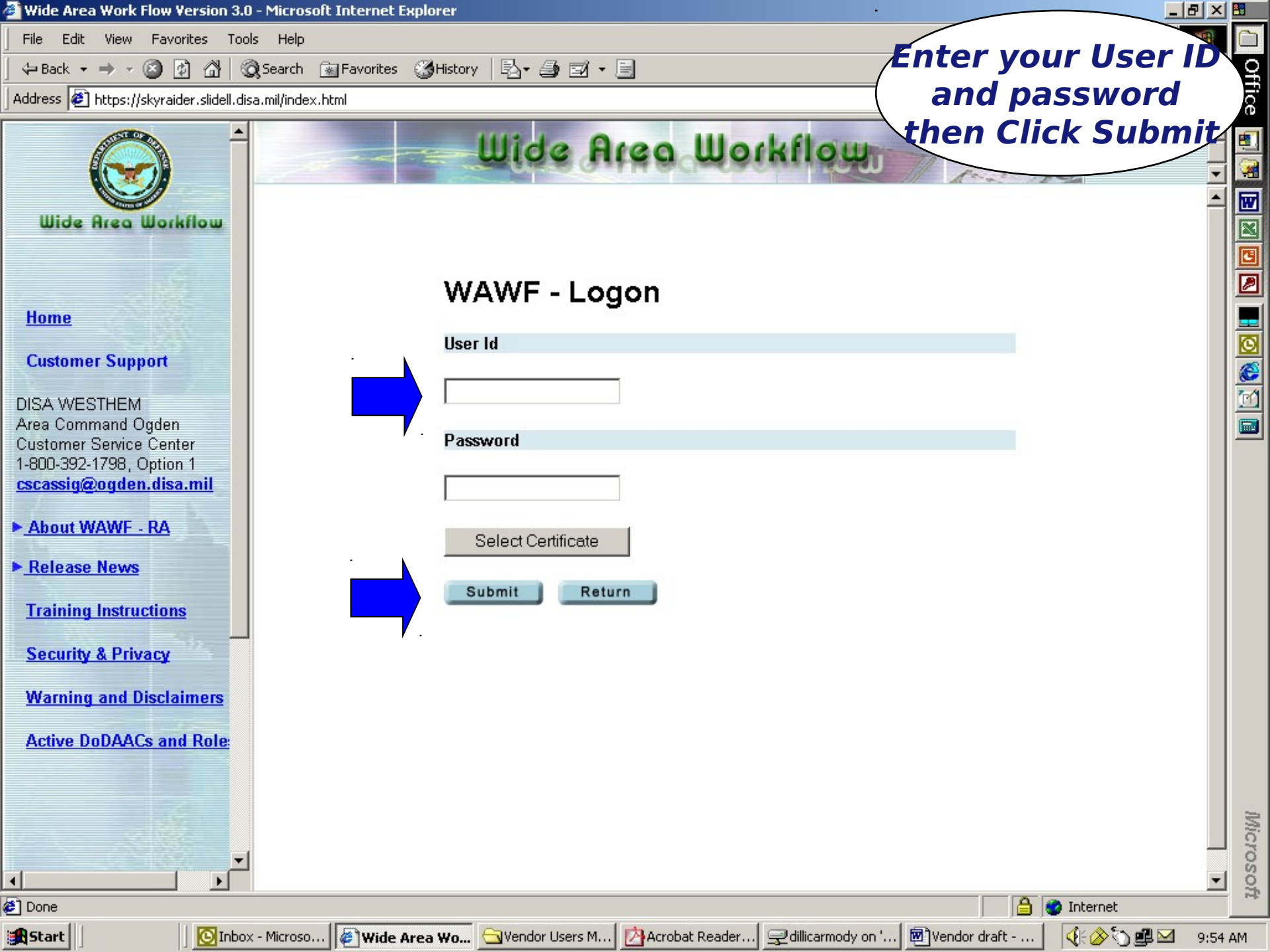


# VENDOR ROLE

# Vendor

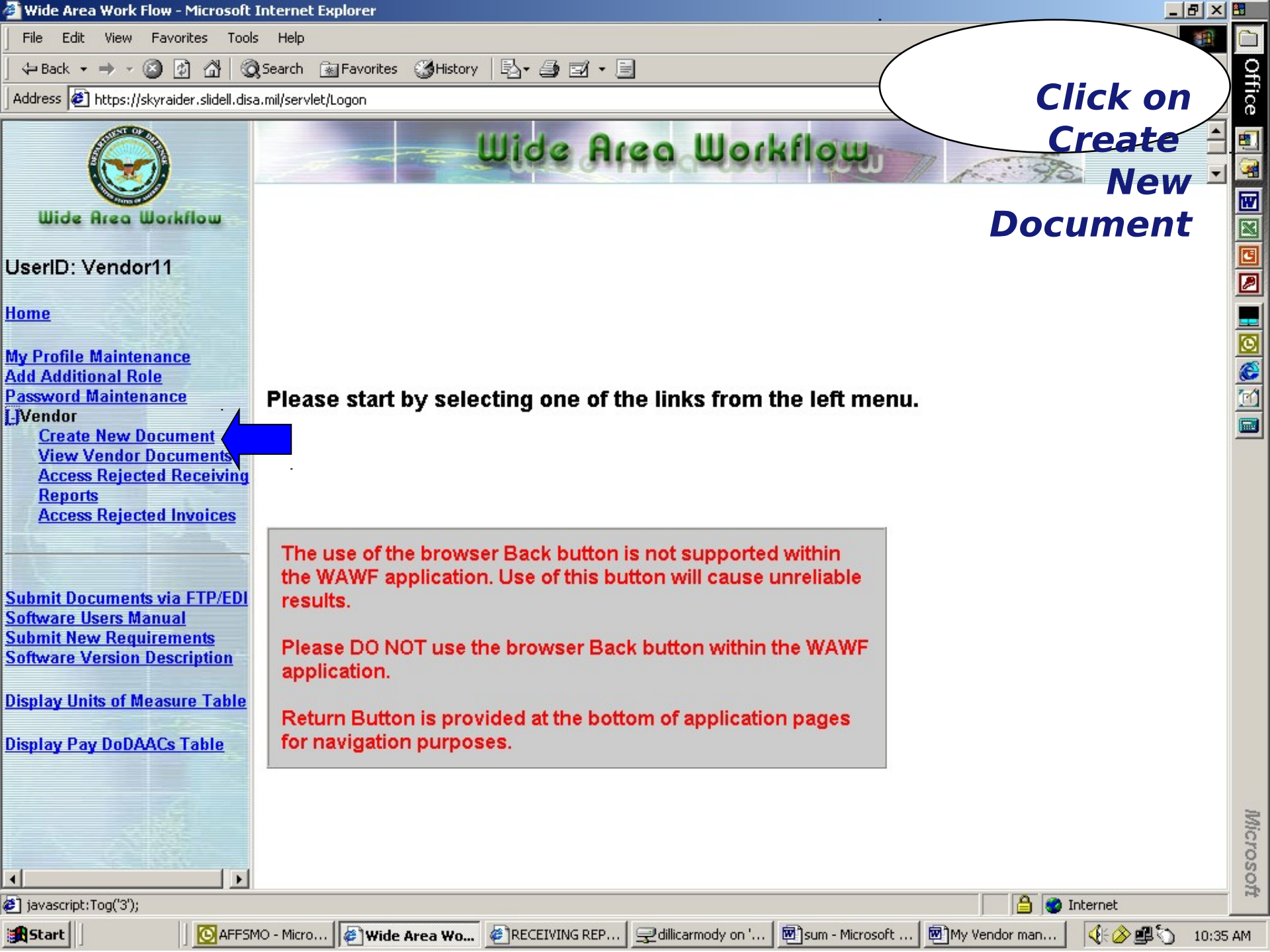
- Logon
- Create a Document
  - Invoice 2 in 1
  - Invoice Combo
- View Documents
- Rejects
  - Resubmit
  - Void


Wide Area Work Flow Version 3.0 - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/index.html
Click on Logon
Wide Area Workflow
Wide Area Workflow
Home
Customer Support
DISA WESTHEM
Area Command Ogden
Customer Service Center
1-800-392-1798, Option 1
cscassig@ogden.disa.mil
About WAWF - RA
Release News
Training Instructions
Security & Privacy
Warning and Disclaimers
Active DoDAACs and Role
Wide Area WorkFlow
02-04-03:Release 3.0 TRAIN Build3 (HSM=N)
Vendor Users: Vendor11/Vendor1$, Vendor22/Vendor2$
Gov Users: GovIns30/GovIns3$, GovAcc30/GovAcp3$, GovLpo30/GovLpo3$, GovPay30/GovPay3$
Logon to WAWF-RA (Registered user only)
Self Register to use WAWF-RA (New users)*
Help with registration for access to WAWF-RA
*Note: Your computer must be set up to run WAWF-RA before you can self register. See "About WAWF-RA."
Internet
Start
Inbox - M...
Wide Ar...
Vendor U...
Acrobat ...
dillicarmo...
Vendor dr...
My LPO d...
9:46 AM


Wide Area Work Flow Version 3.0 - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/index.html
Enter your User ID and password then Click Submit
Wide Area Workflow
Wide Area Workflow
Home
Customer Support
DISA WESTHEM
Area Command Ogden
Customer Service Center
1-800-392-1798, Option 1
cscassig@ogden.disa.mil
About WAWF - RA
Release News
Training Instructions
Security & Privacy
Warning and Disclaimers
Active DoDAACs and Role
WAWF - Logon
User Id
Password
Select Certificate
Submit
Return
Done
Internet
Start
Inbox - Microso...
Wide Area Wo...
Vendor Users M...
Acrobat Reader...
dillicarmody on '...
Vendor draft - ...
9:54 AM

# Vendor

- Logon
- Create a Document
  - Invoice 2 in 1
  - Invoice Combo
- View Documents
- Rejects
  - Resubmit
  - Void


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Wide Area Workflow
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Please start by selecting one of the links from the left menu.
The use of the browser Back button is not supported within the WAWF application. Use of this button will cause unreliable results.
Please DO NOT use the browser Back button within the WAWF application.
Return Button is provided at the bottom of application pages for navigation purposes.
Click on Create New Document
javascript:Tog('3');
Internet
Start
AFFSMO - Micro...
Wide Area Wo...
RECEIVING REP...
dillicarmody on '...
sum - Microsoft ...
My Vendor man...
10:35 AM

Wide Area Work Flow - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites History

Address https://skyraider.slidell.disa.mil/servlet/Logon

**Enter Contract # and Cage Code Click Continue**

Wide Area Workflow

Wide Area Workflow

UserID: Vendor11

Home

My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
- Create New Document
- View Vendor Documents
- Access Rejected Receiving Reports
- Access Rejected Invoices

Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description

Display Units of Measure Table

Display Pay DoDAACs Table

# Create New Document

* = Required Fields

| Contract Number * | Delivery Order | Cage Code/Ext. * |
|---|---|---|
| DAAB0797DB608 | 0014 | 1M3W0 |

Continue Reset

Internet

Start | AFFSMO - Micro... | Wide Area Wo... | dillicarmody on '... | sum - Microsoft ... | My Vendor man... | 10:42 AM

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon

**Enter Pay DoDAAC**
**Click Continue**



Wide Area Workflow

UserID: Vendor11

Home

My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices

Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description

Display Units of Measure Table

Display Pay DoDAACs Table

# Create New Document

* = Required Fields

| Contract Number | Delivery Order | Cage Code / Ext. | Pay DoDAAC * |
|---|---|---|---|
| DAAB0797DB608 | 0014 | 1M3W0 | N68688 |

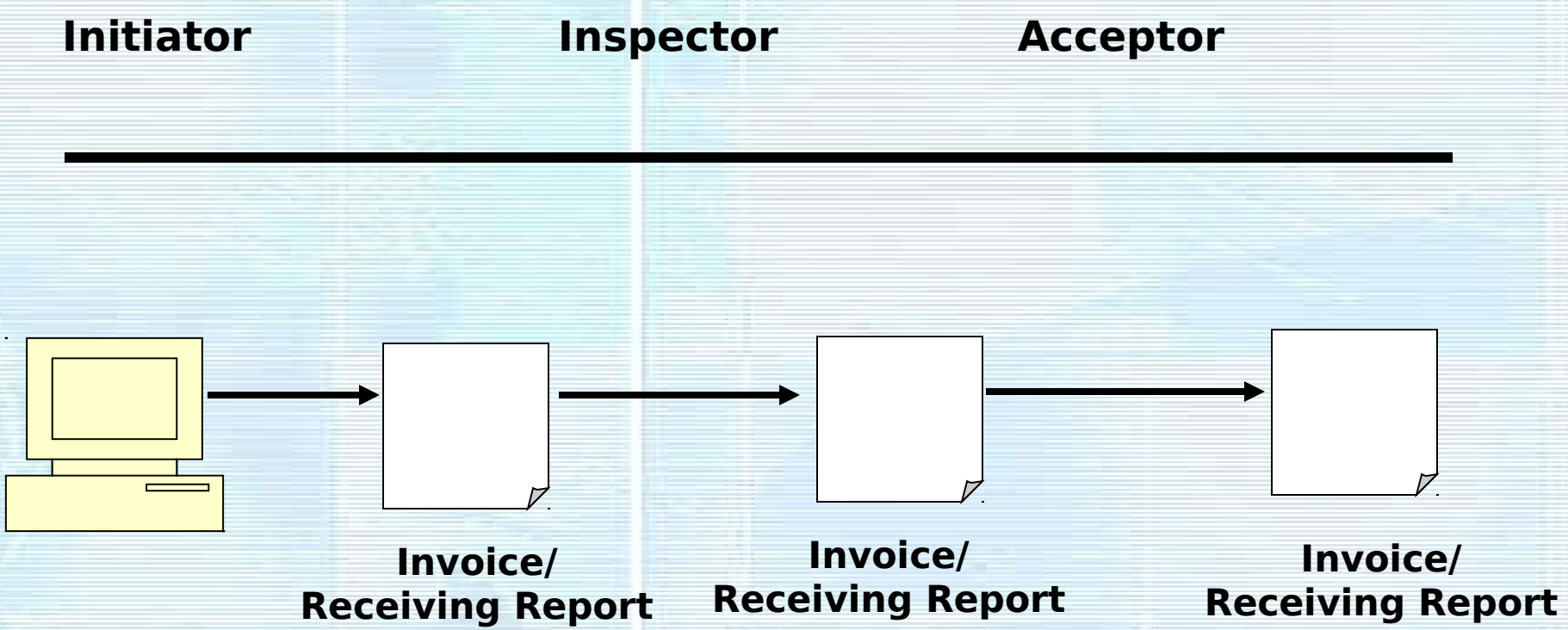
Continue Return Reset

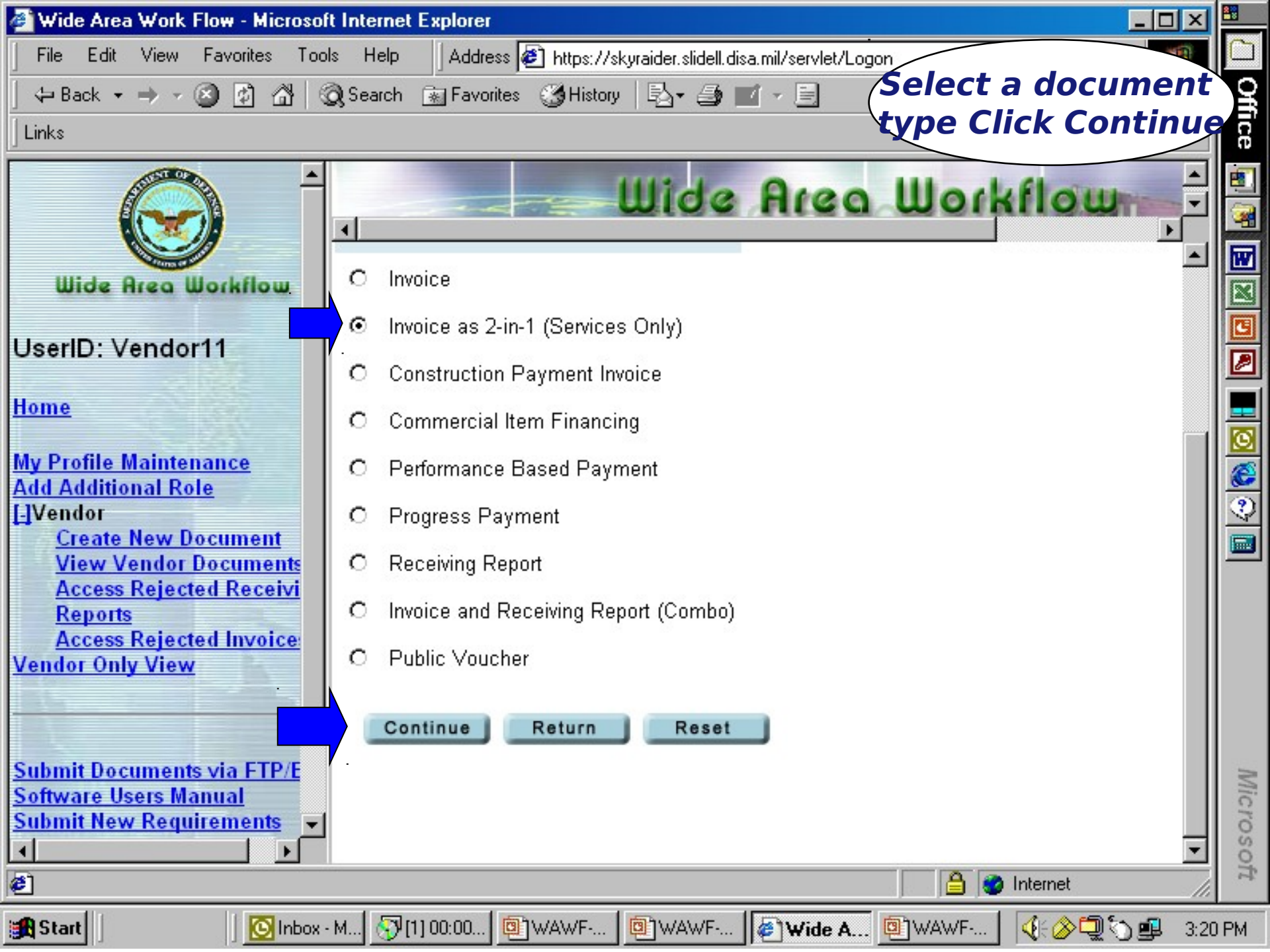
javascript:callSubmit('Return');
Internet
Start AFFSMO - Micro... Wide Area Wo... dillicarmody on '... sum - Microsoft ... My Vendor man... 10:45 AM
Office
Microsoft

# Vendor

- Self-Registration
- Logon
- Create a Document
  - Invoice 2 in 1
  - Invoice Combo
- View Documents
- Rejects
  - Resubmit
  - Void

# Document Flow 2-in1




Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Address https://skyraider.slidell.disa.mil/servlet/Logon
Back Search Favorites History
Links
Select a document type Click Continue
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receivi
Reports
Access Rejected Invoice
Vendor Only View
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Wide Area Workflow
Invoice
Invoice as 2-in-1 (Services Only)
Construction Payment Invoice
Commercial Item Financing
Performance Based Payment
Progress Payment
Receiving Report
Invoice and Receiving Report (Combo)
Public Voucher
Continue
Return
Reset
Internet
Start
Inbox - M...
[1] 00:00...
WAWF-...
WAWF-...
Wide A...
WAWF-...
3:20 PM

# Scenario cont.
# Standard Form 1449 – Contract

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS**
***OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30***

| 1. REQUISITION NUMBER | PAGE 1 OF |
|---|---|
| F7LGTMXXXXXXXX | |

| 2. CONTRACT NO. | 3. AWARD/EFFECTIVE DATE | 4. ORDER NUMBER | 5 | 6. SOLICITATION ISSUE DATE |
|---|---|---|---|---|
| DAAB0797DB608 | | | | |

| 7. FOR SOLICITATION INFORMATION CALL: | a. NAME | b. TELEPHONE NUMBER (No collect calls) | 8. OFFER DUE DATE/ LOCAL TIME |
|---|---|---|---|
| | | | |

**9. ISSUED BY** CODE S0512A

DCMA
VAN NUYS CA 9123-1234

**10. THIS ACQUISITON IS**
- ☐ UNRESTRICTED
- ☐ SET ASIDE: % FOR
  - ☐ SMALL BUSINESS
  - ☐ HUBZONE SMALL BUSINESS
- ☐ 8(A)

NAICS:
SIZE STANDARD:

**11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED**
- ☐ SEE SCHEDULE

**12. DISCOUNT TERMS**

- ☐ 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)

**13b. RATING**

**14. METHOD OF SOLICITATION**
- ☐ RFQ ☐ IFB ☐ RFP

**15. DELIVER TO** CODE HC1001

DISA
ARLINGTON VA 22204-2134

**16. ADMINISTERED BY** CODE

SEE BLOCK 9

**17a. CONTRACTOR/ OFFEROR** CODE 1M3W0 FACILITY CODE

CACI
CHANTILLI VA 22204-1234

TELEPHONE NO.

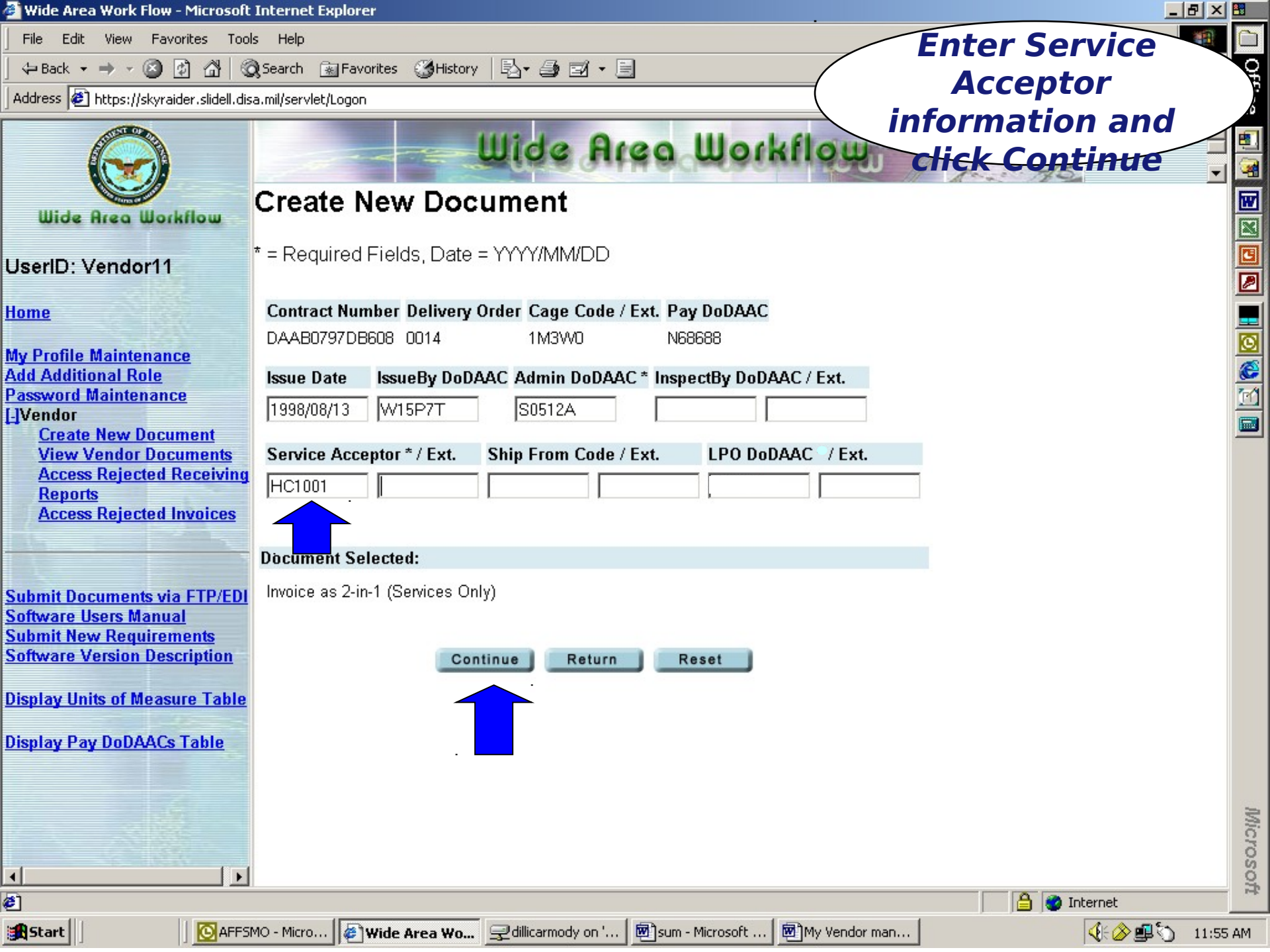
- ☐ 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

**18a. PAYMENT WILL BE MADE BY** CODE N68688

DFAS
SAN DIEGO CA 9123-1848

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED
- ☐ SEE ADDENDUM

| 19. ITEM NO. | 20. SCHEDULE OF SUPPLIES/SERVICES | 21. QUANTITY | 22. UNIT | 23. UNIT PRICE | 24. AMOUNT |
|---|---|---|---|---|---|
| | | | | | 0.00 |


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter Service Acceptor information and click Continue
Wide Area Workflow
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Create New Document
* = Required Fields, Date = YYYY/MM/DD
Contract Number
Delivery Order
Cage Code / Ext.
Pay DoDAAC
DAAB0797DB608
0014
1M3W0
N68688
Issue Date
IssueBy DoDAAC
Admin DoDAAC *
InspectBy DoDAAC / Ext.
1998/08/13
W15P7T
S0512A
Service Acceptor * / Ext.
Ship From Code / Ext.
LPO DoDAAC / Ext.
HC1001
Document Selected:
Invoice as 2-in-1 (Services Only)
Continue
Return
Reset
Internet
Start
AFFSMO - Micro...
Wide Area Wo...
dillicarmody on '...
sum - Microsoft ...
My Vendor man...
11:55 AM

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon

**Enter Invoice # and Date**
**Click on Addresses tab**

Wide Area Workflow

Wide Area Workflow

Header | Addresses | Discounts | Comments | Line Item | Misc. Amounts

UserID: Vendor11

Home

My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices

Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description

Display Units of Measure Table

Display Pay DoDAACs Table

# Data Capture - Invoice 2-in-1 (Services Only)

* = Required Fields, Date = YYYY/MM/DD

| Contract Number | Delivery Order | Issue Date |
|---|---|---|
| DAAB0797DB608 | 0014 | 1998/08/13 |

| Shipment No. | Shipment Date | Final Shipment? | Invoice No. * | Invoice Date * | Final Invoice? |
|---|---|---|---|---|---|
| AAA1245 | 2003/01/01 | N | 13 | 2003/01/01 | N |

Document Total
$0.00

Create Document | Return

Internet
Start | AFFSMO - Micro... | Wide Area Wo... | dillicarmody on '... | sum - Microsoft ... | My Vendor man... | 11:59 AM

Wide Area Work Flow - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites History

Address https://skyraider.slidell.disa.mil/servlet/Logon

**Click on the address tab to view/update address**

Wide Area Workflow

UserID: Vendor11

Home

My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices

Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description

Display Units of Measure Table

Display Pay DoDAACs Table

Wide Area Workflow

Header | Addresses | Discounts | Comments | Line Item | Misc. Amounts

# Update Addresses

**Prime Contractor / Ext.: 1M3W0**

* Activity Name 1: CACI, INC.-FEDERAL

Activity Name 2:

Activity Name 3:

Address 1: 14151 PARK MEADOW DRIVE

Address 2:

Address 3:

Address 4:

City: CHANTILLY State: VA Zip Code:

Country: USA Military Designator: Military Location Description:

**Administered By DoDAAC: S0512A**

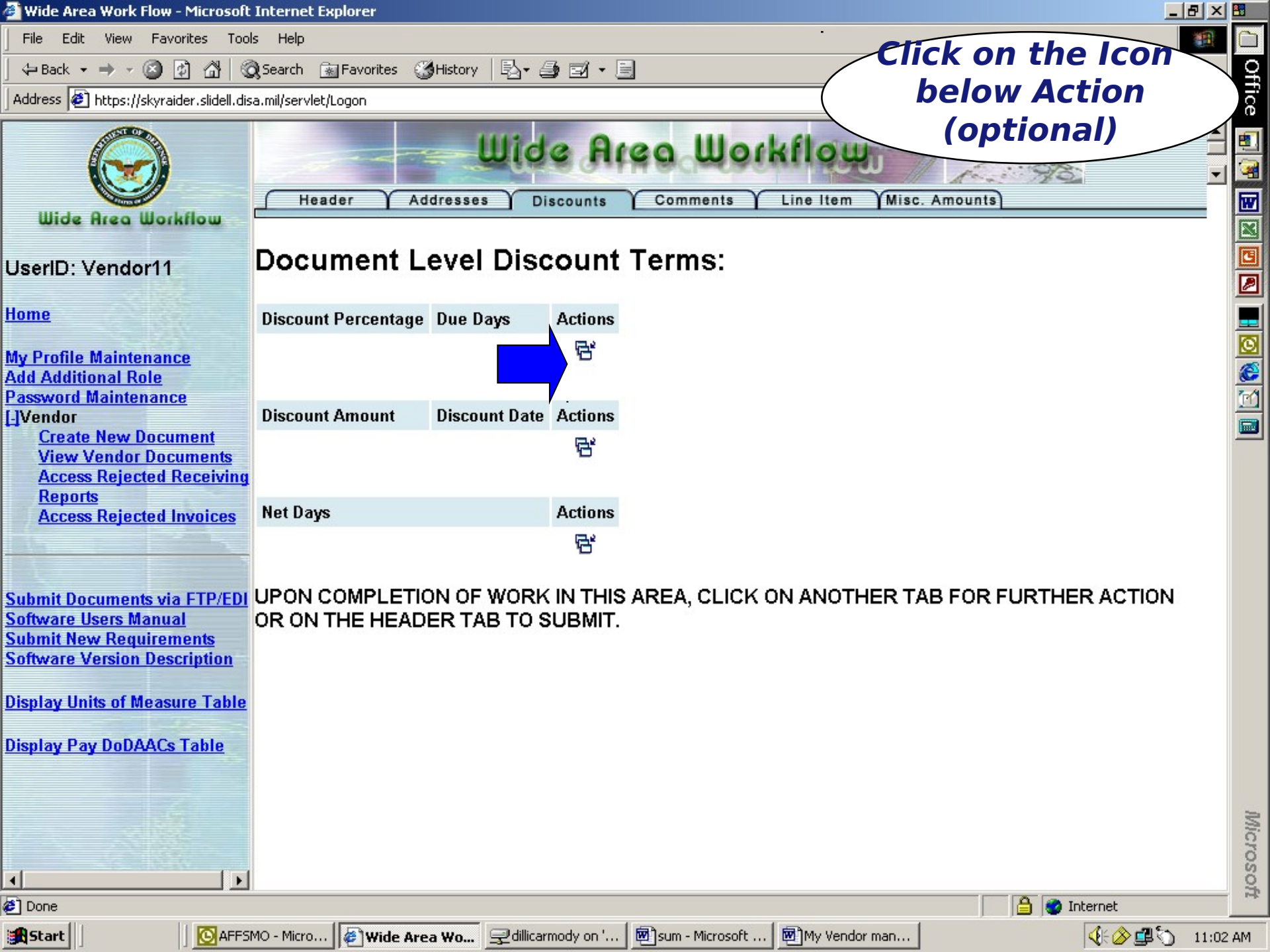
* Activity Name 1: DCMA VAN NUYS

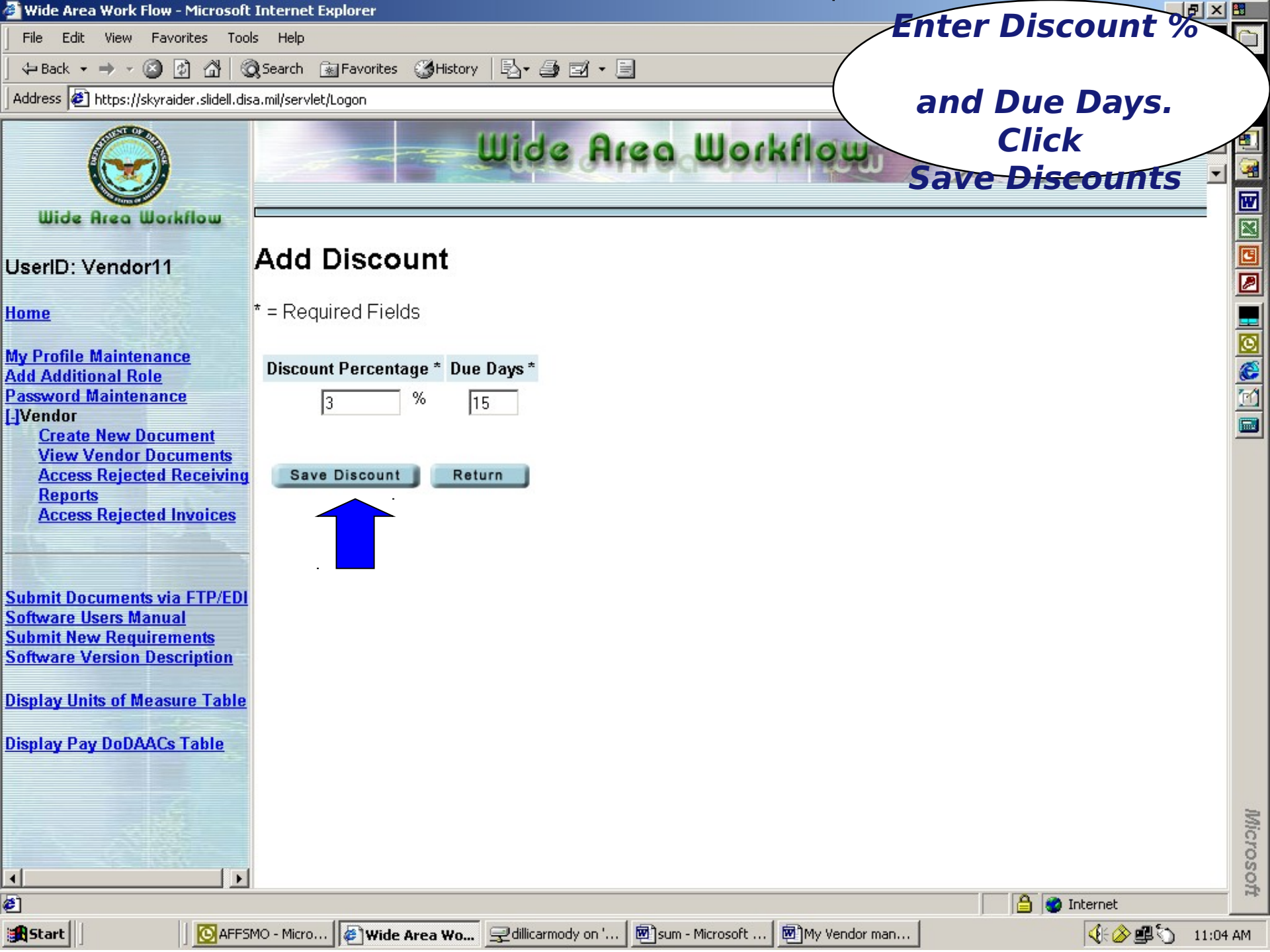
Activity Name 2:

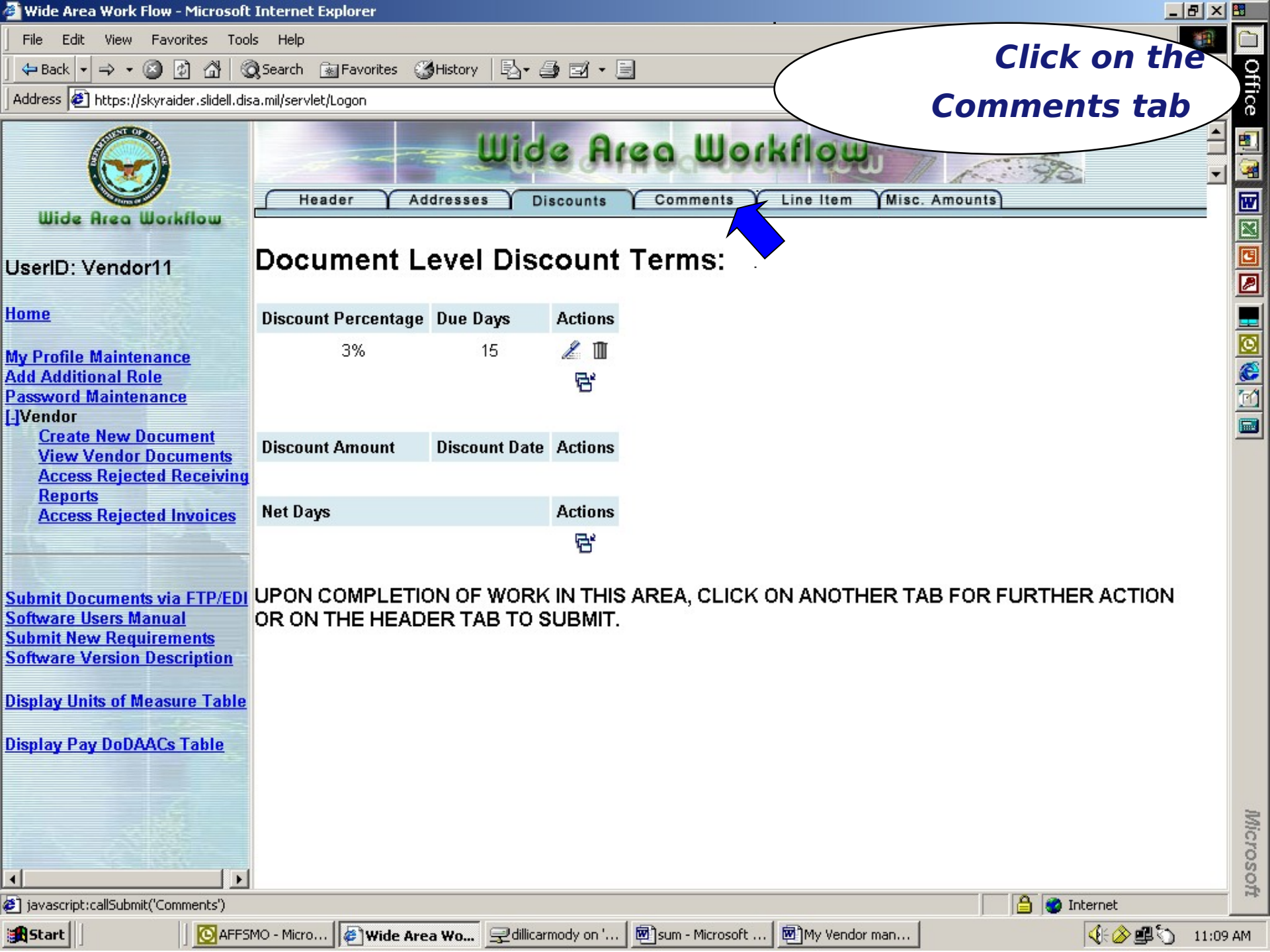
Activity Name 3:

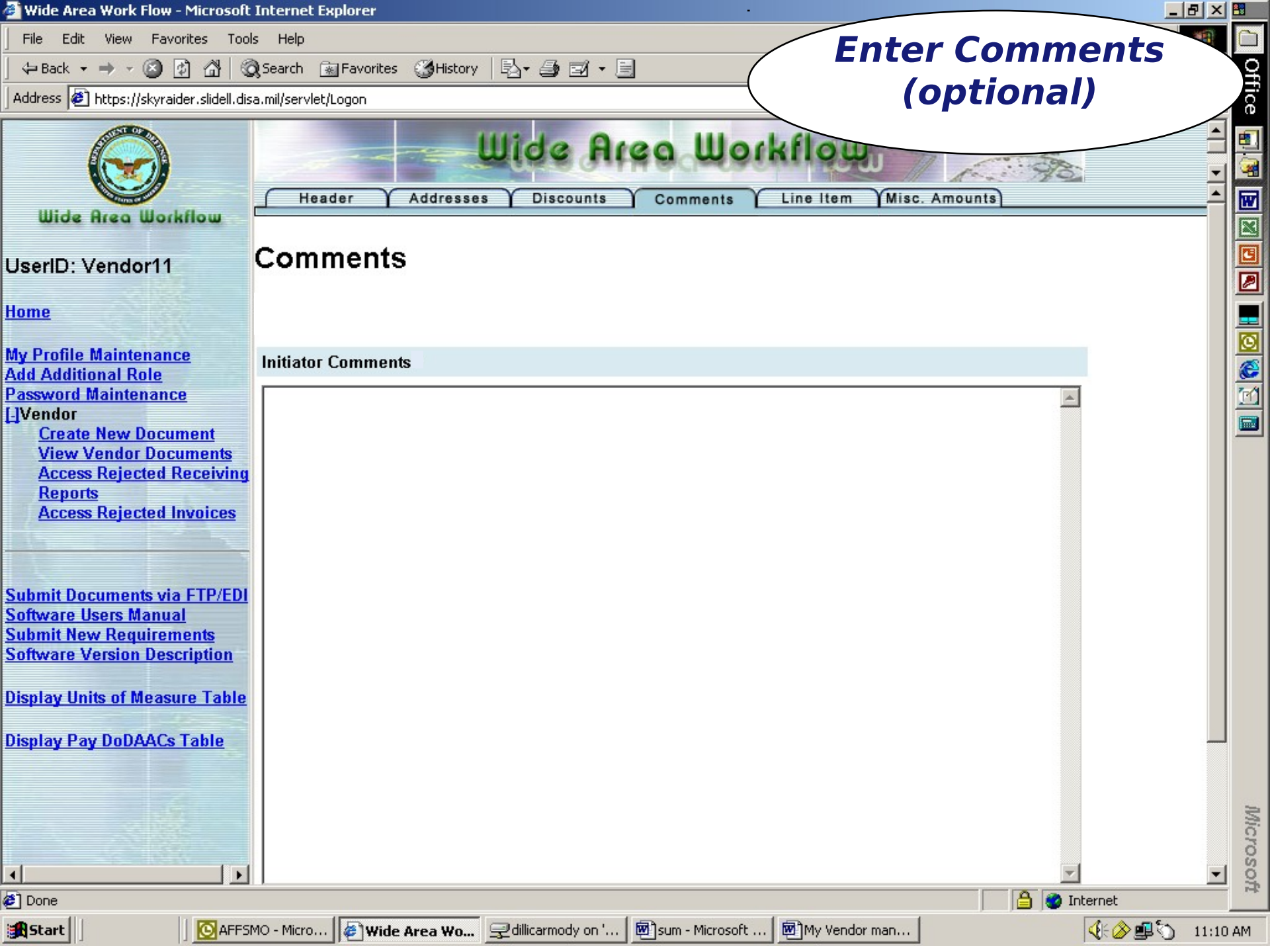
Done Internet

Start AFFSMO - Micro... Wide Area Wo... dillicarmody on '... sum - Microsoft ... My Vendor man... 12:02 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Click on the Icon below Action (optional)
Wide Area Workflow
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Header
Addresses
Discounts
Comments
Line Item
Misc. Amounts
Document Level Discount Terms:
Discount Percentage
Due Days
Actions
Discount Amount
Discount Date
Actions
Net Days
Actions
UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION OR ON THE HEADER TAB TO SUBMIT.
Done
Internet
Start
AFFSMO - Micro...
Wide Area Wo...
dillicarmody on '...
sum - Microsoft ...
My Vendor man...
11:02 AM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter Discount %
and Due Days.
Click
Save Discounts
Wide Area Workflow
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving
Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Add Discount
* = Required Fields
Discount Percentage *
Due Days *
3
%
15
Save Discount
Return
Internet
Start
AFFSMO - Micro...
Wide Area Wo...
dillicarmody on '...
sum - Microsoft ...
My Vendor man...
11:04 AM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Click on the Comments tab
Wide Area Workflow
Wide Area Workflow
Header Addresses Discounts Comments Line Item Misc. Amounts
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Document Level Discount Terms:
Discount Percentage
Due Days
Actions
3%
15
Discount Amount
Discount Date
Actions
Net Days
Actions
UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION OR ON THE HEADER TAB TO SUBMIT.
javascript:callSubmit('Comments')
Internet
Start
AFFSMO - Micro...
Wide Area Wo...
dillicarmody on '...
sum - Microsoft ...
My Vendor man...
11:09 AM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter Comments (optional)
Wide Area Workflow
Wide Area Workflow
Header Addresses Discounts Comments Line Item Misc. Amounts
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Comments
Initiator Comments
Done
Internet
Start
AFFSMO - Micro...
Wide Area Wo...
dillicarmody on '...
sum - Microsoft ...
My Vendor man...
11:10 AM

Wide Area Work Flow - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites History

Address https://skyraider.slidell.disa.mil/servlet/Logon

**Click on the icon below Action**

Wide Area Workflow

Wide Area Workflow

UserID: Vendor11

Home

My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices

Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description

Display Units of Measure Table

Display Pay DoDAACs Table

Header | Addresses | Discounts | Comments | Line Item | Misc. Amounts

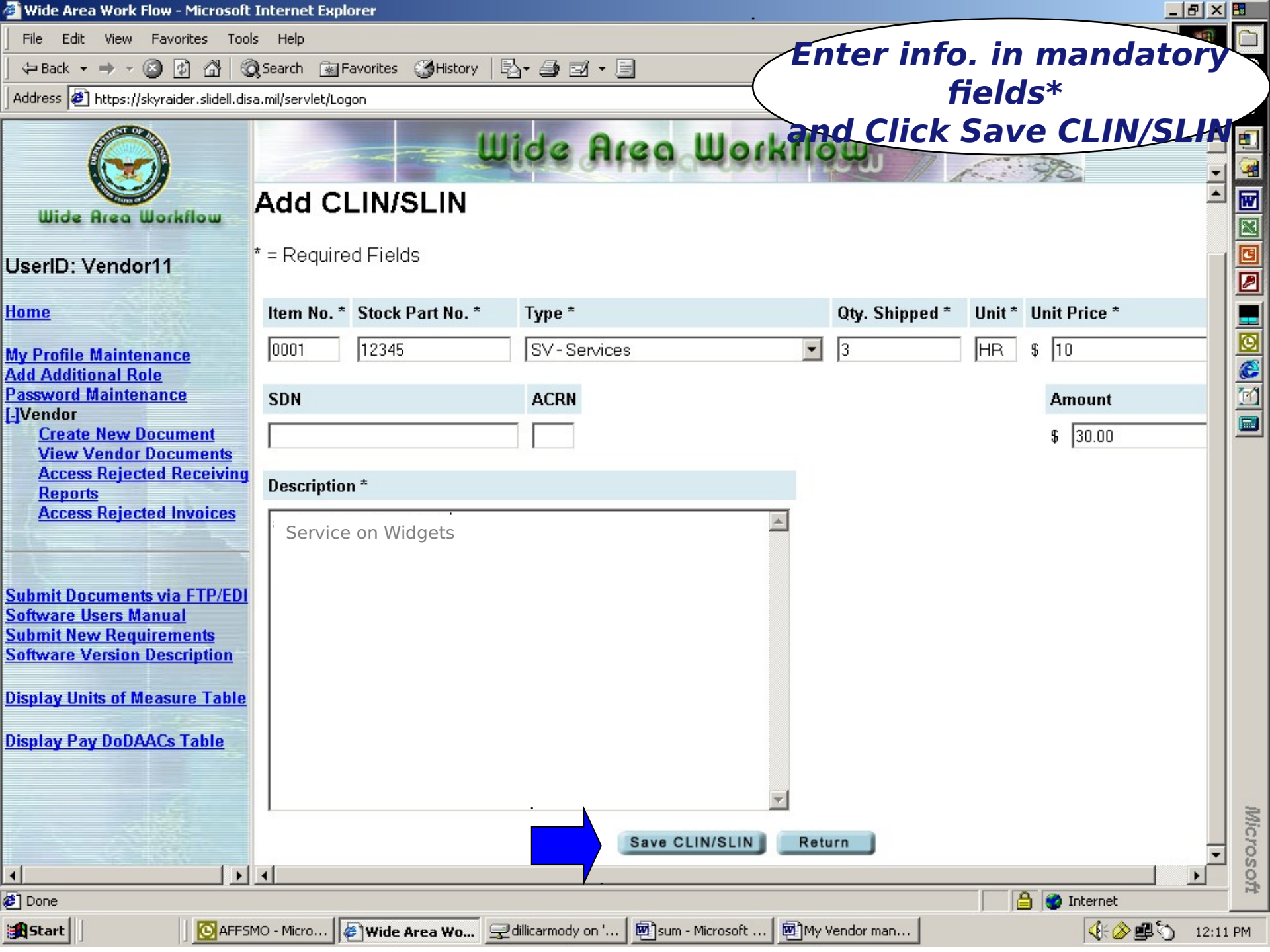
## Line Item Details:

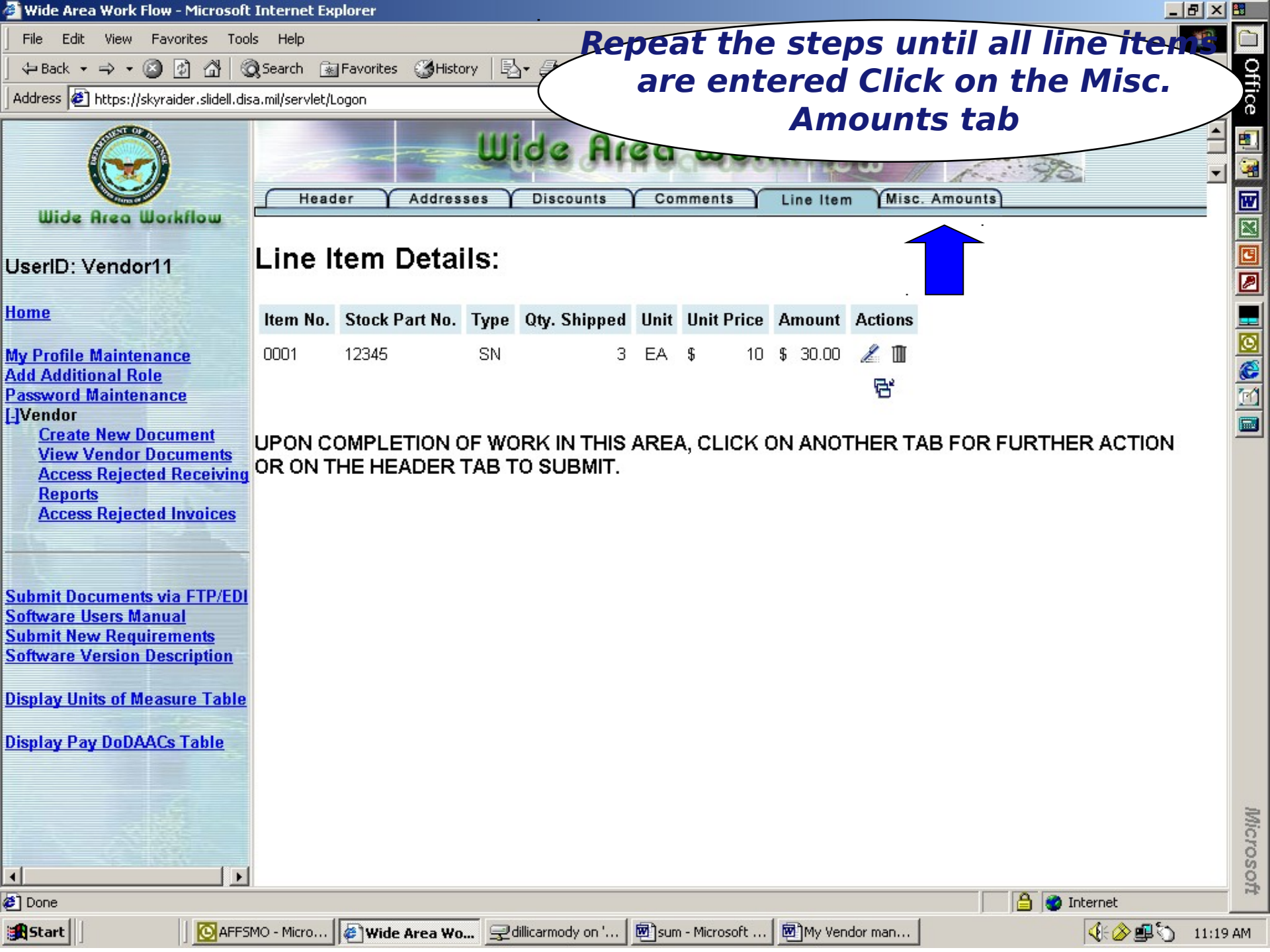
| Item No. | Stock Part No. | Type | Qty. Shipped | Unit | Unit Price | Amount | Actions |
|---|---|---|---|---|---|---|---|

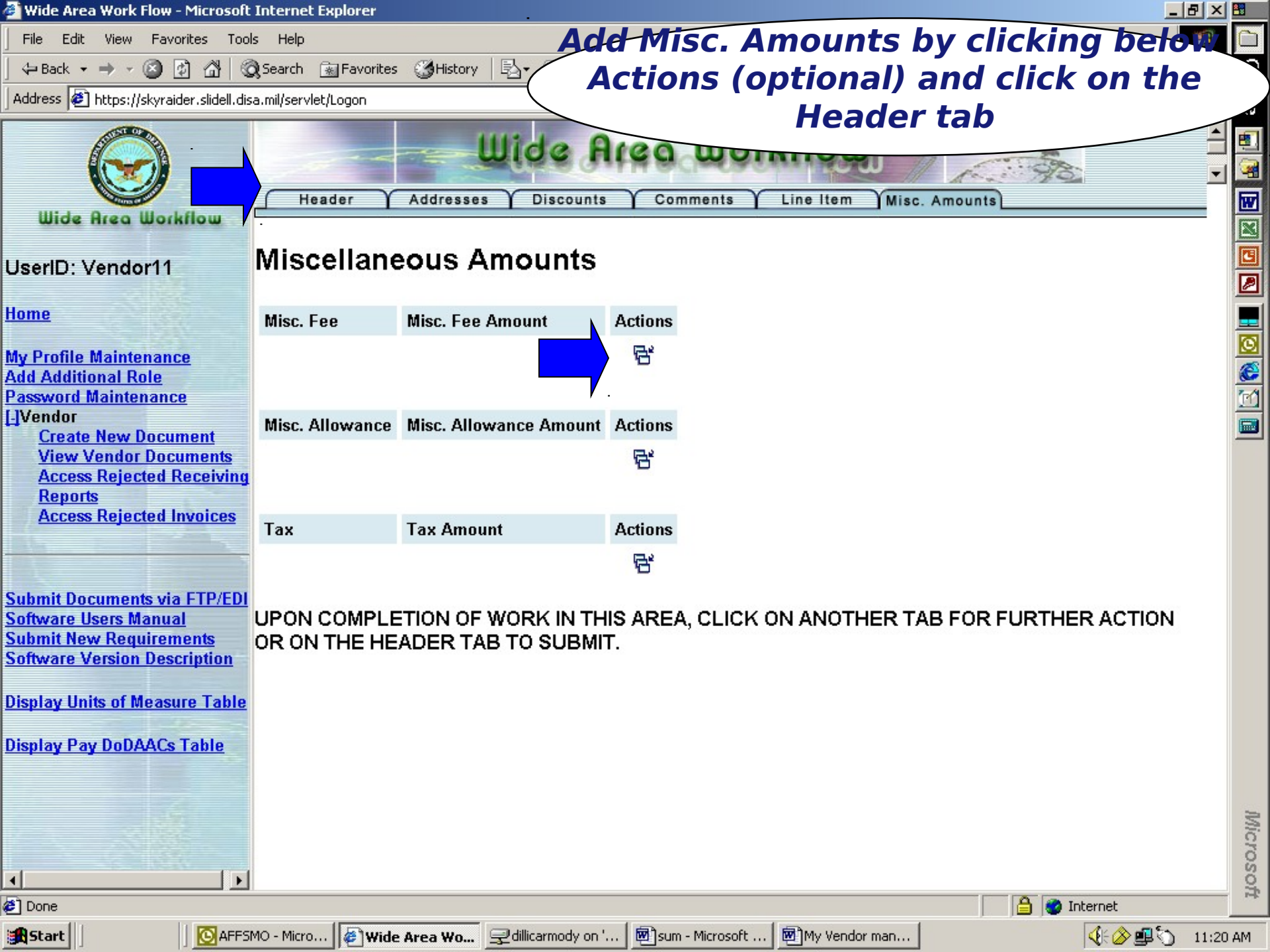
UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION OR ON THE HEADER TAB TO SUBMIT.

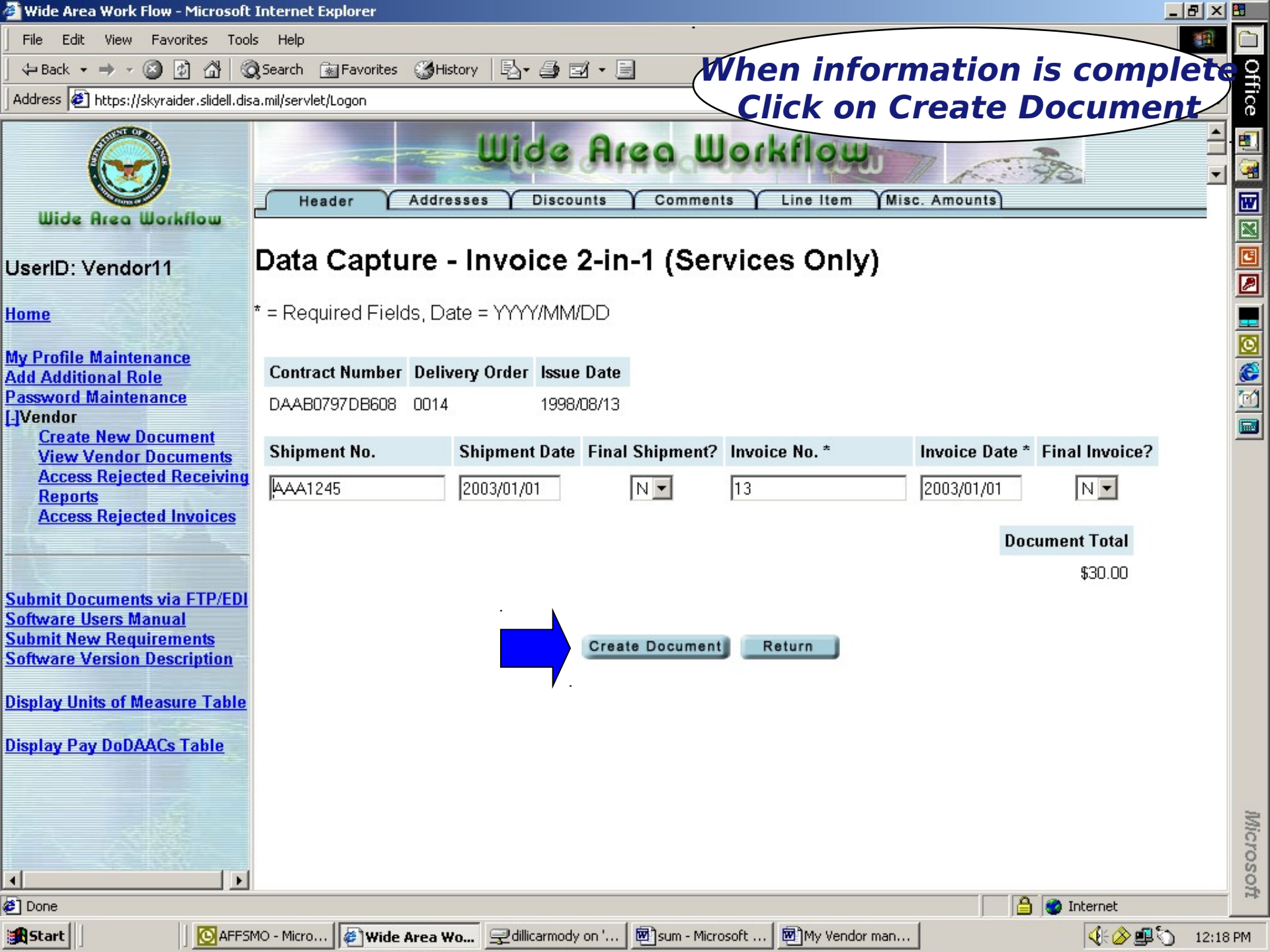
Internet

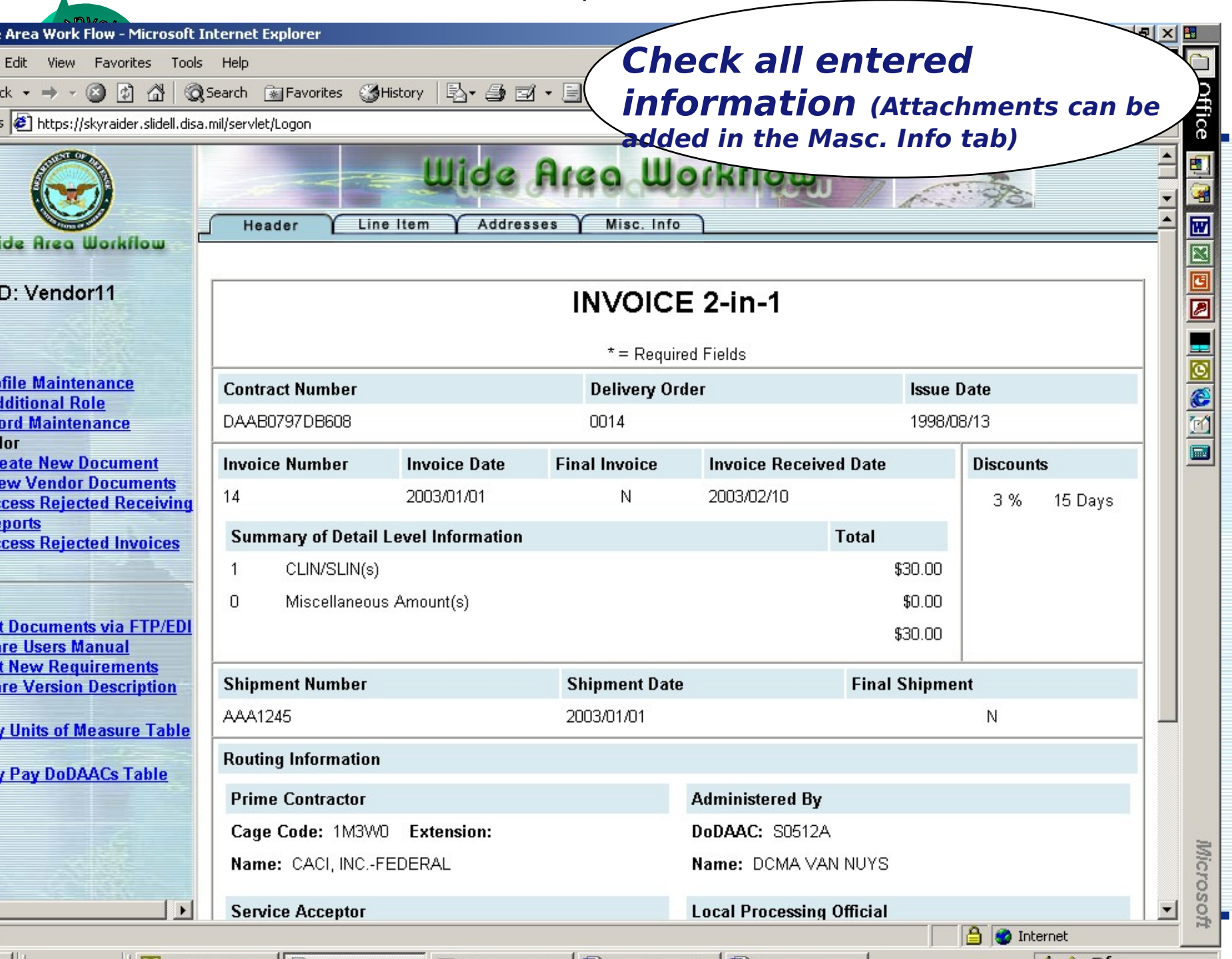
Start | AFFSMO - Micro... | Wide Area Wo... | dillicarmody on '... | sum - Microsoft ... | My Vendor man... | 12:07 PM

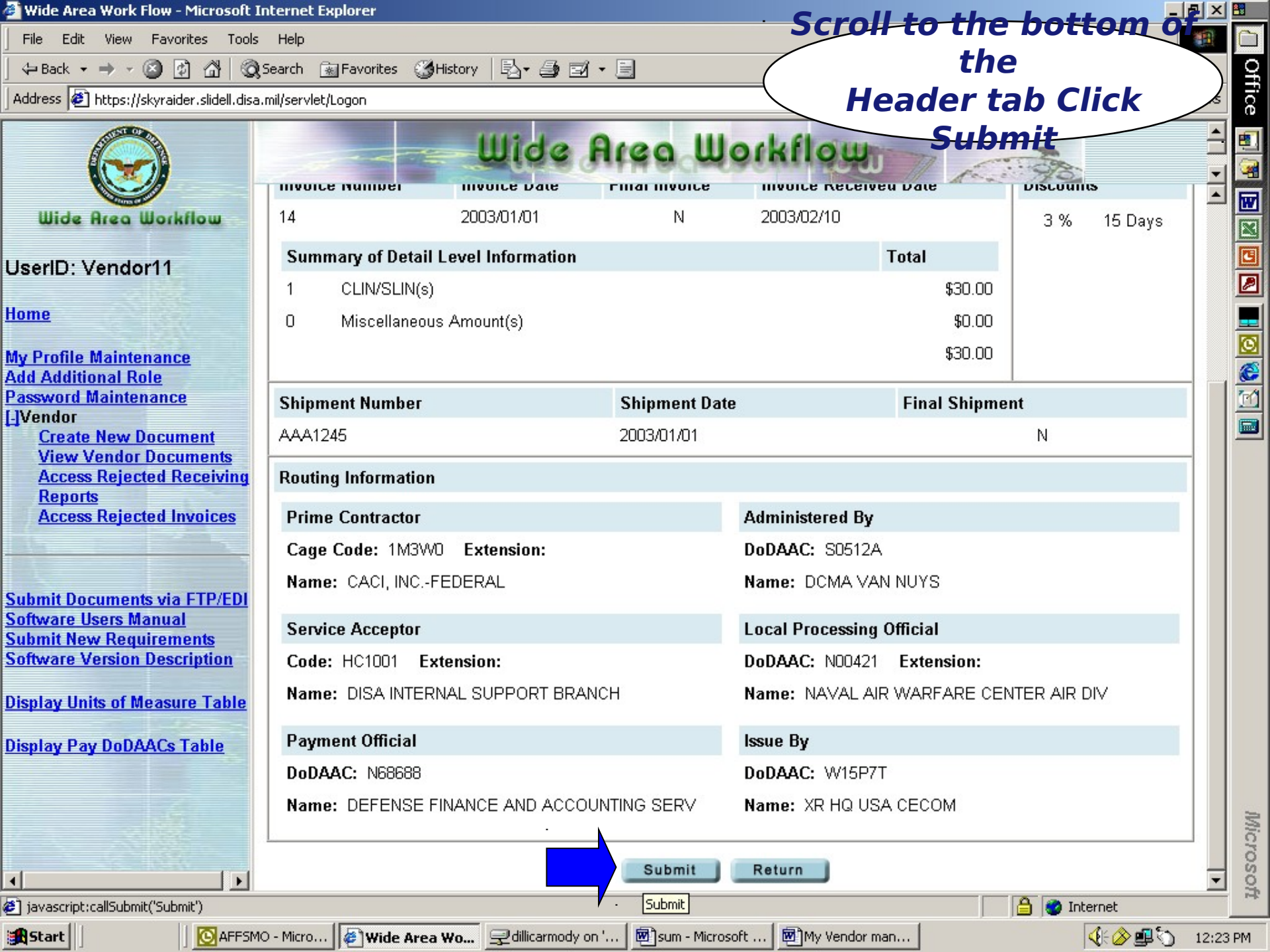

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter info. in mandatory fields*
and Click Save CLIN/SLIN
Wide Area Workflow
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Add CLIN/SLIN
* = Required Fields
Item No. *
Stock Part No. *
Type *
Qty. Shipped *
Unit *
Unit Price *
0001
12345
SV - Services
3
HR
$ 10
SDN
ACRN
Amount
$ 30.00
Description *
Service on Widgets
Save CLIN/SLIN
Return
Done
Internet
Start
AFFSMO - Micro...
Wide Area Wo...
dillicarmody on '...
sum - Microsoft ...
My Vendor man...
12:11 PM

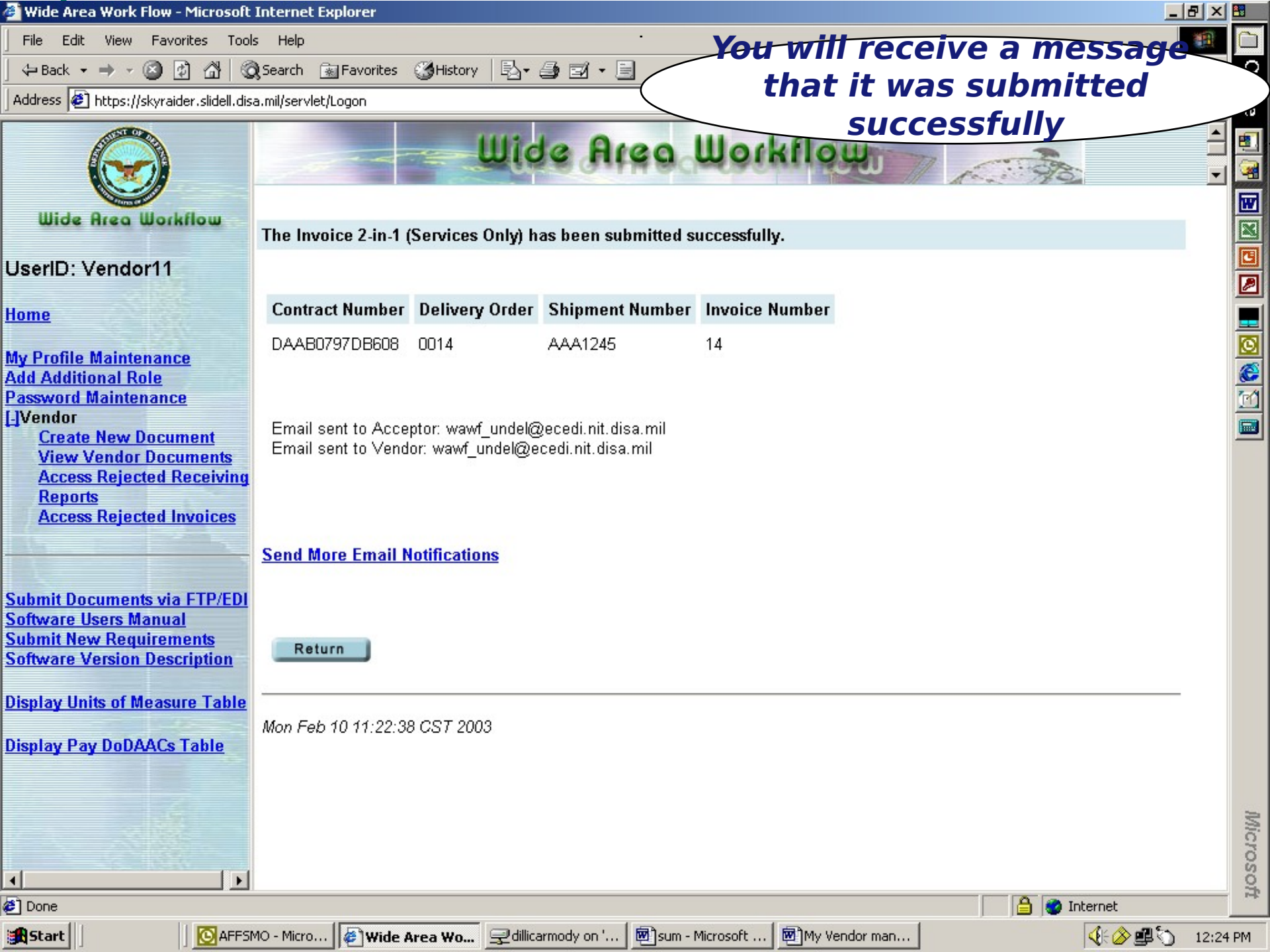

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Repeat the steps until all line items are entered Click on the Misc. Amounts tab
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Header
Addresses
Discounts
Comments
Line Item
Misc. Amounts
Line Item Details:
Item No. Stock Part No. Type Qty. Shipped Unit Unit Price Amount Actions
0001 12345 SN 3 EA $ 10 $ 30.00
UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION OR ON THE HEADER TAB TO SUBMIT.
Done
Internet
Start
AFFSMO - Micro...
Wide Area Wo...
dillicarmody on '...
sum - Microsoft ...
My Vendor man...
11:19 AM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Add Misc. Amounts by clicking below Actions (optional) and click on the Header tab
Wide Area Workflow
Header Addresses Discounts Comments Line Item Misc. Amounts
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Miscellaneous Amounts
Misc. Fee
Misc. Fee Amount
Actions
Misc. Allowance
Misc. Allowance Amount
Actions
Tax
Tax Amount
Actions
UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION OR ON THE HEADER TAB TO SUBMIT.
Done
Internet
Start
AFFSMO - Micro...
Wide Area Wo...
dillicarmody on '...
sum - Microsoft ...
My Vendor man...
11:20 AM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
When information is complete
Click on Create Document
Wide Area Workflow
Header
Addresses
Discounts
Comments
Line Item
Misc. Amounts
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Data Capture - Invoice 2-in-1 (Services Only)
* = Required Fields, Date = YYYY/MM/DD
Contract Number
Delivery Order
Issue Date
DAAB0797DB608
0014
1998/08/13
Shipment No.
Shipment Date
Final Shipment?
Invoice No. *
Invoice Date *
Final Invoice?
AAA1245
2003/01/01
N
13
2003/01/01
N
Document Total
$30.00
Create Document
Return
Done
Internet
Start
AFFSMO - Micro...
Wide Area Wo...
dillicarmody on '...
sum - Microsoft ...
My Vendor man...
12:18 PM


Check all entered information (Attachments can be added in the Masc. Info tab)
Area Work Flow - Microsoft Internet Explorer
Edit View Favorites Tools Help
Search Favorites History
https://skyraider.slidell.disa.mil/servlet/Logon
Wide Area Workflow
Header Line Item Addresses Misc. Info
INVOICE 2-in-1
* = Required Fields
Contract Number
Delivery Order
Issue Date
DAAB0797DB608
0014
1998/08/13
Invoice Number
Invoice Date
Final Invoice
Invoice Received Date
Discounts
14
2003/01/01
N
2003/02/10
3 % 15 Days
Summary of Detail Level Information
Total
1 CLIN/SLIN(s) $30.00
0 Miscellaneous Amount(s) $0.00
$30.00
Shipment Number
Shipment Date
Final Shipment
AAA1245
2003/01/01
N
Routing Information
Prime Contractor
Cage Code: 1M3W0 Extension:
Name: CACI, INC.-FEDERAL
Administered By
DoDAAC: S0512A
Name: DCMA VAN NUYS
Service Acceptor
Local Processing Official
D: Vendor11
ofile Maintenance
dditional Role
ord Maintenance
lor
eate New Document
ew Vendor Documents
ccess Rejected Receiving
eports
ccess Rejected Invoices
t Documents via FTP/EDI
re Users Manual
t New Requirements
re Version Description
y Units of Measure Table
y Pay DoDAACs Table
Internet

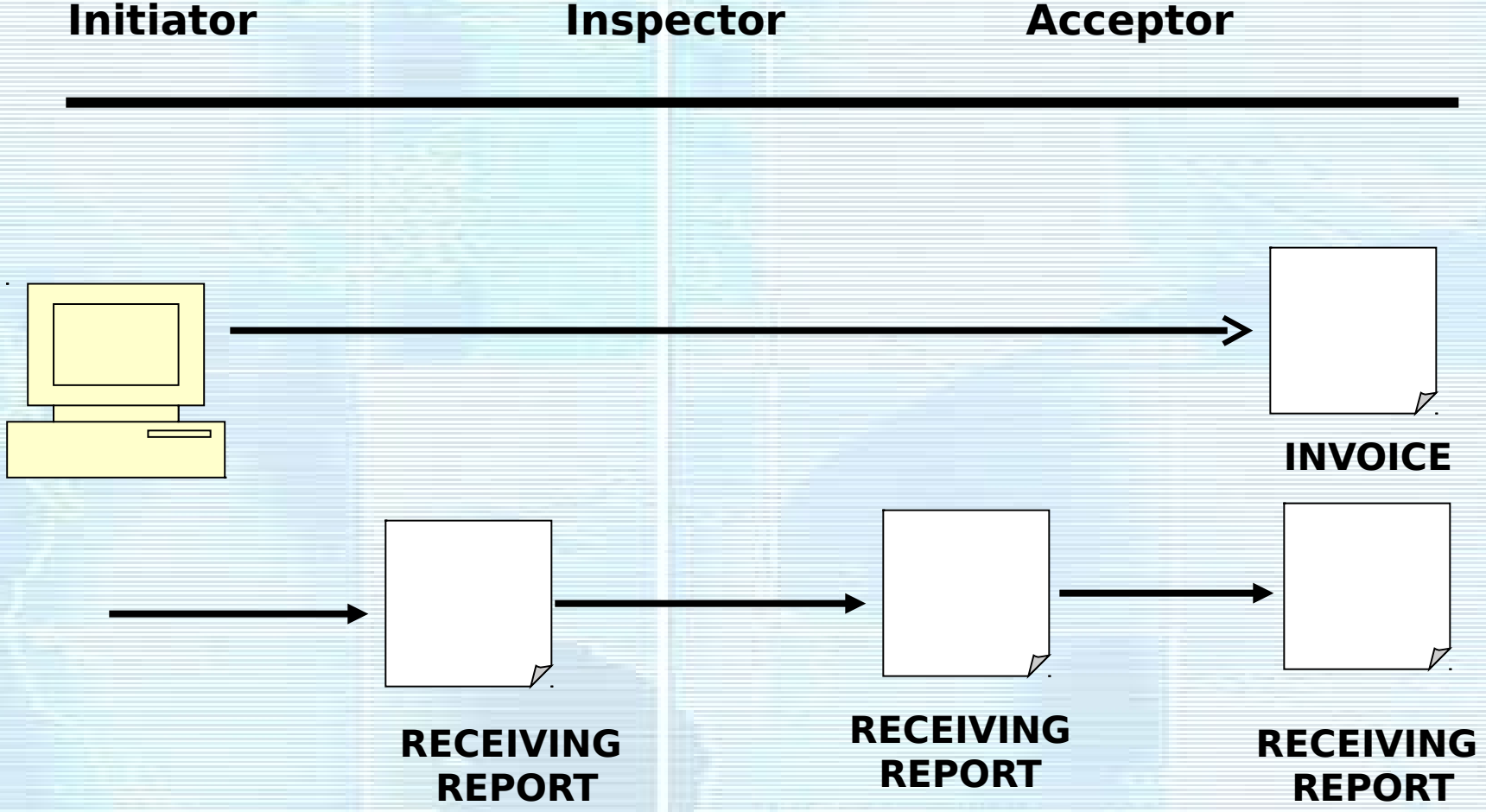

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Scroll to the bottom of the Header tab Click Submit
Wide Area Workflow
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Invoice Number
Invoice Date
Final Invoice
Invoice Received Date
Discounts
14
2003/01/01
N
2003/02/10
3 %
15 Days
Summary of Detail Level Information
Total
1 CLIN/SLIN(s) $30.00
0 Miscellaneous Amount(s) $0.00
$30.00
Shipment Number
Shipment Date
Final Shipment
AAA1245
2003/01/01
N
Routing Information
Prime Contractor
Cage Code: 1M3W0 Extension:
Name: CACI, INC.-FEDERAL
Administered By
DoDAAC: S0512A
Name: DCMA VAN NUYS
Service Acceptor
Code: HC1001 Extension:
Name: DISA INTERNAL SUPPORT BRANCH
Local Processing Official
DoDAAC: N00421 Extension:
Name: NAVAL AIR WARFARE CENTER AIR DIV
Payment Official
DoDAAC: N68688
Name: DEFENSE FINANCE AND ACCOUNTING SERV
Issue By
DoDAAC: W15P7T
Name: XR HQ USA CECOM
Submit
Return
javascript:callSubmit('Submit')
Submit
Internet
Start
AFFSMO - Micro...
Wide Area Wo...
dillicarmody on '...
sum - Microsoft ...
My Vendor man...
12:23 PM

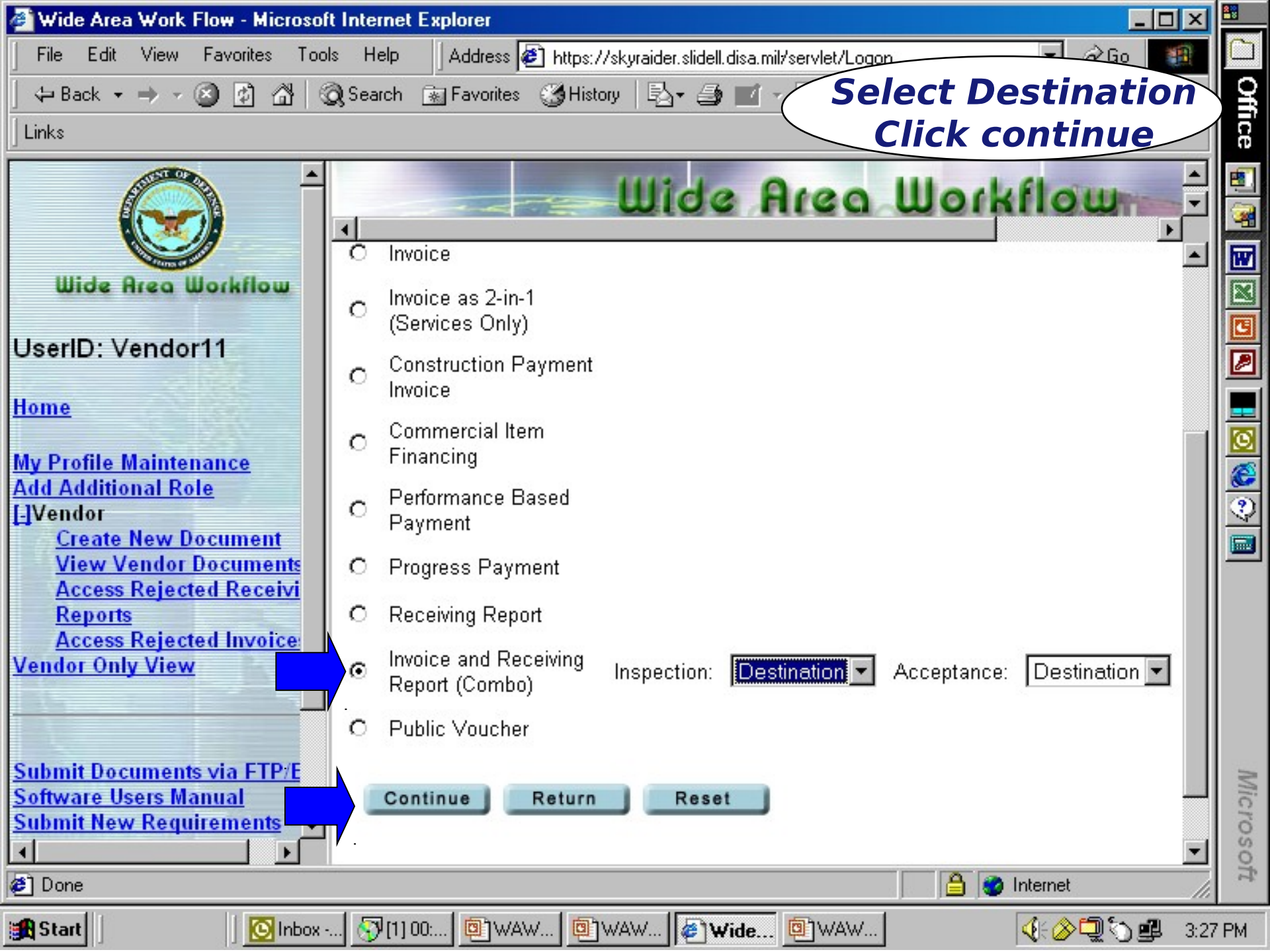

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
You will receive a message that it was submitted successfully
Wide Area Workflow
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
The Invoice 2-in-1 (Services Only) has been submitted successfully.
Contract Number
Delivery Order
Shipment Number
Invoice Number
DAAB0797DB608
0014
AAA1245
14
Email sent to Acceptor: wawf_undel@ecedi.nit.disa.mil
Email sent to Vendor: wawf_undel@ecedi.nit.disa.mil
Send More Email Notifications
Return
Mon Feb 10 11:22:38 CST 2003
Done
Internet
Start
AFFSMO - Micro...
Wide Area Wo...
dillicarmody on '...
sum - Microsoft ...
My Vendor man...
12:24 PM
Microsoft

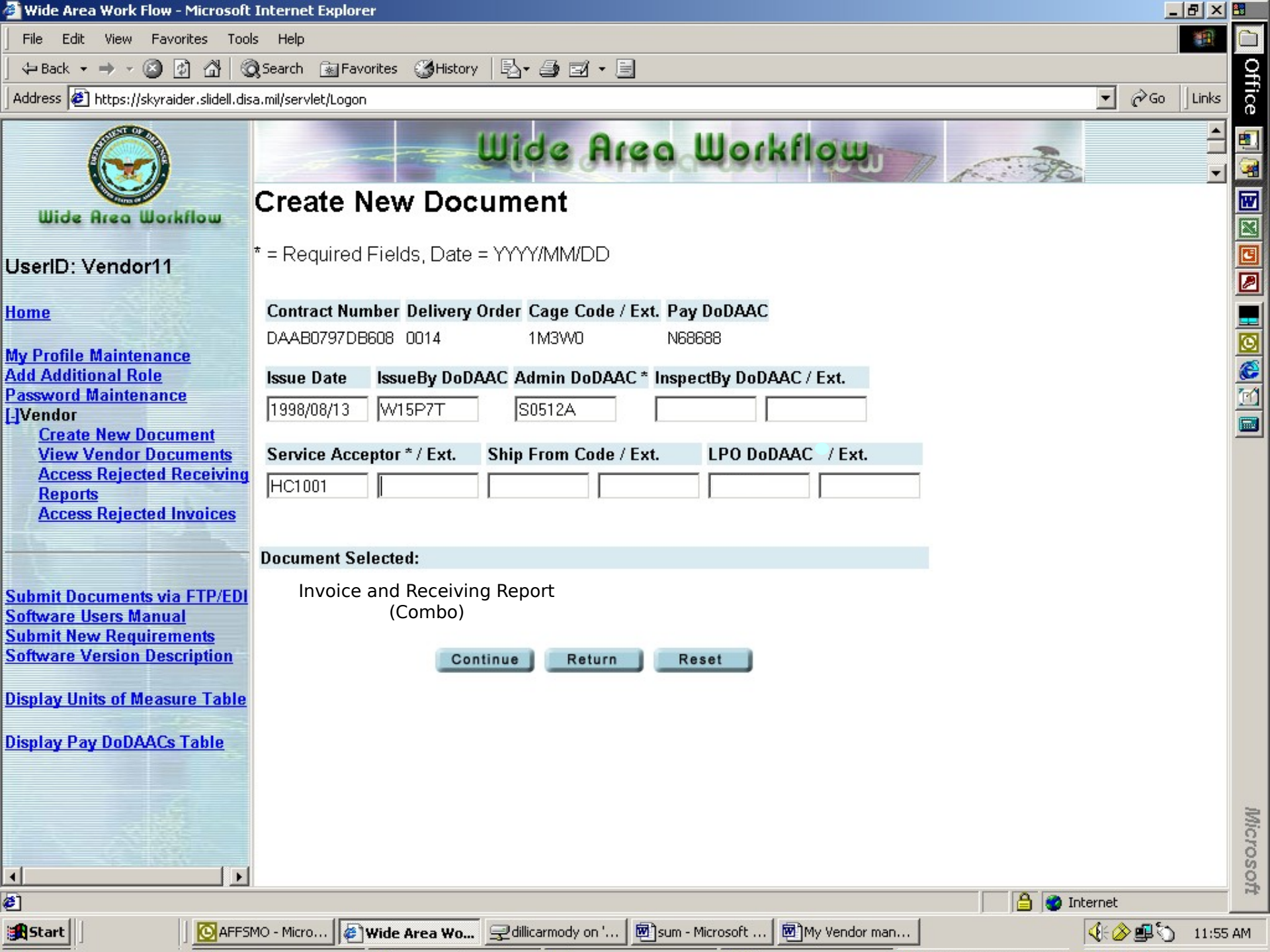
# Vendor

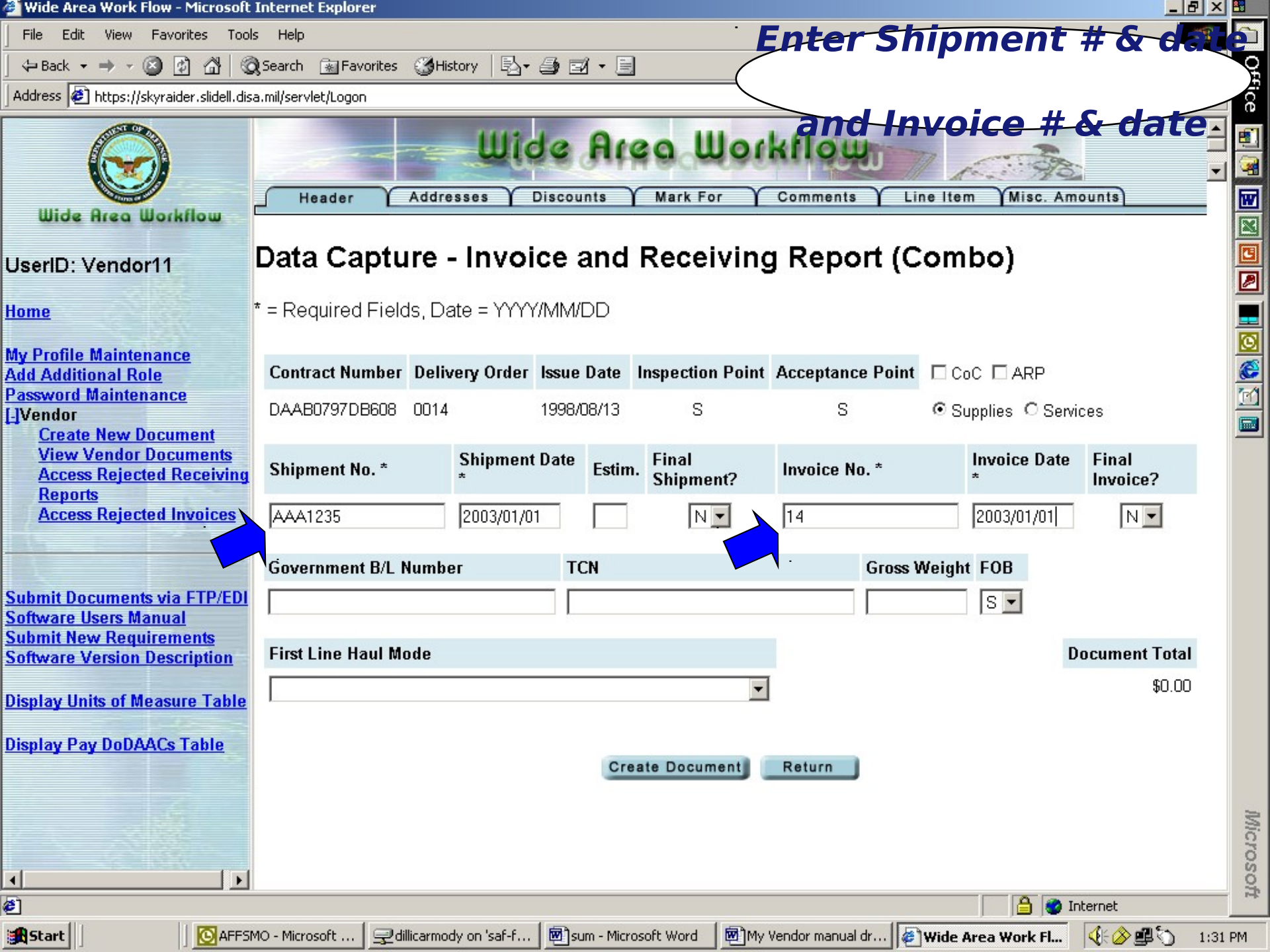
- Self Registration
- Logon
- Create a Document
  - Invoice 2in1
  - Invoice Combo
- View Documents
- Rejects
  - Resubmit
  - Void

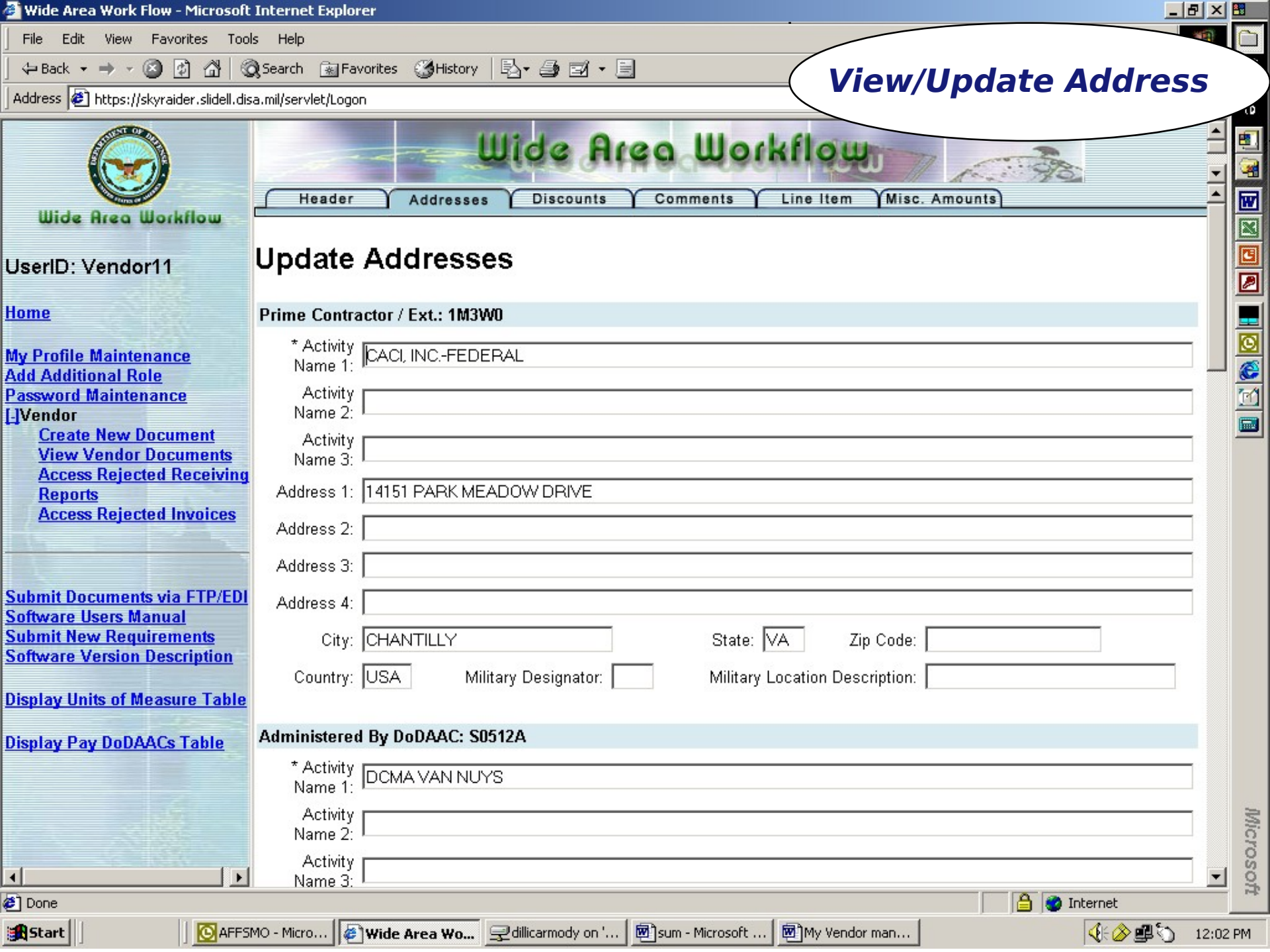
# Combination Invoice Receiving Report




Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Address https://skyraider.slidell.disa.mil/servlet/Logon
Back Search Favorites History
Links
Select Destination
Click continue
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receivi
Reports
Access Rejected Invoice
Vendor Only View
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Wide Area Workflow
Invoice
Invoice as 2-in-1 (Services Only)
Construction Payment Invoice
Commercial Item Financing
Performance Based Payment
Progress Payment
Receiving Report
Invoice and Receiving Report (Combo)
Inspection: Destination
Acceptance: Destination
Public Voucher
Continue
Return
Reset
Done
Internet
Start
Inbox -...
[1] 00:...
WAW...
WAW...
Wide...
WAW...
3:27 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Go Links
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Wide Area Workflow
Create New Document
* = Required Fields, Date = YYYY/MM/DD
Contract Number
Delivery Order
Cage Code / Ext.
Pay DoDAAC
DAAB0797DB608
0014
1M3W0
N68688
Issue Date
IssueBy DoDAAC
Admin DoDAAC *
InspectBy DoDAAC / Ext.
1998/08/13
W15P7T
S0512A
Service Acceptor * / Ext.
Ship From Code / Ext.
LPO DoDAAC / Ext.
HC1001
Document Selected:
Invoice and Receiving Report (Combo)
Continue
Return
Reset
Internet
Start
AFFSMO - Micro...
Wide Area Wo...
dillicarmody on '...
sum - Microsoft ...
My Vendor man...
11:55 AM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter Shipment # & date
and Invoice # & date
Wide Area Workflow
Header
Addresses
Discounts
Mark For
Comments
Line Item
Misc. Amounts
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Data Capture - Invoice and Receiving Report (Combo)
* = Required Fields, Date = YYYY/MM/DD
Contract Number
Delivery Order
Issue Date
Inspection Point
Acceptance Point
CoC
ARP
DAAB0797DB608
0014
1998/08/13
S
S
Supplies
Services
Shipment No. *
Shipment Date *
Estim.
Final Shipment?
Invoice No. *
Invoice Date *
Final Invoice?
AAA1235
2003/01/01
N
14
2003/01/01
N
Government B/L Number
TCN
Gross Weight
FOB
S
First Line Haul Mode
Document Total
$0.00
Create Document
Return
Internet
Start
AFFSMO - Microsoft ...
dillicarmody on 'saf-f...
sum - Microsoft Word
My Vendor manual dr...
Wide Area Work Fl...
1:31 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
View/Update Address
Wide Area Workflow
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Header
Addresses
Discounts
Comments
Line Item
Misc. Amounts
Update Addresses
Prime Contractor / Ext.: 1M3W0
* Activity Name 1: CACI, INC.-FEDERAL
Activity Name 2:
Activity Name 3:
Address 1: 14151 PARK MEADOW DRIVE
Address 2:
Address 3:
Address 4:
City: CHANTILLY
State: VA
Zip Code:
Country: USA
Military Designator:
Military Location Description:
Administered By DoDAAC: S0512A
* Activity Name 1: DCMA VAN NUYS
Activity Name 2:
Activity Name 3:
Done
Internet
Start
AFFSMO - Micro...
Wide Area Wo...
dillicarmody on '...
sum - Microsoft ...
My Vendor man...
12:02 PM

Wide Area Work Flow - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites History

Address https://skyraider.slidell.disa.mil/servlet/Logon

**Click on the icon below Actions to add a discount (optional)**

Wide Area Workflow

Wide Area Workflow

UserID: Vendor11

Home

My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices

Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description

Display Units of Measure Table

Display Pay DoDAACs Table

Header | Addresses | Discounts | Mark For | Comments | Line Item | Misc. Amounts

## Document Level Discount Terms:

| Discount Percentage | Due Days | Actions |
|---|---|---|
| | | |

| Discount Amount | Discount Date | Actions |
|---|---|---|
| | | |

| Net Days | Actions |
|---|---|
| | |

UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION OR ON THE HEADER TAB TO SUBMIT.

Done Internet

Start Inbox - ... My Ven... Vendor_... Wide A... dillicarm... [8] 01:3... Vendor_... 1:46 PM

Wide Area Work Flow - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites History

Address https://skyraider.slidell.disa.mil/servlet/Logon

**Enter the discount conditions and Click Save Discount**

Wide Area Workflow

Wide Area Workflow

UserID: Vendor11

Home

My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving
Reports
Access Rejected Invoices

Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description

Display Units of Measure Table

Display Pay DoDAACs Table

# Add Discount

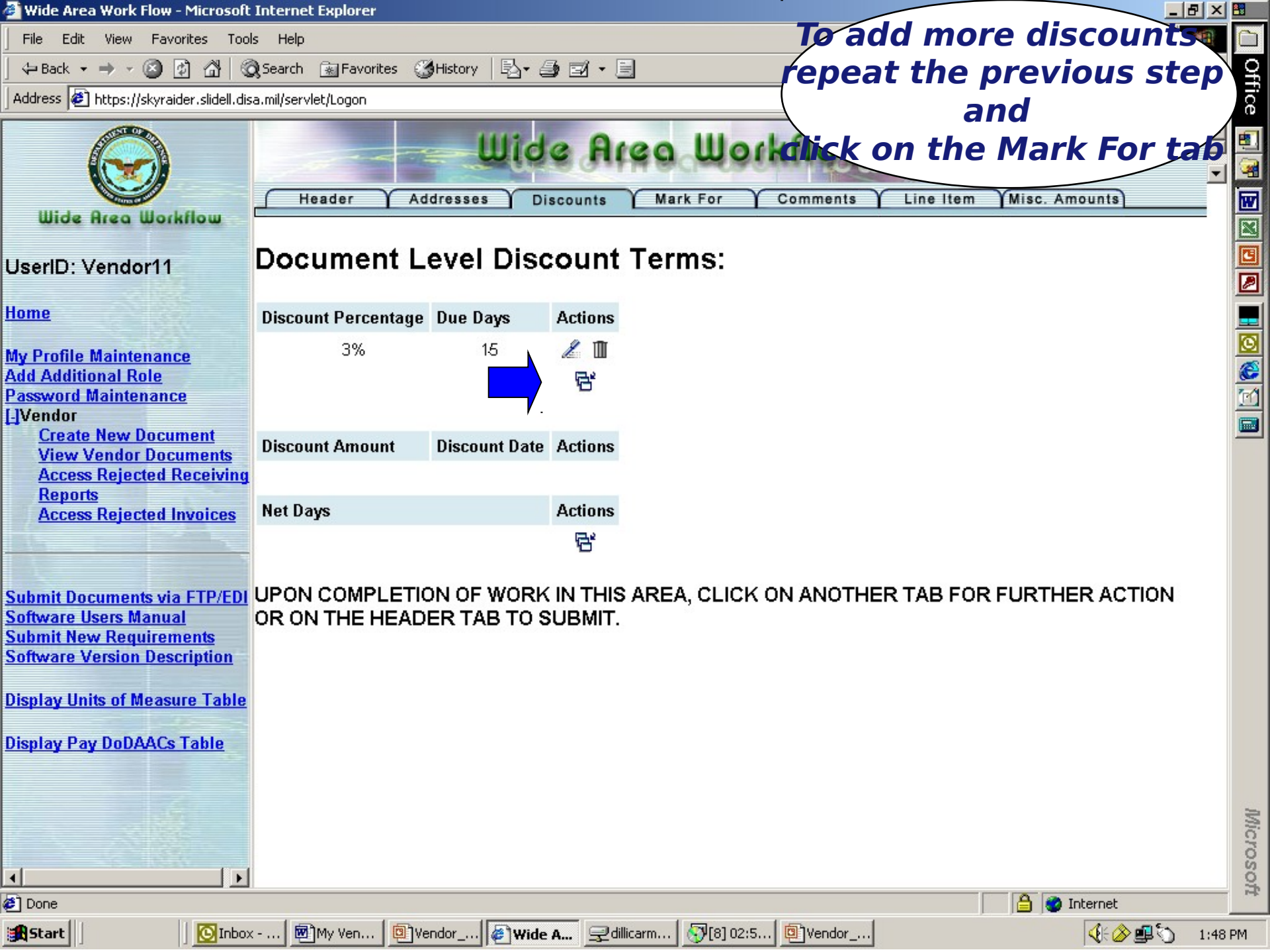
* = Required Fields

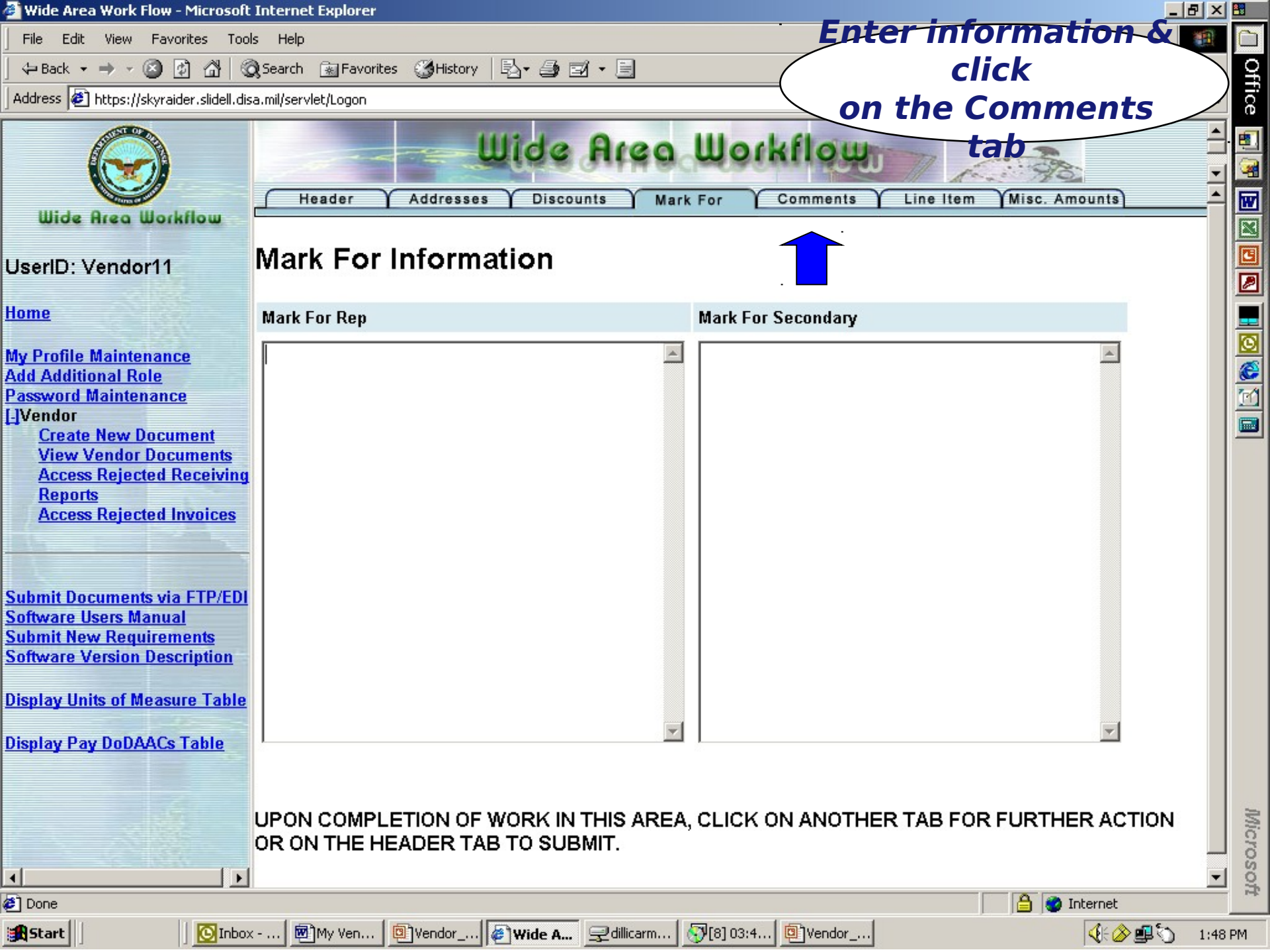
| Discount Percentage * | Due Days * |
|---|---|
| 3 % | 15 |

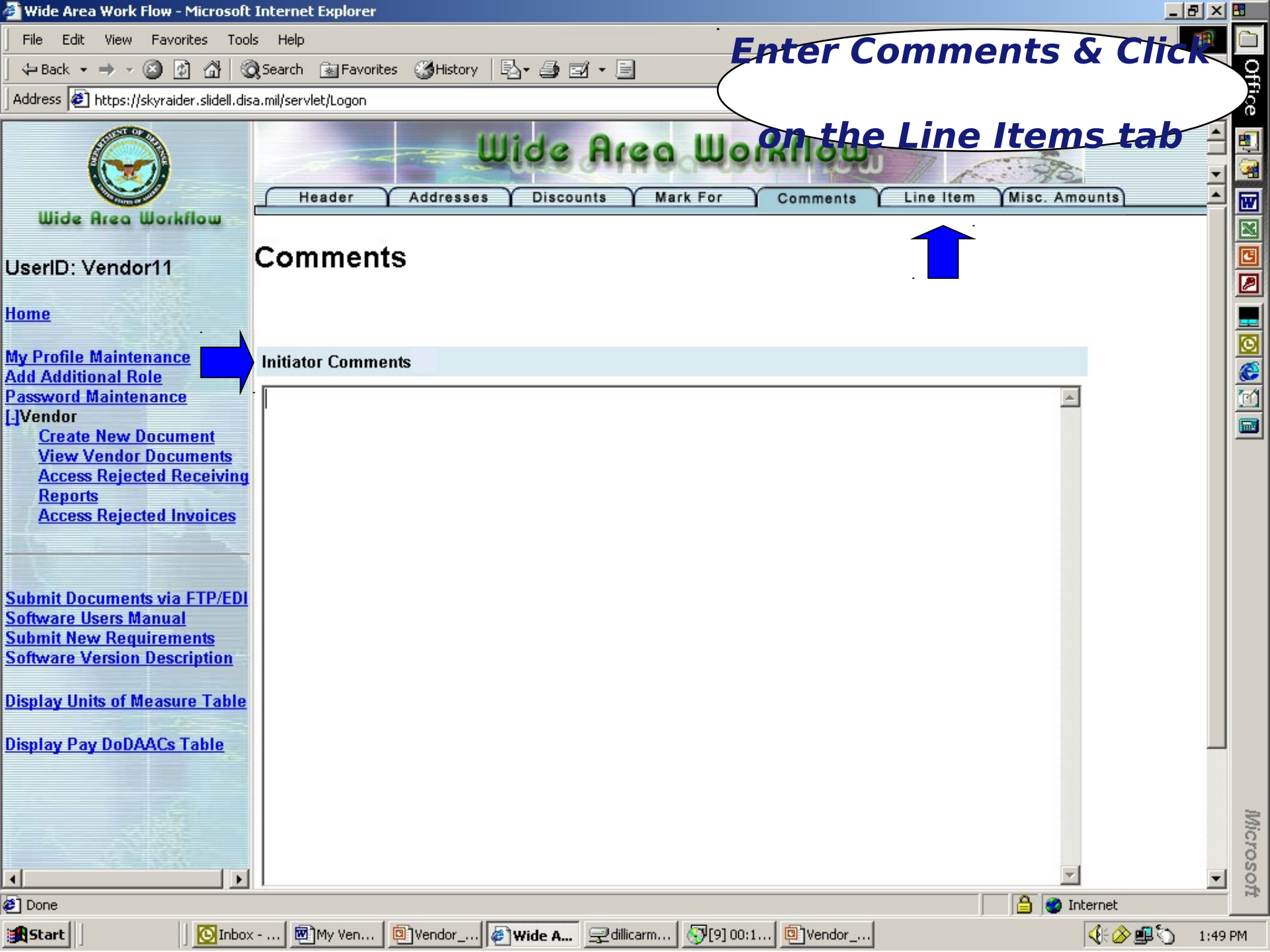
Save Discount Return

Internet

Start Inbox - ... My Ven... Vendor_... Wide A... dillicarm... [8] 02:2... Vendor_... 1:47 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
To add more discounts repeat the previous step and click on the Mark For tab
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Wide Area Workflow
Header Addresses Discounts Mark For Comments Line Item Misc. Amounts
Document Level Discount Terms:
Discount Percentage Due Days Actions
3% 15
Discount Amount Discount Date Actions
Net Days Actions
UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION OR ON THE HEADER TAB TO SUBMIT.
Done
Internet
Start
Inbox - ...
My Ven...
Vendor_...
Wide A...
dillicarm...
[8] 02:5...
Vendor_...
1:48 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter information & click on the Comments tab
Wide Area Workflow
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Header
Addresses
Discounts
Mark For
Comments
Line Item
Misc. Amounts
Mark For Information
Mark For Rep
Mark For Secondary
UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION OR ON THE HEADER TAB TO SUBMIT.
Done
Internet
Start
Inbox - ...
My Ven...
Vendor_...
Wide A...
dillicarm...
[8] 03:4...
Vendor_...
1:48 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter Comments & Click
on the Line Items tab
Wide Area Workflow
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Header
Addresses
Discounts
Mark For
Comments
Line Item
Misc. Amounts
Comments
Initiator Comments
Done
Internet
Start
Inbox - ...
My Ven...
Vendor_...
Wide A...
dillicarm...
[9] 00:1...
Vendor_...
1:49 PM

Wide Area Work Flow - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites History

Address https://skyraider.slidell.disa.mil/servlet/Logon

**Click on the icon below**

**Actions to enter line items**

Wide Area Workflow

Wide Area Workflow

Header | Addresses | Discounts | Mark For | Comments | Line Item | Misc. Amounts

UserID: Vendor11

Home

My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices

Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description

Display Units of Measure Table

Display Pay DoDAACs Table

## Line Item Details:

| Item No. | Stock Part No. | Type | Qty. Shipped | Unit | Unit Price | Amount | Actions |
|---|---|---|---|---|---|---|---|

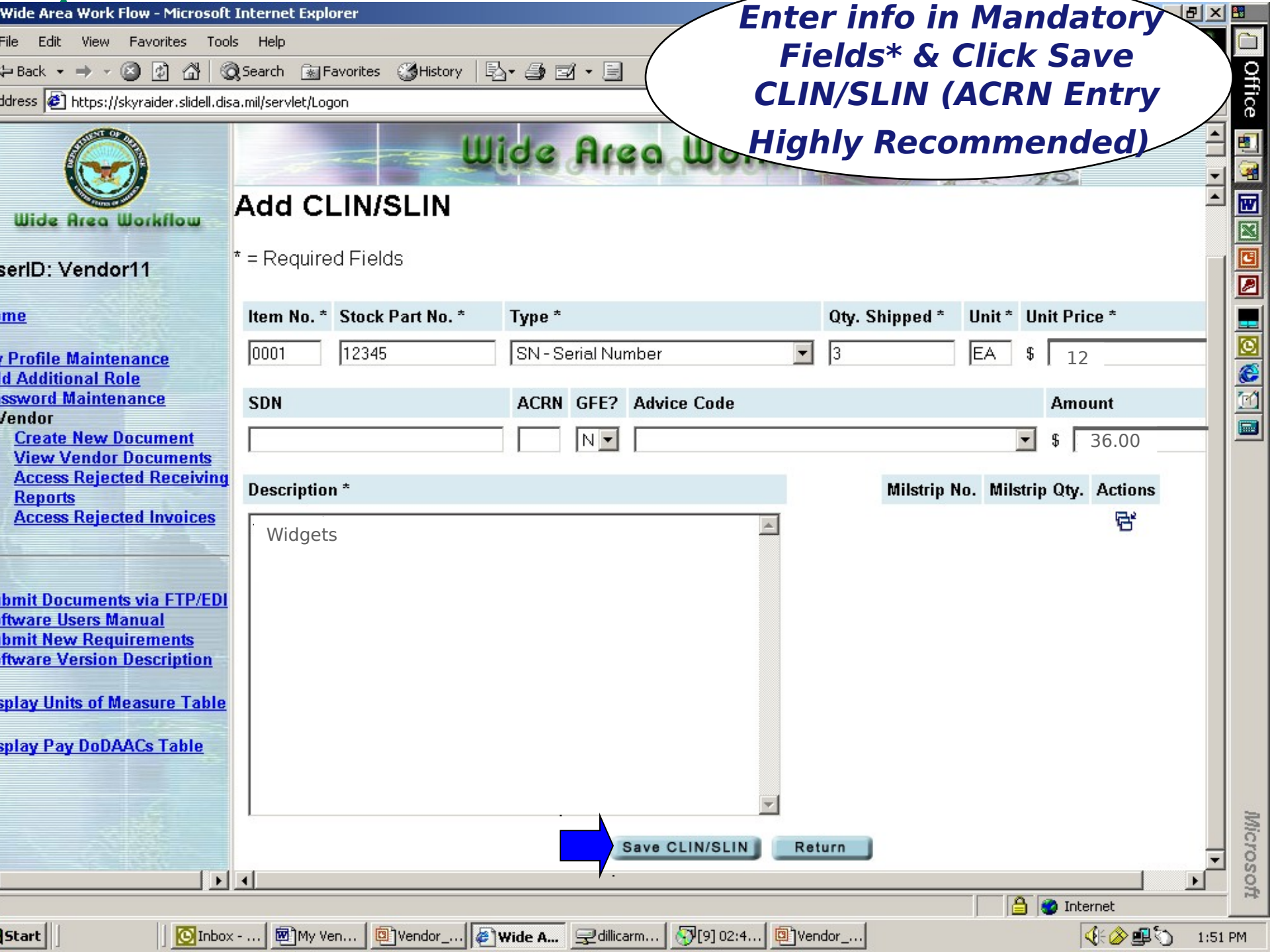
UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION OR ON THE HEADER TAB TO SUBMIT.

Done

Internet

Start | Inbox - ... | My Ven... | Vendor_... | Wide A... | dillicarm... | [9] 00:5... | Vendor_... | 1:49 PM

Microsoft


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
https://skyraider.slidell.disa.mil/servlet/Logon
Enter info in Mandatory Fields* & Click Save CLIN/SLIN (ACRN Entry Highly Recommended)
Wide Area Workflow
serID: Vendor11
me
Profile Maintenance
d Additional Role
ssword Maintenance
Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving
Reports
Access Rejected Invoices
bmit Documents via FTP/EDI
ftware Users Manual
bmit New Requirements
ftware Version Description
splay Units of Measure Table
splay Pay DoDAACs Table
Add CLIN/SLIN
* = Required Fields
Item No. *
Stock Part No. *
Type *
Qty. Shipped *
Unit *
Unit Price *
0001
12345
SN - Serial Number
3
EA
$
12
SDN
ACRN
GFE?
Advice Code
Amount
N
$
36.00
Description *
Milstrip No.
Milstrip Qty.
Actions
Widgets
Save CLIN/SLIN
Return
Internet
Start
Inbox - ...
My Ven...
Vendor_...
Wide A...
dillicarm...
[9] 02:4...
Vendor_...
1:51 PM
Office
Microsoft

Wide Area Work Flow - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites History

Address https://skyraider.slidell.disa.mil/servlet/Logon

**To add more line items repeat the previous step then Click on Misc. Amounts**

Wide Area Workflow

UserID: Vendor11

Home

My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices

Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description

Display Units of Measure Table

Display Pay DoDAACs Table

Wide Area Workflow

Header | Addresses | Discounts | Mark For | Comments | Line Item | Misc. Amounts

## Line Item Details:

| Item No. | Stock Part No. | Type | Qty. Shipped | Unit | Unit Price | Amount | Actions |
|---|---|---|---|---|---|---|---|
| 0001 | 12345 | SN | 3 | EA | $ 12 | $ 36.00 | |

UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION OR ON THE HEADER TAB TO SUBMIT.

Internet

Start | Inbox - ... | My Ven... | Vendor_... | Wide A... | dillicarm... | [9] 03:2... | Vendor_... | 1:52 PM

Wide Area Work Flow - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites History

Address https://skyraider.slidell.disa.mil/servlet/Logon

**Click on the icon below Actions to enter information (if applicable)**

Wide Area Workflow

UserID: Vendor11

Home

My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices

Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description

Display Units of Measure Table

Display Pay DoDAACs Table

Wide Area Workflow

Header | Addresses | Discounts | Mark For | Comments | Line Item | Misc. Amounts

# Miscellaneous Amounts

| Misc. Fee | Misc. Fee Amount | Actions |
|---|---|---|

| Misc. Allowance | Misc. Allowance Amount | Actions |
|---|---|---|

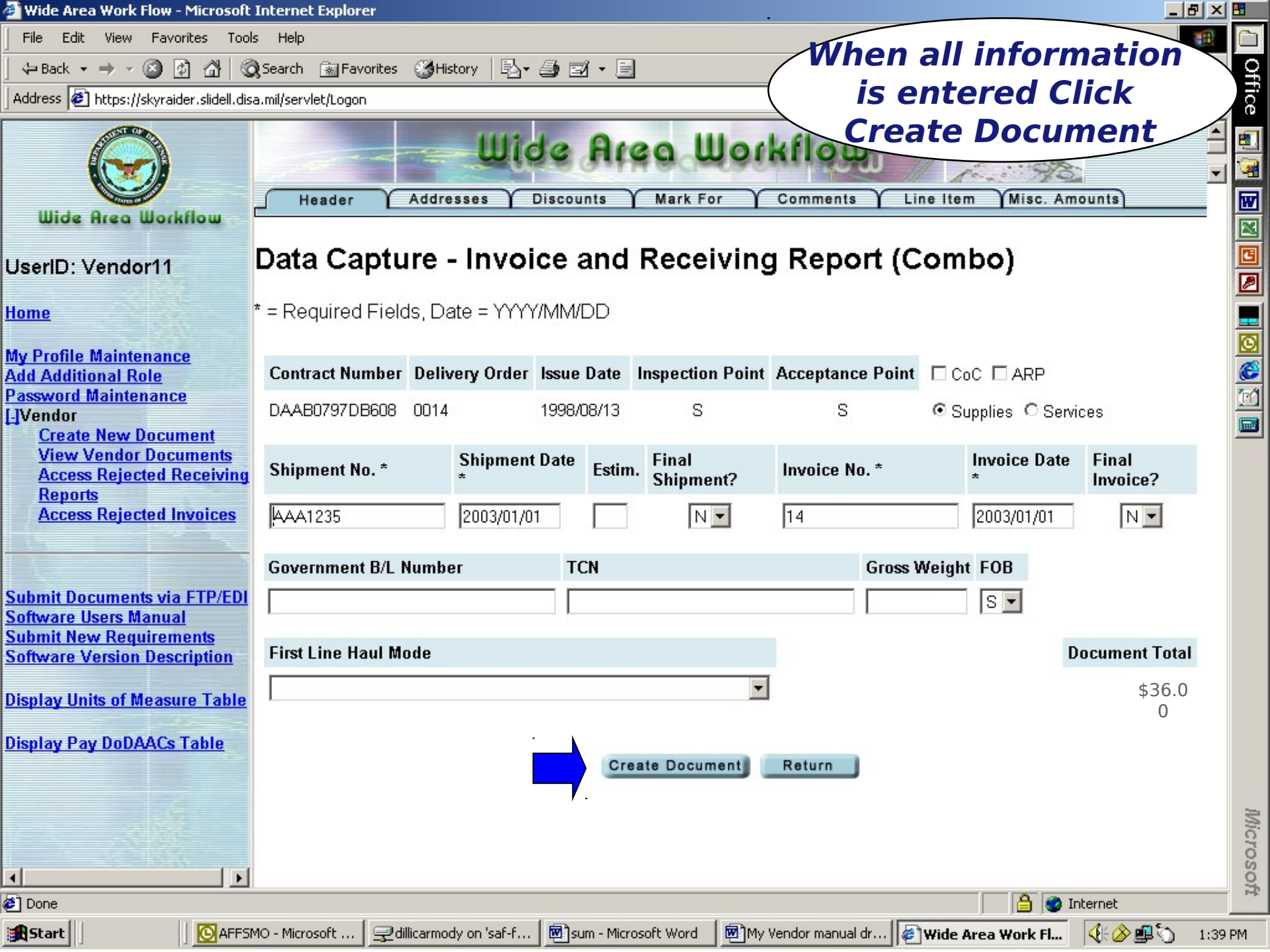
| Tax | Tax Amount | Actions |
|---|---|---|

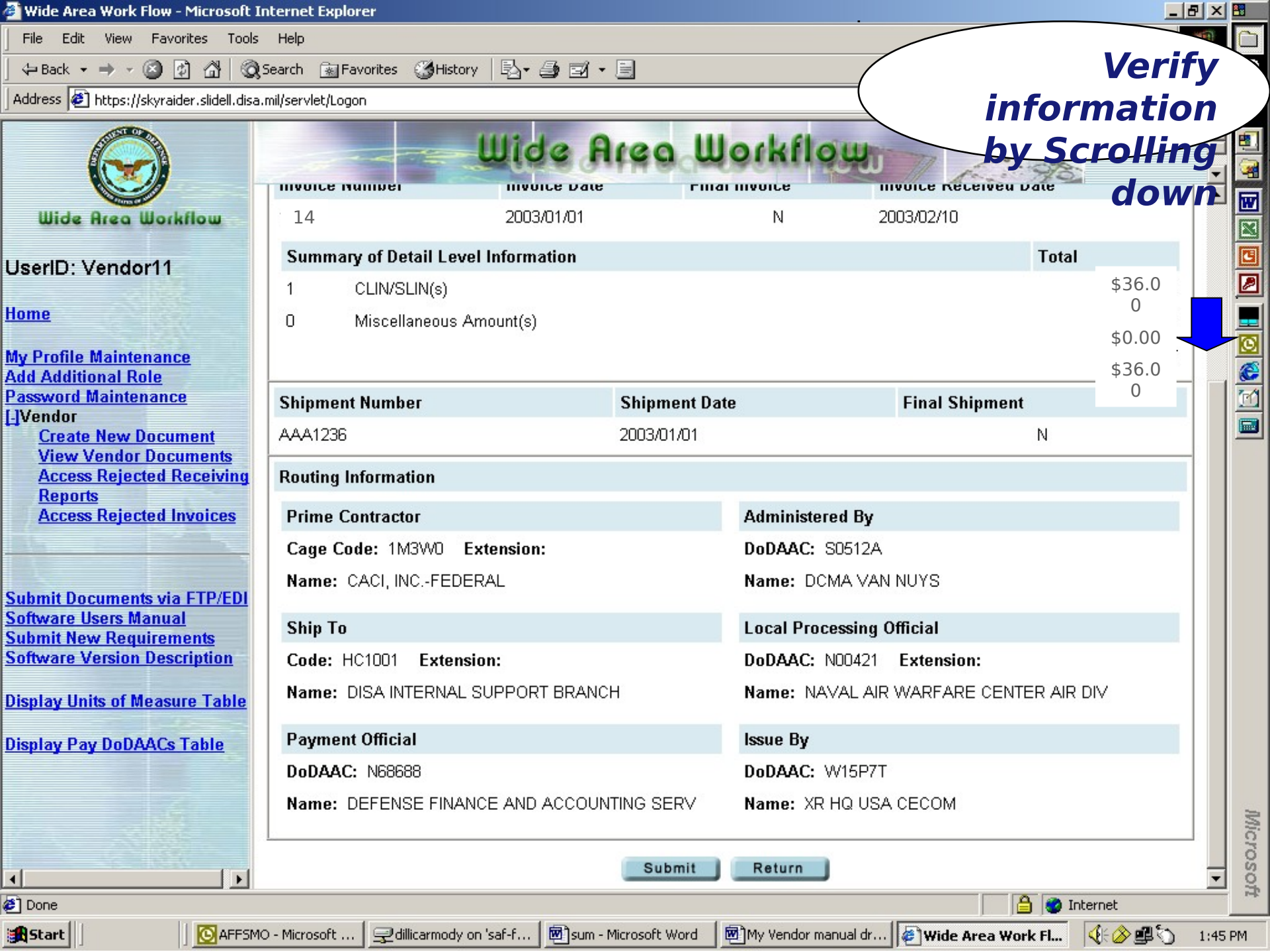
UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION OR ON THE HEADER TAB TO SUBMIT.

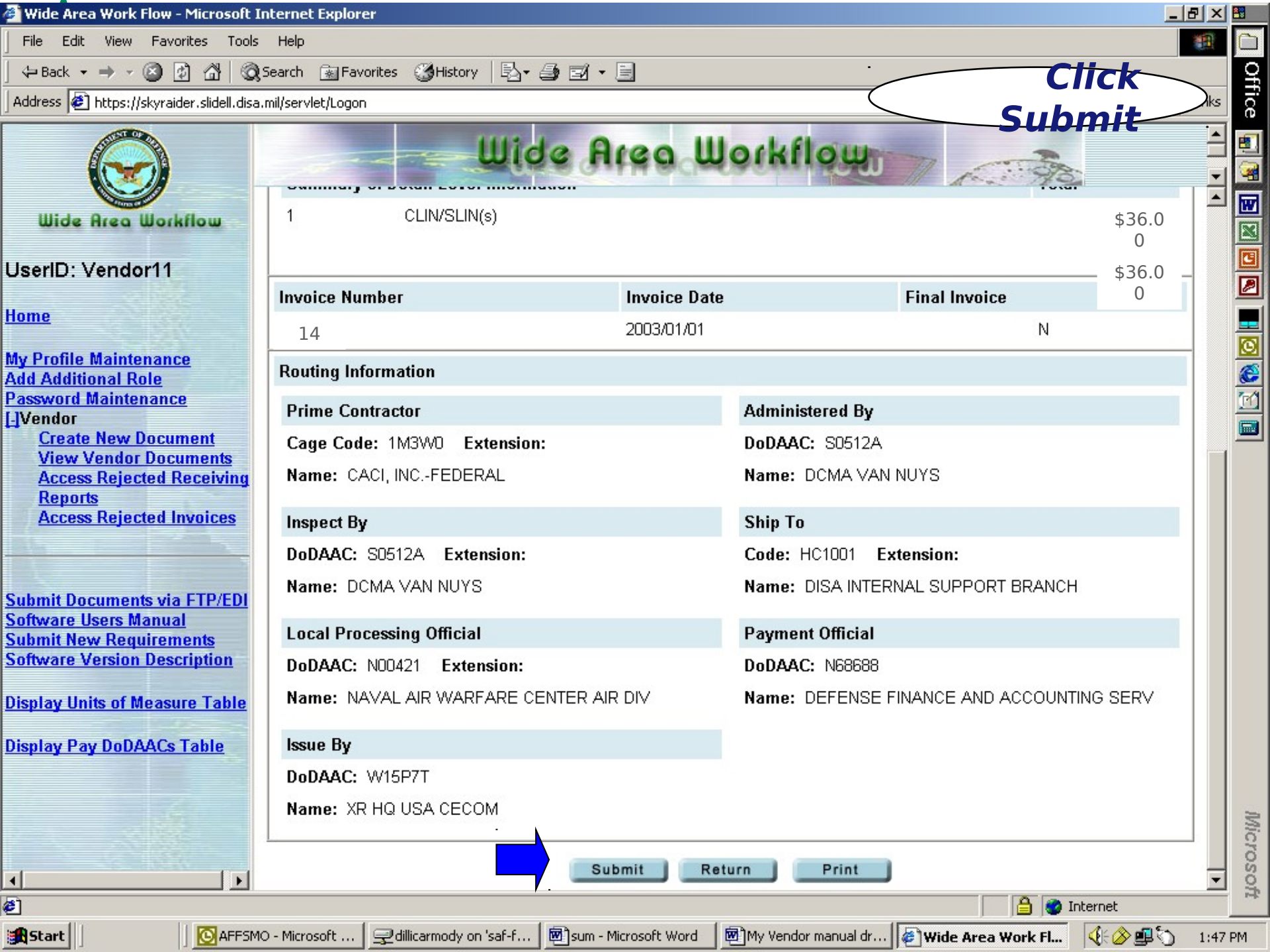
Done

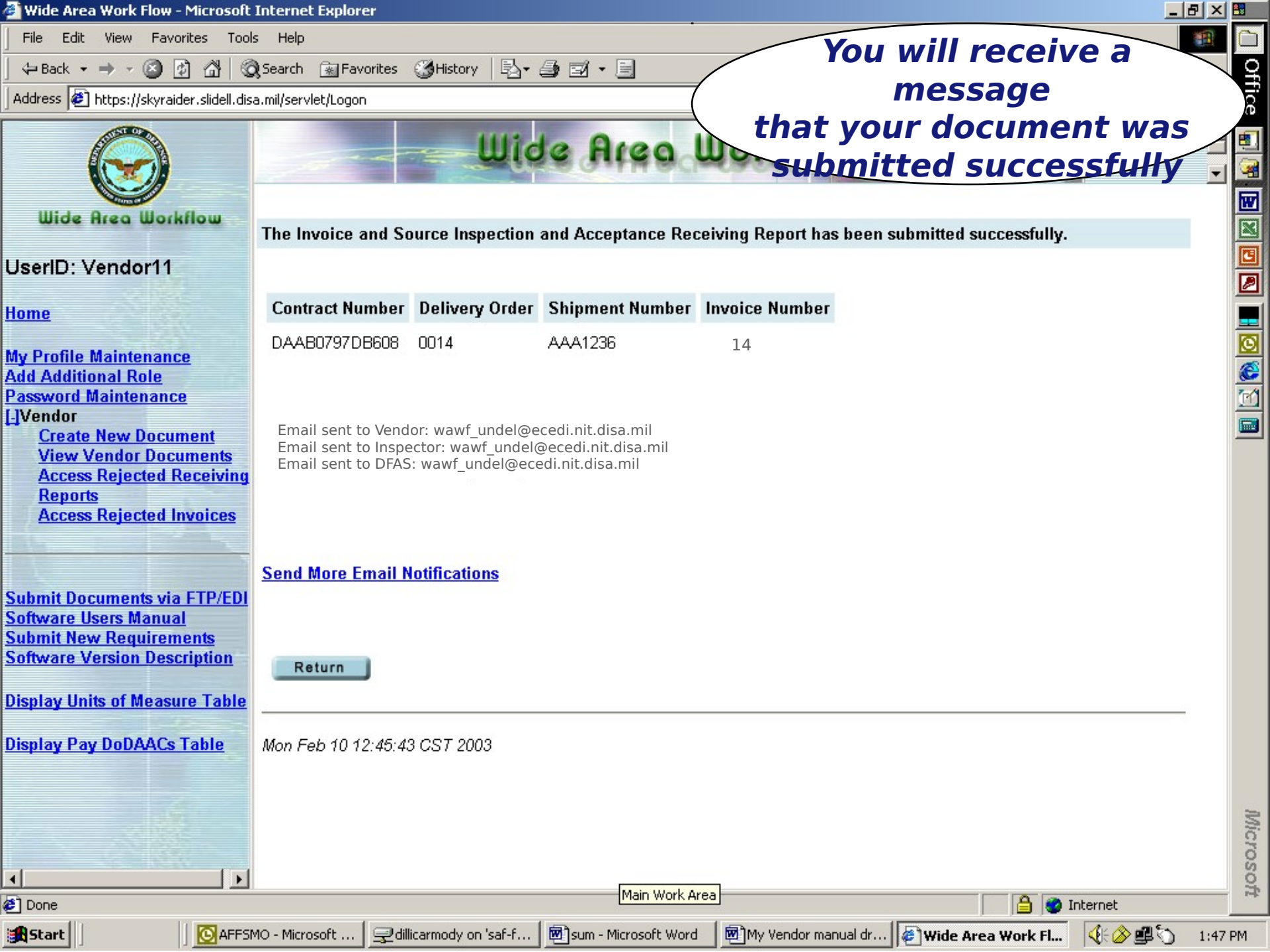
Internet

Start | Inbox - ... | My Ven... | Vendor_... | Wide A... | dillicarm... | [9] 04:0... | Vendor_... | 1:53 PM


When all information is entered Click Create Document
Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Wide Area Workflow
Header Addresses Discounts Mark For Comments Line Item Misc. Amounts
Data Capture - Invoice and Receiving Report (Combo)
* = Required Fields, Date = YYYY/MM/DD
Contract Number
Delivery Order
Issue Date
Inspection Point
Acceptance Point
CoC ARP
DAAB0797DB608
0014
1998/08/13
S
S
Supplies Services
Shipment No. *
Shipment Date *
Estim.
Final Shipment?
Invoice No. *
Invoice Date *
Final Invoice?
AAA1235
2003/01/01
N
14
2003/01/01
N
Government B/L Number
TCN
Gross Weight
FOB
S
First Line Haul Mode
Document Total
$36.00
Create Document
Return
Done
Internet
Start
AFFSMO - Microsoft ...
dillicarmody on 'saf-f...
sum - Microsoft Word
My Vendor manual dr...
Wide Area Work Fl...
1:39 PM

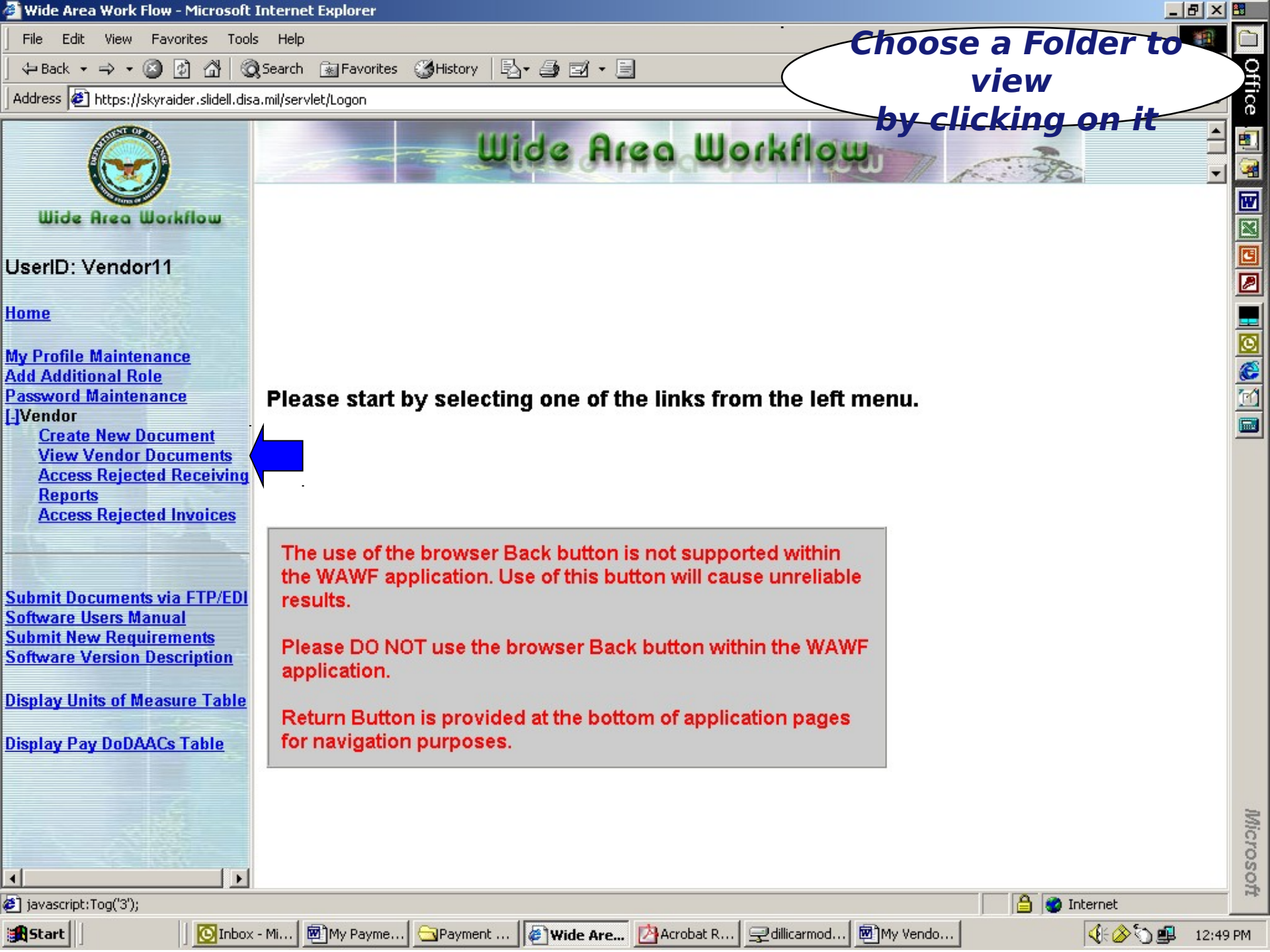

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Verify information by Scrolling down
Wide Area Workflow
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Invoice Number
Invoice Date
Final Invoice
Invoice Received Date
14
2003/01/01
N
2003/02/10
Summary of Detail Level Information
Total
1 CLIN/SLIN(s)
$36.00
0 Miscellaneous Amount(s)
$0.00
$36.00
Shipment Number
Shipment Date
Final Shipment
AAA1236
2003/01/01
N
Routing Information
Prime Contractor
Cage Code: 1M3W0 Extension:
Name: CACI, INC.-FEDERAL
Administered By
DoDAAC: S0512A
Name: DCMA VAN NUYS
Ship To
Code: HC1001 Extension:
Name: DISA INTERNAL SUPPORT BRANCH
Local Processing Official
DoDAAC: N00421 Extension:
Name: NAVAL AIR WARFARE CENTER AIR DIV
Payment Official
DoDAAC: N68688
Name: DEFENSE FINANCE AND ACCOUNTING SERV
Issue By
DoDAAC: W15P7T
Name: XR HQ USA CECOM
Submit
Return
Done
Internet
Start
AFFSMO - Microsoft ...
dillicarmody on 'saf-f...
sum - Microsoft Word
My Vendor manual dr...
Wide Area Work Fl...
1:45 PM

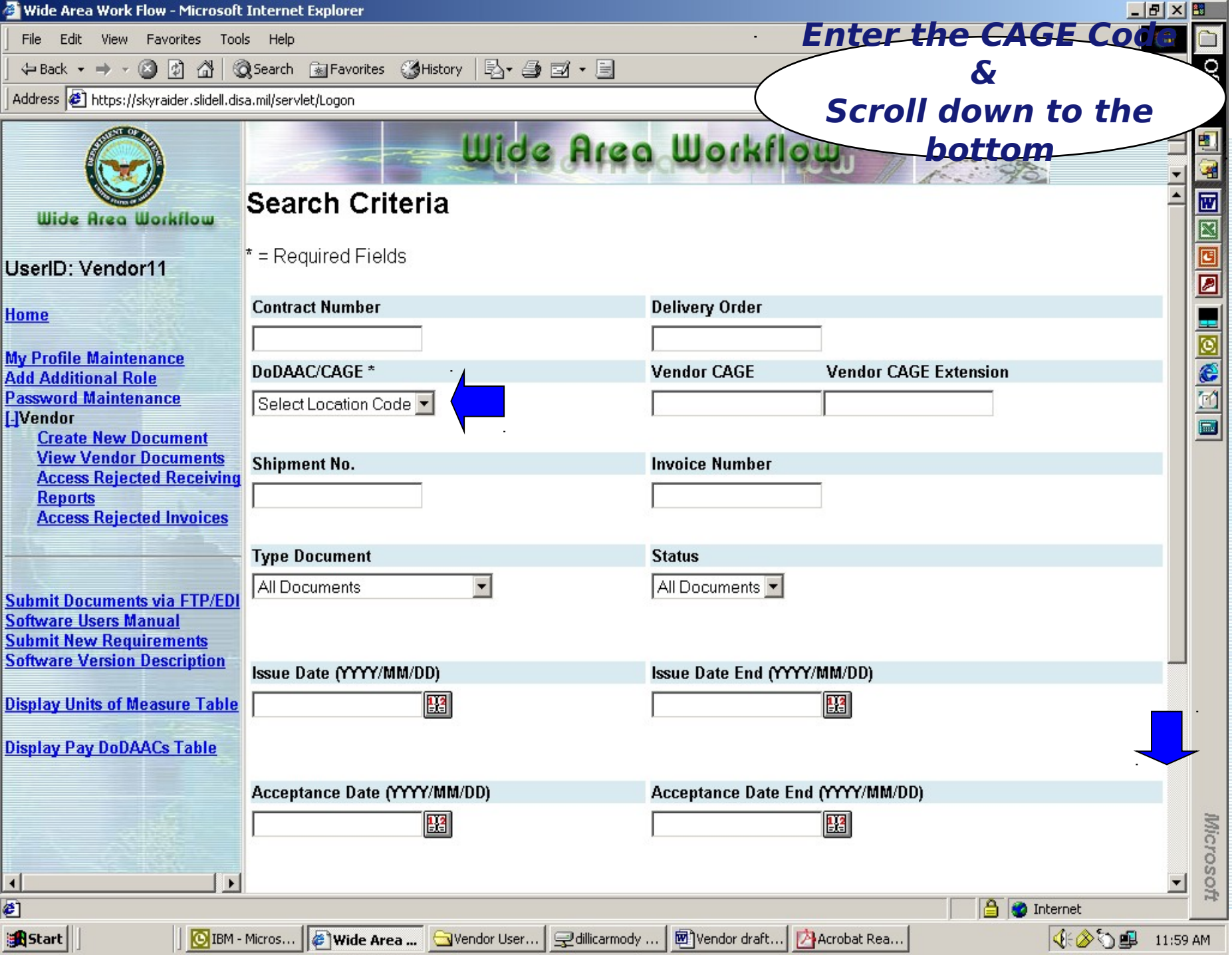

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Click Submit
Wide Area Workflow
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
1 CLIN/SLIN(s) $36.00
$36.00
Invoice Number Invoice Date Final Invoice
14 2003/01/01 N
Routing Information
Prime Contractor
Cage Code: 1M3W0 Extension:
Name: CACI, INC.-FEDERAL
Administered By
DoDAAC: S0512A
Name: DCMA VAN NUYS
Inspect By
DoDAAC: S0512A Extension:
Name: DCMA VAN NUYS
Ship To
Code: HC1001 Extension:
Name: DISA INTERNAL SUPPORT BRANCH
Local Processing Official
DoDAAC: N00421 Extension:
Name: NAVAL AIR WARFARE CENTER AIR DIV
Payment Official
DoDAAC: N68688
Name: DEFENSE FINANCE AND ACCOUNTING SERV
Issue By
DoDAAC: W15P7T
Name: XR HQ USA CECOM
Submit
Return
Print
Internet
Start
AFFSMO - Microsoft ...
dillicarmody on 'saf-f...
sum - Microsoft Word
My Vendor manual dr...
Wide Area Work Fl...
1:47 PM

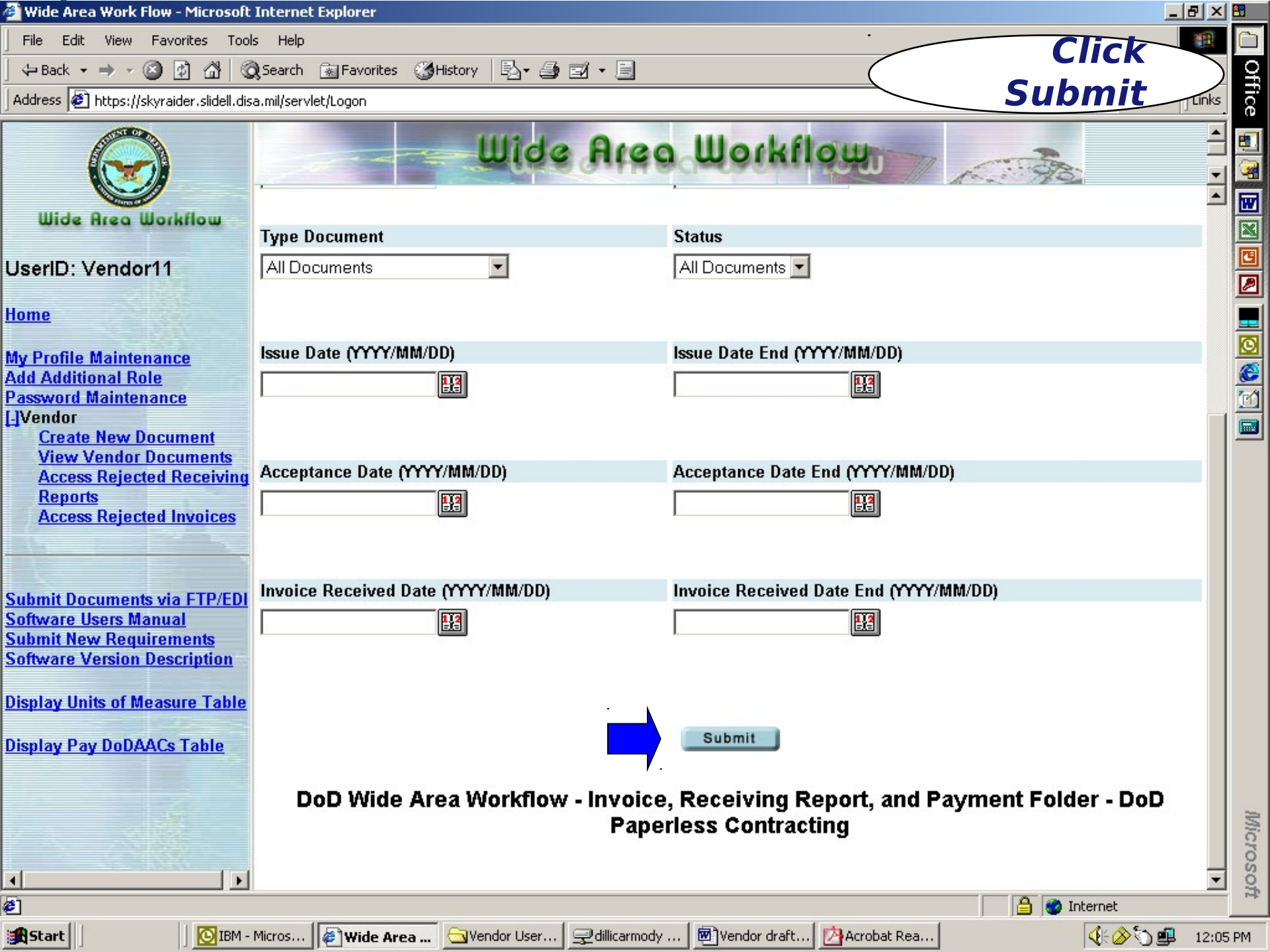

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
You will receive a message that your document was submitted successfully
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
The Invoice and Source Inspection and Acceptance Receiving Report has been submitted successfully.
Contract Number
Delivery Order
Shipment Number
Invoice Number
DAAB0797DB608
0014
AAA1236
14
Email sent to Vendor: wawf_undel@ecedi.nit.disa.mil
Email sent to Inspector: wawf_undel@ecedi.nit.disa.mil
Email sent to DFAS: wawf_undel@ecedi.nit.disa.mil
Send More Email Notifications
Return
Mon Feb 10 12:45:43 CST 2003
Main Work Area
Done
Internet
Start
AFFSMO - Microsoft ...
dillicarmody on 'saf-f...
sum - Microsoft Word
My Vendor manual dr...
Wide Area Work Fl...
1:47 PM

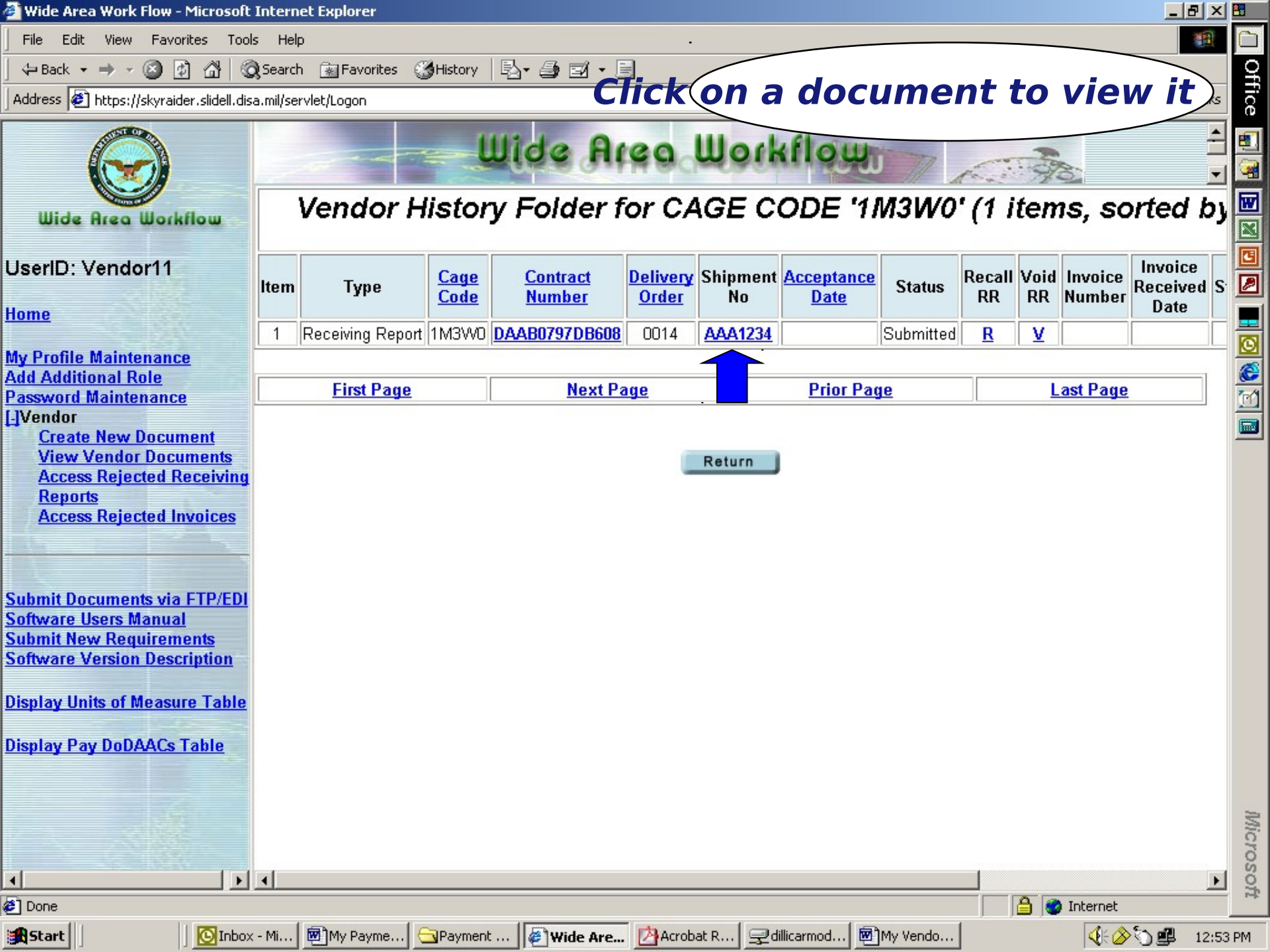
# Vendor

- Self Registration
- Logon
- Create a Document
  - Invoice 2 in 1
  - Invoice Combo
- View Documents
- Rejects
  - Resubmit
  - Void


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Choose a Folder to view by clicking on it
Wide Area Workflow
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving
Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Please start by selecting one of the links from the left menu.
The use of the browser Back button is not supported within the WAWF application. Use of this button will cause unreliable results.
Please DO NOT use the browser Back button within the WAWF application.
Return Button is provided at the bottom of application pages for navigation purposes.
javascript:Tog('3');
Internet
Start
Inbox - Mi...
My Payme...
Payment ...
Wide Are...
Acrobat R...
dillicarmod...
My Vendo...
12:49 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter the CAGE Code
&
Scroll down to the bottom
Wide Area Workflow
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Search Criteria
* = Required Fields
Contract Number
Delivery Order
DoDAAC/CAGE *
Select Location Code
Vendor CAGE
Vendor CAGE Extension
Shipment No.
Invoice Number
Type Document
All Documents
Status
All Documents
Issue Date (YYYY/MM/DD)
Issue Date End (YYYY/MM/DD)
Acceptance Date (YYYY/MM/DD)
Acceptance Date End (YYYY/MM/DD)
Internet
Start
IBM - Micros...
Wide Area ...
Vendor User...
dillicarmody ...
Vendor draft...
Acrobat Rea...
11:59 AM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Click Submit
Wide Area Workflow
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Type Document
All Documents
Status
All Documents
Issue Date (YYYY/MM/DD)
Issue Date End (YYYY/MM/DD)
Acceptance Date (YYYY/MM/DD)
Acceptance Date End (YYYY/MM/DD)
Invoice Received Date (YYYY/MM/DD)
Invoice Received Date End (YYYY/MM/DD)
Submit
DoD Wide Area Workflow - Invoice, Receiving Report, and Payment Folder - DoD Paperless Contracting
Internet
Start
IBM - Micros...
Wide Area ...
Vendor User...
dillicarmody ...
Vendor draft...
Acrobat Rea...
12:05 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Click on a document to view it
Wide Area Workflow
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Vendor History Folder for CAGE CODE '1M3W0' (1 items, sorted by
Item
Type
Cage Code
Contract Number
Delivery Order
Shipment No
Acceptance Date
Status
Recall RR
Void RR
Invoice Number
Invoice Received Date
1
Receiving Report
1M3W0
DAAB0797DB608
0014
AAA1234
Submitted
R
V
First Page
Next Page
Prior Page
Last Page
Return
Done
Internet
Start
Inbox - Mi...
My Payme...
Payment ...
Wide Are...
Acrobat R...
dillicarmod...
My Vendo...
12:53 PM

# WAWF Document Status

- Invoice Status
  - Submitted – Created in WAWF No Action Taken
  - Processed –Invoice Input into DFAS Payment System
  - Rejected – Returned to Initiator
  - Voided – No Further Processing Possible
- Receiving Report Status
  - Submitted – Created in WAWF No Action Taken
  - Accepted – Government Receiver Accepted Goods or Services
  - Processed – Receiving Report Input into DFAS Payment System
  - Rejected – Returned to Initiator
  - Voided – No Further Processing Possible

Wide Area Work Flow - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites History

Address https://skyraider.slidell.disa.mil/servlet/Logon

Click on the tabs to view more information

Wide Area Workflow

Wide Area Workflow

UserID: Vendor11

Home

My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices

Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description

Display Units of Measure Table

Display Pay DoDAACs Table

Header | Line Item | Addresses | Misc. Info

# RECEIVING REPORT

* = Required Fields

| Contract Number | Delivery Order | Issue Date | |
|---|---|---|---|
| DAAB0797DB608 | 0014 | 1998/08/13 | ☑ Supplies ☐ Services |

| Shipment Number | Shipment Date | Final Shipment | Inspection Point | Acceptance Point | |
|---|---|---|---|---|---|
| AAA1234 | 2003/02/02 | N | S | D | ☐ CoC ☐ ARP |

| B/L Number | TCN | First Line Haul Mode | Gross Weight | FOB |
|---|---|---|---|---|
| | | | | S |

| Summary of Detail Level Information | | Total |
|---|---|---|
| 1 | CLIN/SLIN(s) | $36.00 |
| | | $36.00 |

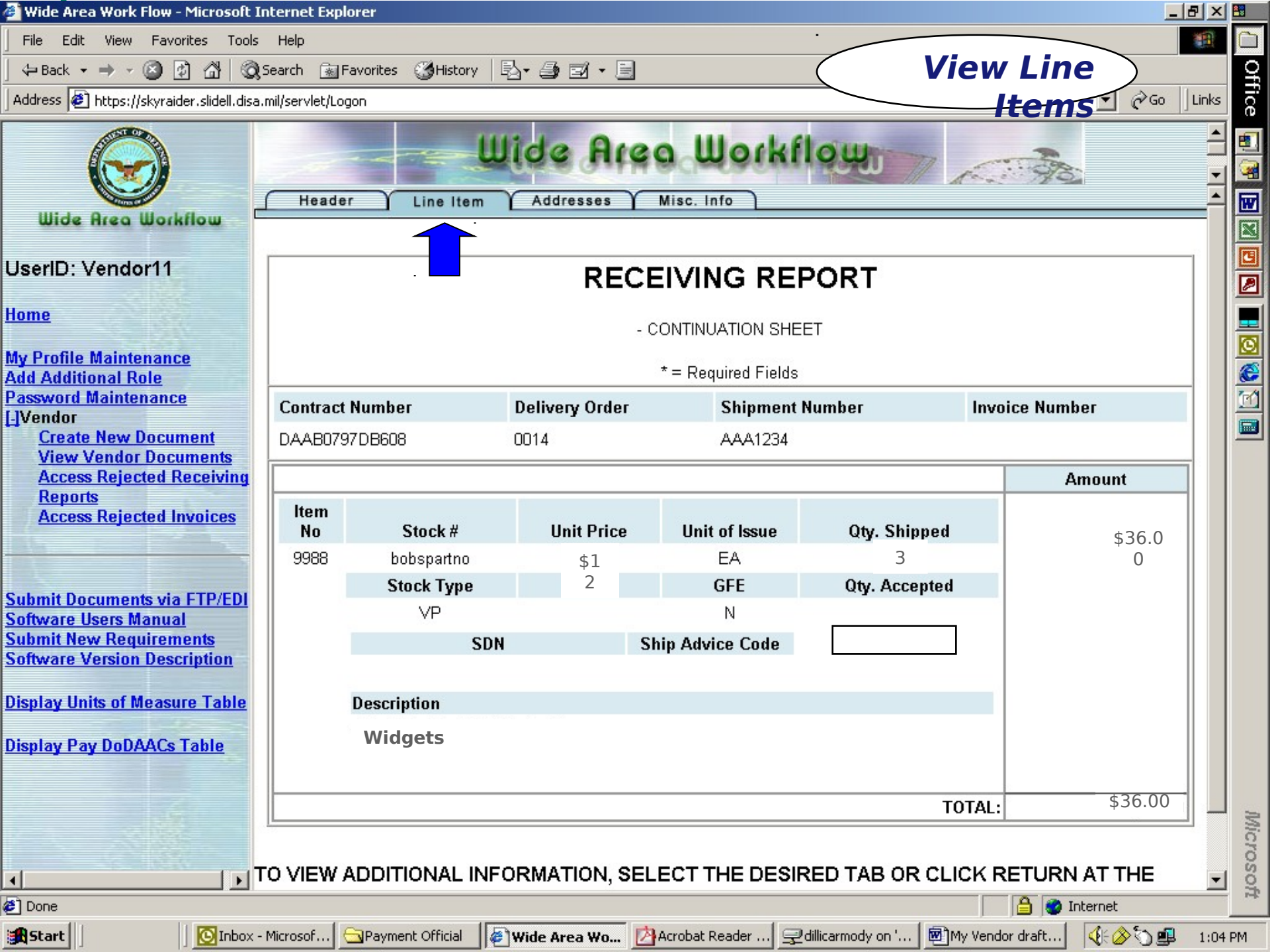
**Routing Information**

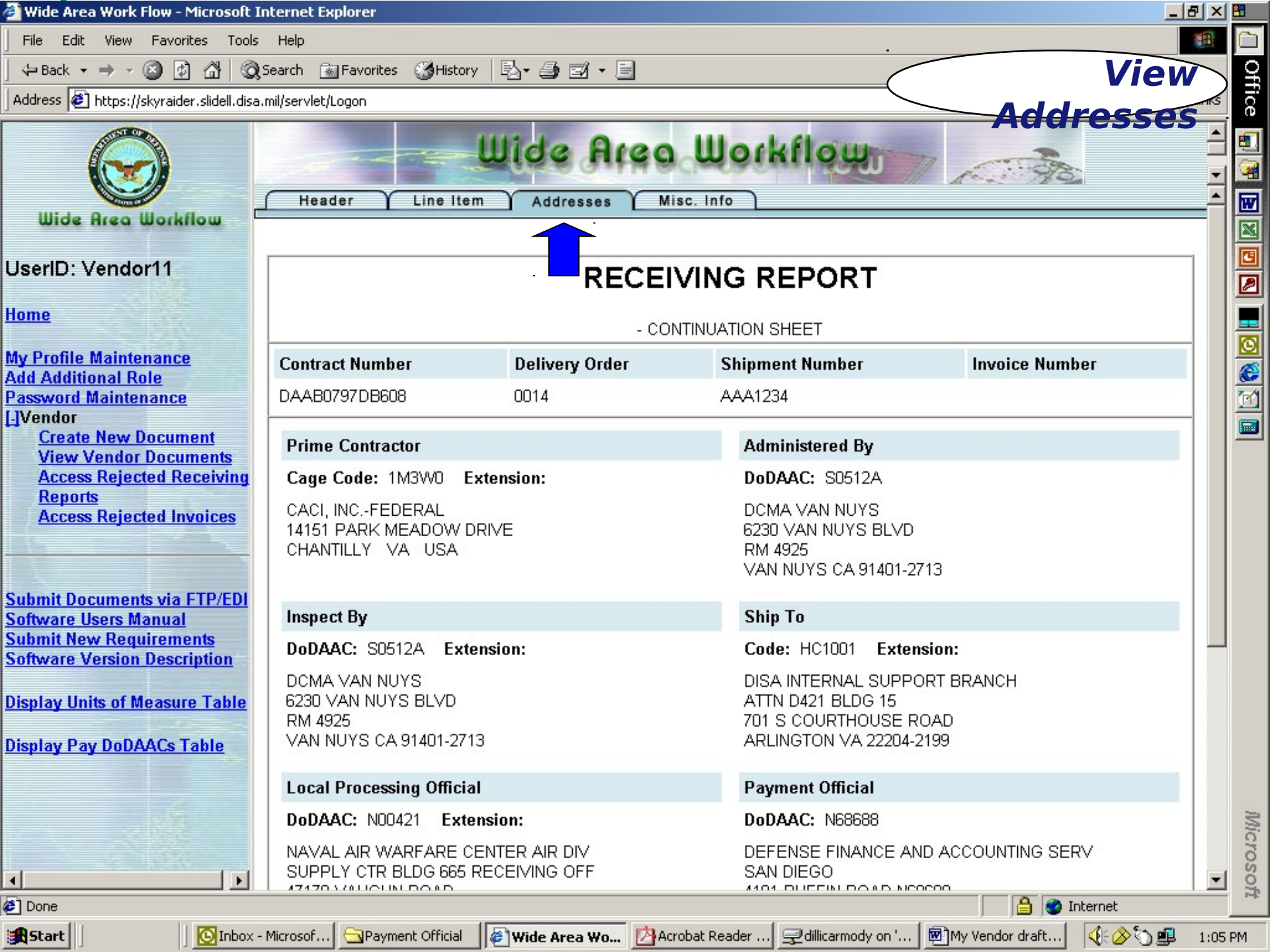
| Prime Contractor | Administered By |
|---|---|
| **Cage Code:** 1M3W0 **Extension:** | **DoDAAC:** S0512A |
| **Name:** CACI, INC.-FEDERAL | **Name:** DCMA VAN NUYS |

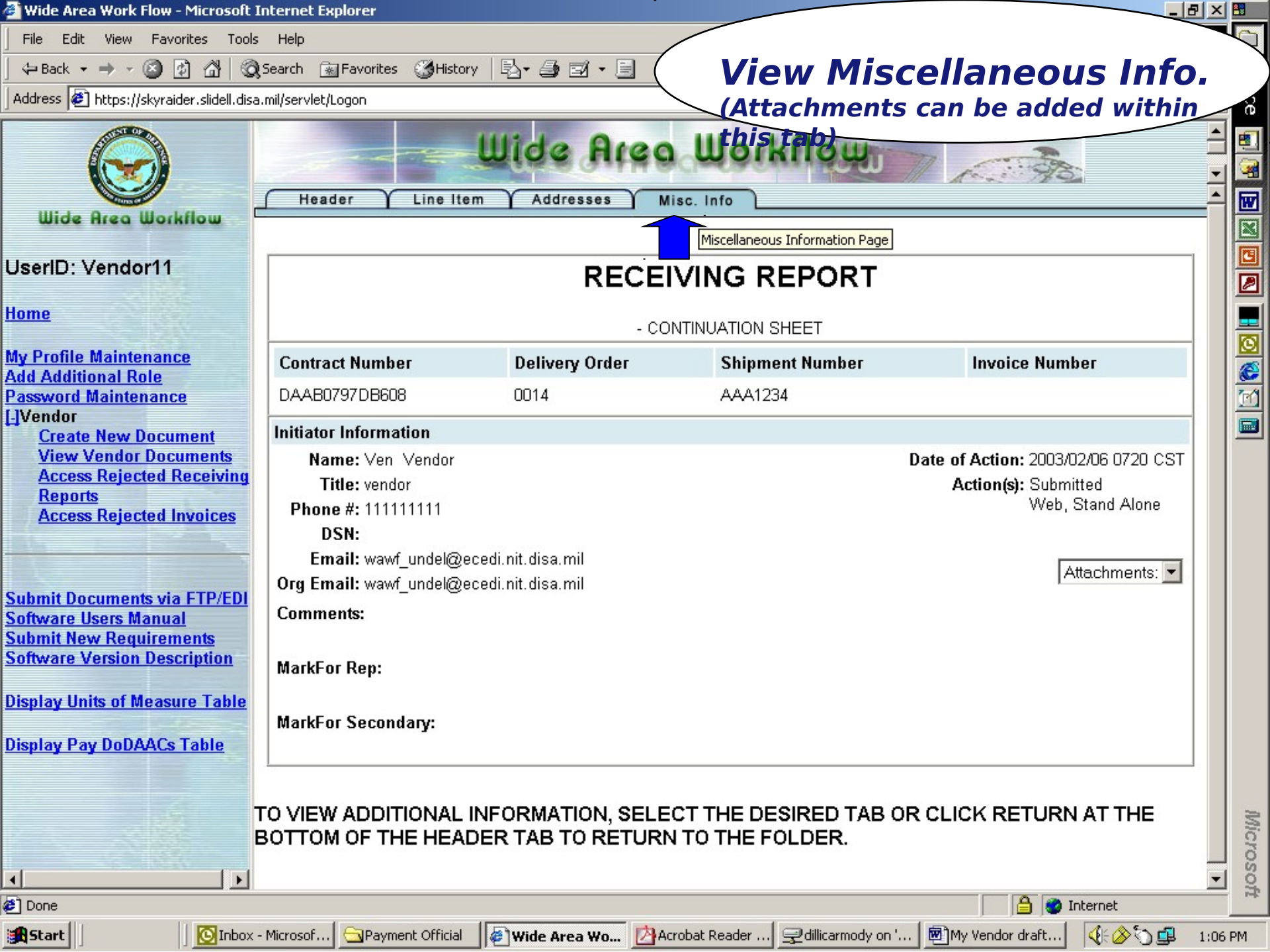
| Inspect By | Ship To |
|---|---|
| **DoDAAC:** S0512A **Extension:** | **Code:** HC1001 **Extension:** |

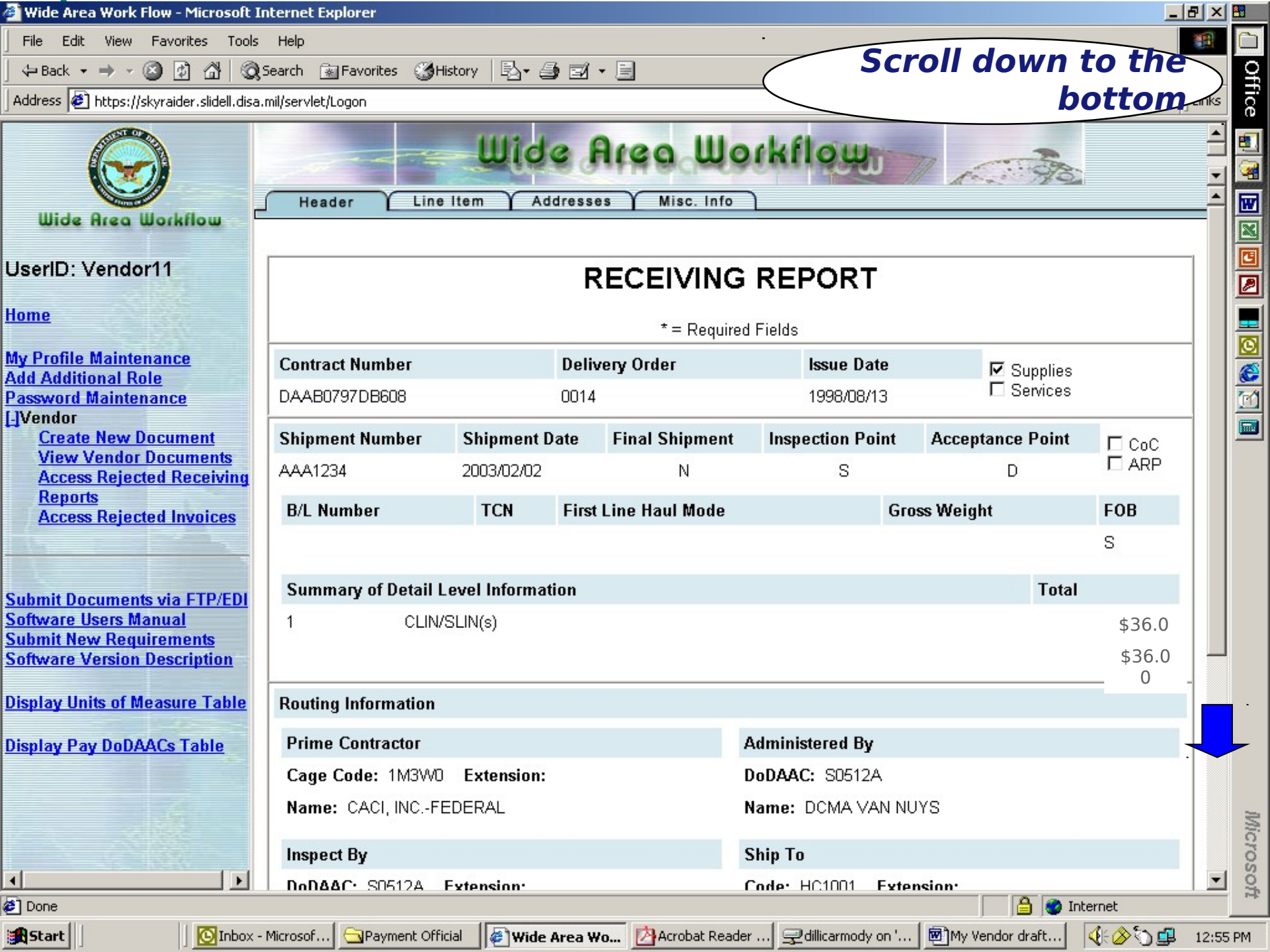
Done Internet

Start | Inbox - Microsof... | Payment Official | Wide Area Wo... | Acrobat Reader ... | dillicarmody on '... | My Vendor draft... | 12:55 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Go Links
View Line Items
Wide Area Workflow
Wide Area Workflow
Header
Line Item
Addresses
Misc. Info
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
RECEIVING REPORT
- CONTINUATION SHEET
* = Required Fields
Contract Number
Delivery Order
Shipment Number
Invoice Number
DAAB0797DB608
0014
AAA1234
Amount
Item No
Stock #
Unit Price
Unit of Issue
Qty. Shipped
9988
bobspartno
$12
EA
3
$36.00
Stock Type
GFE
Qty. Accepted
VP
N
SDN
Ship Advice Code
Description
Widgets
TOTAL:
$36.00
TO VIEW ADDITIONAL INFORMATION, SELECT THE DESIRED TAB OR CLICK RETURN AT THE
Done
Internet
Start
Inbox - Microsof...
Payment Official
Wide Area Wo...
Acrobat Reader ...
dillicarmody on '...
My Vendor draft...
1:04 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
View Addresses
Wide Area Workflow
Wide Area Workflow
Header
Line Item
Addresses
Misc. Info
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
RECEIVING REPORT
- CONTINUATION SHEET
Contract Number
Delivery Order
Shipment Number
Invoice Number
DAAB0797DB608
0014
AAA1234
Prime Contractor
Cage Code: 1M3W0 Extension:
CACI, INC.-FEDERAL
14151 PARK MEADOW DRIVE
CHANTILLY VA USA
Administered By
DoDAAC: S0512A
DCMA VAN NUYS
6230 VAN NUYS BLVD
RM 4925
VAN NUYS CA 91401-2713
Inspect By
DoDAAC: S0512A Extension:
DCMA VAN NUYS
6230 VAN NUYS BLVD
RM 4925
VAN NUYS CA 91401-2713
Ship To
Code: HC1001 Extension:
DISA INTERNAL SUPPORT BRANCH
ATTN D421 BLDG 15
701 S COURTHOUSE ROAD
ARLINGTON VA 22204-2199
Local Processing Official
DoDAAC: N00421 Extension:
NAVAL AIR WARFARE CENTER AIR DIV
SUPPLY CTR BLDG 665 RECEIVING OFF
Payment Official
DoDAAC: N68688
DEFENSE FINANCE AND ACCOUNTING SERV
SAN DIEGO
Done
Internet
Start
Inbox - Microsof...
Payment Official
Wide Area Wo...
Acrobat Reader ...
dillicarmody on '...
My Vendor draft...
1:05 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
View Miscellaneous Info.
(Attachments can be added within this tab)
Wide Area Workflow
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Header
Line Item
Addresses
Misc. Info
Miscellaneous Information Page
RECEIVING REPORT
- CONTINUATION SHEET
Contract Number
Delivery Order
Shipment Number
Invoice Number
DAAB0797DB608
0014
AAA1234
Initiator Information
Name: Ven Vendor
Title: vendor
Phone #: 111111111
DSN:
Email: wawf_undel@ecedi.nit.disa.mil
Org Email: wawf_undel@ecedi.nit.disa.mil
Date of Action: 2003/02/06 0720 CST
Action(s): Submitted
Web, Stand Alone
Attachments:
Comments:
MarkFor Rep:
MarkFor Secondary:
TO VIEW ADDITIONAL INFORMATION, SELECT THE DESIRED TAB OR CLICK RETURN AT THE BOTTOM OF THE HEADER TAB TO RETURN TO THE FOLDER.
Done
Internet
Start
Inbox - Microsof...
Payment Official
Wide Area Wo...
Acrobat Reader ...
dillicarmody on '...
My Vendor draft...
1:06 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Scroll down to the bottom
Wide Area Workflow
Wide Area Workflow
Header
Line Item
Addresses
Misc. Info
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
RECEIVING REPORT
* = Required Fields
Contract Number
Delivery Order
Issue Date
Supplies
Services
DAAB0797DB608
0014
1998/08/13
Shipment Number
Shipment Date
Final Shipment
Inspection Point
Acceptance Point
CoC
ARP
AAA1234
2003/02/02
N
S
D
B/L Number
TCN
First Line Haul Mode
Gross Weight
FOB
S
Summary of Detail Level Information
Total
1
CLIN/SLIN(s)
$36.0
$36.0
0
Routing Information
Prime Contractor
Cage Code: 1M3W0 Extension:
Name: CACI, INC.-FEDERAL
Administered By
DoDAAC: S0512A
Name: DCMA VAN NUYS
Inspect By
DoDAAC: S0512A Extension:
Ship To
Code: HC1001 Extension:
Done
Internet
Start
Inbox - Microsof...
Payment Official
Wide Area Wo...
Acrobat Reader ...
dillicarmody on '...
My Vendor draft...
12:55 PM

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon

**Click Print to print the page or Click Return to view Vendor Documents Menu**



S

| Summary of Detail Level Information | | Total |
|---|---|---|
| 1 | CLIN/SLIN(s) | $36.00 |
| | | $36.00 |

## Routing Information

**Prime Contractor**

**Cage Code:** 1M3W0 **Extension:**

**Name:** CACI, INC.-FEDERAL

**Administered By**

**DoDAAC:** S0512A

**Name:** DCMA VAN NUYS

**Inspect By**

**DoDAAC:** S0512A **Extension:**

**Name:** DCMA VAN NUYS

**Ship To**

**Code:** HC1001 **Extension:**

**Name:** DISA INTERNAL SUPPORT BRANCH

**Local Processing Official**

**DoDAAC:** N00421 **Extension:**

**Name:** NAVAL AIR WARFARE CENTER AIR DIV

**Payment Official**

**DoDAAC:** N68688

**Name:** DEFENSE FINANCE AND ACCOUNTING SERV

**Issue By**

**DoDAAC:** W15P7T

**Name:** XR HQ USA CECOM

Return Print

Done Internet
Start Inbox - Microsof... Payment Official Wide Area Wo... Acrobat Reader ... dillicarmody on '... My Vendor draft... 12:58 PM

# Vendor

- Self Registration
- Logon
- Create a Document
  - Invoice 2 in 1
  - Invoice Combo
- View Documents
- Rejects

Wide Area Work Flow - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites History

Address https://skyraider.slidell.disa.mil/servlet/Logon

**Click on the Resubmit? Column**

Wide Area Workflow

UserID: Vendor11

- Home
- My Profile Maintenance
- Add Additional Role
- Password Maintenance
- [-]Vendor
  - Create New Document
  - View Vendor Documents
  - Access Rejected Receiving Reports
  - Access Rejected Invoices
- Submit Documents via FTP/EDI
- Software Users Manual
- Submit New Requirements
- Software Version Description
- Display Units of Measure Table
- Display Pay DoDAACs Table

## Rejected Invoices Folder for CAGE CODE '1M3W0' (1 items, sorted by Contract Number)

| Item | Type | Cage Code | Contract Number | Delivery Order | Resubmit? | Invoice Date | Change DoDAAC | Void? | Amount | Reject Reason |
|---|---|---|---|---|---|---|---|---|---|---|
| 1 | Combo | 1M3W0 | DAAB0797DB608 | 0014 | 14 | 2003-02-21 | Yes | V | $36.00 | should be $10.00 each |

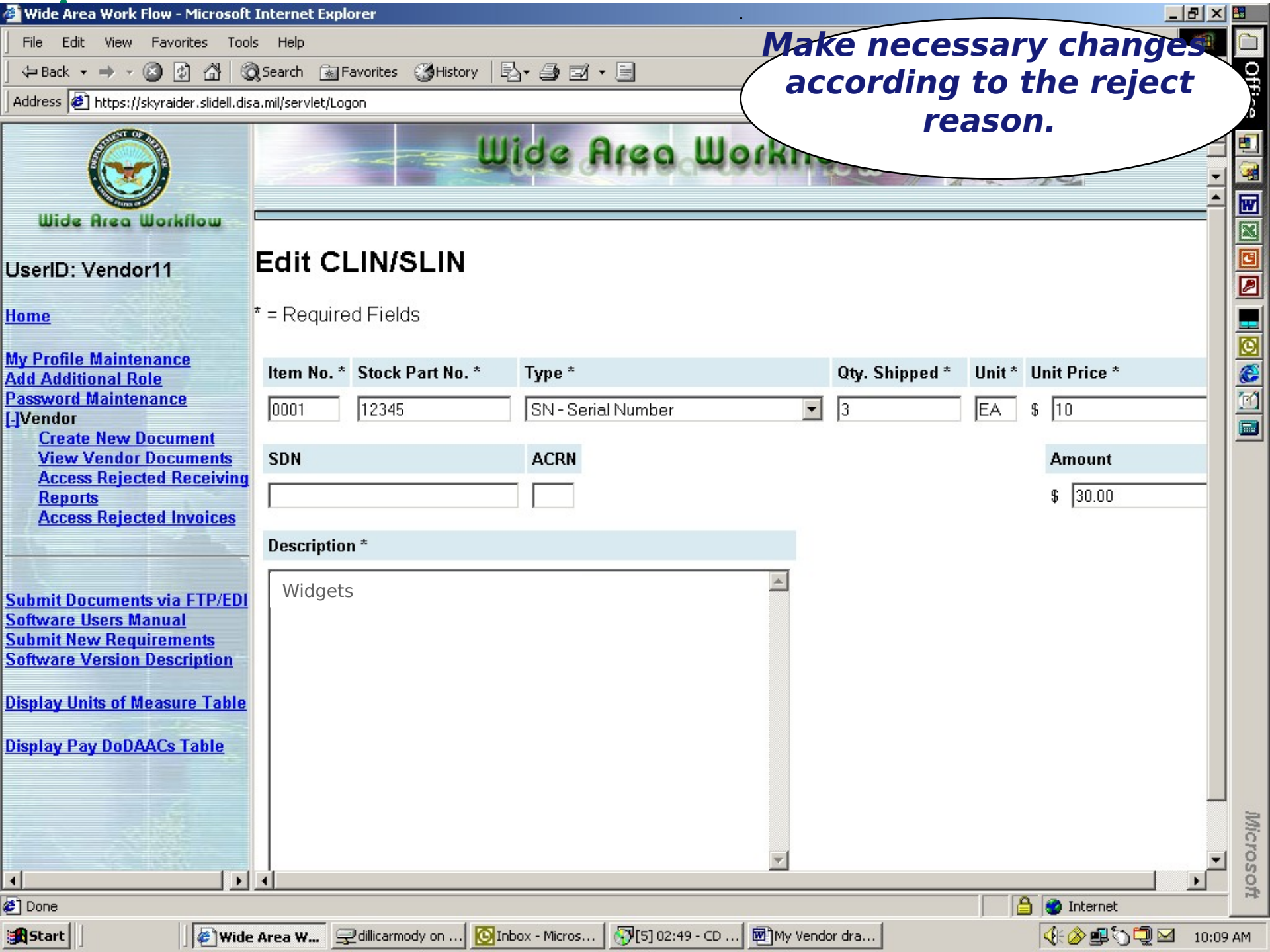
First Page | Next Page | Prior Page | Last Page

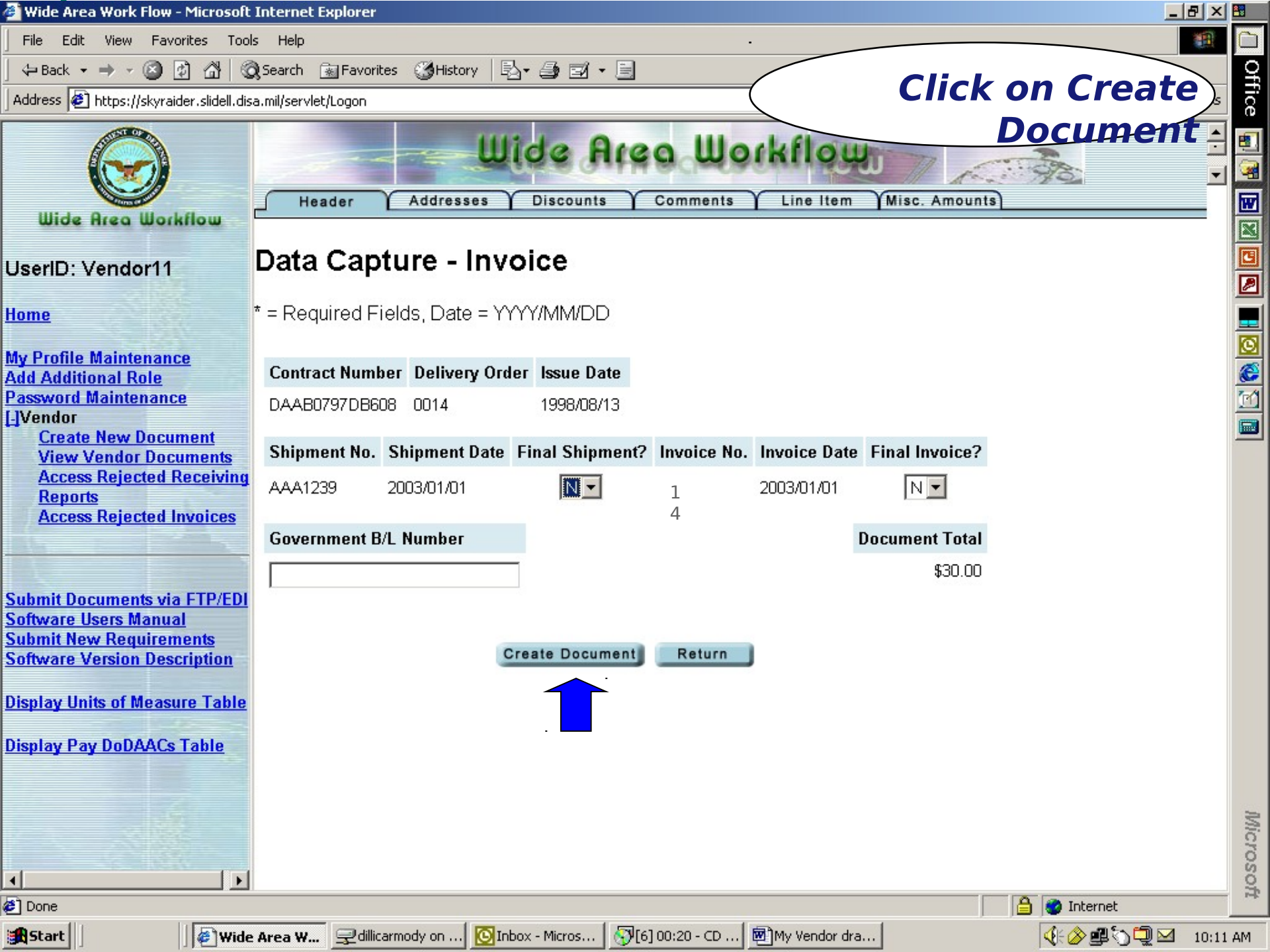
Return

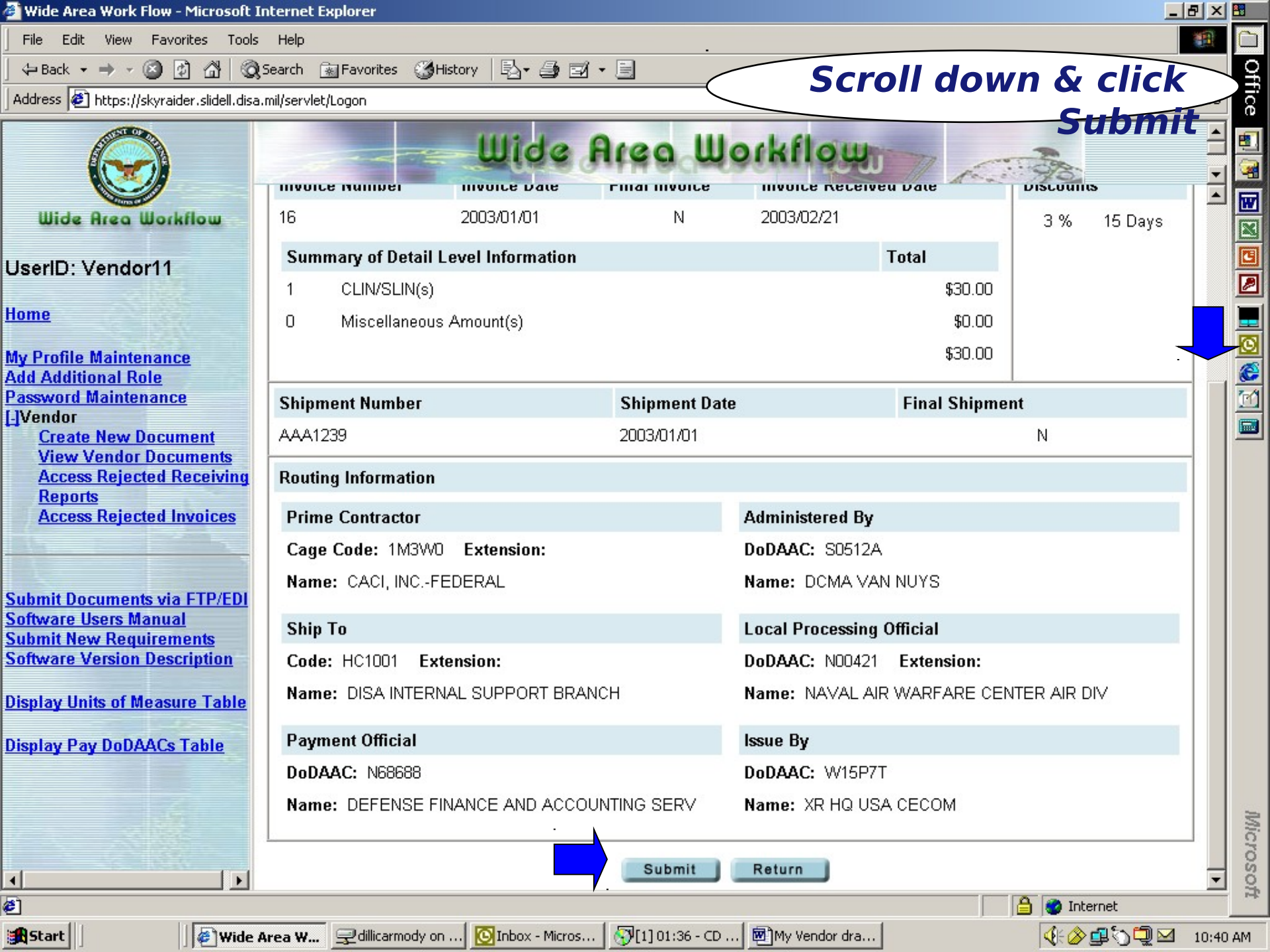
Done

Internet

Start | Wide Area W... | dillicarmody on ... | Inbox - Micros... | [4] 00:17 - CD ... | My Vendor dra... | 10:03 AM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Make necessary changes according to the reject reason.
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Edit CLIN/SLIN
* = Required Fields
Item No. * Stock Part No. * Type * Qty. Shipped * Unit * Unit Price *
0001 12345 SN - Serial Number 3 EA $ 10
SDN ACRN Amount
$ 30.00
Description *
Widgets
Done
Internet
Start
Wide Area W...
dillicarmody on ...
Inbox - Micros...
[5] 02:49 - CD ...
My Vendor dra...
10:09 AM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Click on Create Document
Wide Area Workflow
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Header
Addresses
Discounts
Comments
Line Item
Misc. Amounts
Data Capture - Invoice
* = Required Fields, Date = YYYY/MM/DD
Contract Number
Delivery Order
Issue Date
DAAB0797DB608
0014
1998/08/13
Shipment No.
Shipment Date
Final Shipment?
Invoice No.
Invoice Date
Final Invoice?
AAA1239
2003/01/01
N
1
4
2003/01/01
N
Government B/L Number
Document Total
$30.00
Create Document
Return
Done
Internet
Start
Wide Area W...
dillicarmody on ...
Inbox - Micros...
[6] 00:20 - CD ...
My Vendor dra...
10:11 AM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Scroll down & click Submit
Wide Area Workflow
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Invoice Number
Invoice Date
Final Invoice
Invoice Received Date
Discounts
16
2003/01/01
N
2003/02/21
3 %
15 Days
Summary of Detail Level Information
Total
1 CLIN/SLIN(s) $30.00
0 Miscellaneous Amount(s) $0.00
$30.00
Shipment Number
Shipment Date
Final Shipment
AAA1239
2003/01/01
N
Routing Information
Prime Contractor
Cage Code: 1M3W0 Extension:
Name: CACI, INC.-FEDERAL
Administered By
DoDAAC: S0512A
Name: DCMA VAN NUYS
Ship To
Code: HC1001 Extension:
Name: DISA INTERNAL SUPPORT BRANCH
Local Processing Official
DoDAAC: N00421 Extension:
Name: NAVAL AIR WARFARE CENTER AIR DIV
Payment Official
DoDAAC: N68688
Name: DEFENSE FINANCE AND ACCOUNTING SERV
Issue By
DoDAAC: W15P7T
Name: XR HQ USA CECOM
Submit
Return
Internet
Start
Wide Area W...
dillicarmody on ...
Inbox - Micros...
[1] 01:36 - CD ...
My Vendor dra...
10:40 AM

Wide Area Work Flow - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites History

Address https://skyraider.slidell.disa.mil/servlet/Logon

Wide Area Workflow

Wide Area Workflow

UserID: Vendor11

Home

My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices

Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description

Display Units of Measure Table

Display Pay DoDAACs Table

**The Invoice has been resubmitted successfully.**

| Contract Number | Delivery Order | Shipment Number | Invoice Number |
|---|---|---|---|
| DAAB0797DB608 | 0014 | AAA1239 | 14 |

Email sent to Vendor: wawf_undel@ecedi.nit.disa.mil
Email sent to DFAS: wawf_undel@ecedi.nit.disa.mil

Send More Email Notifications

Return

*Fri Feb 21 09:39:22 CST 2003*

Done

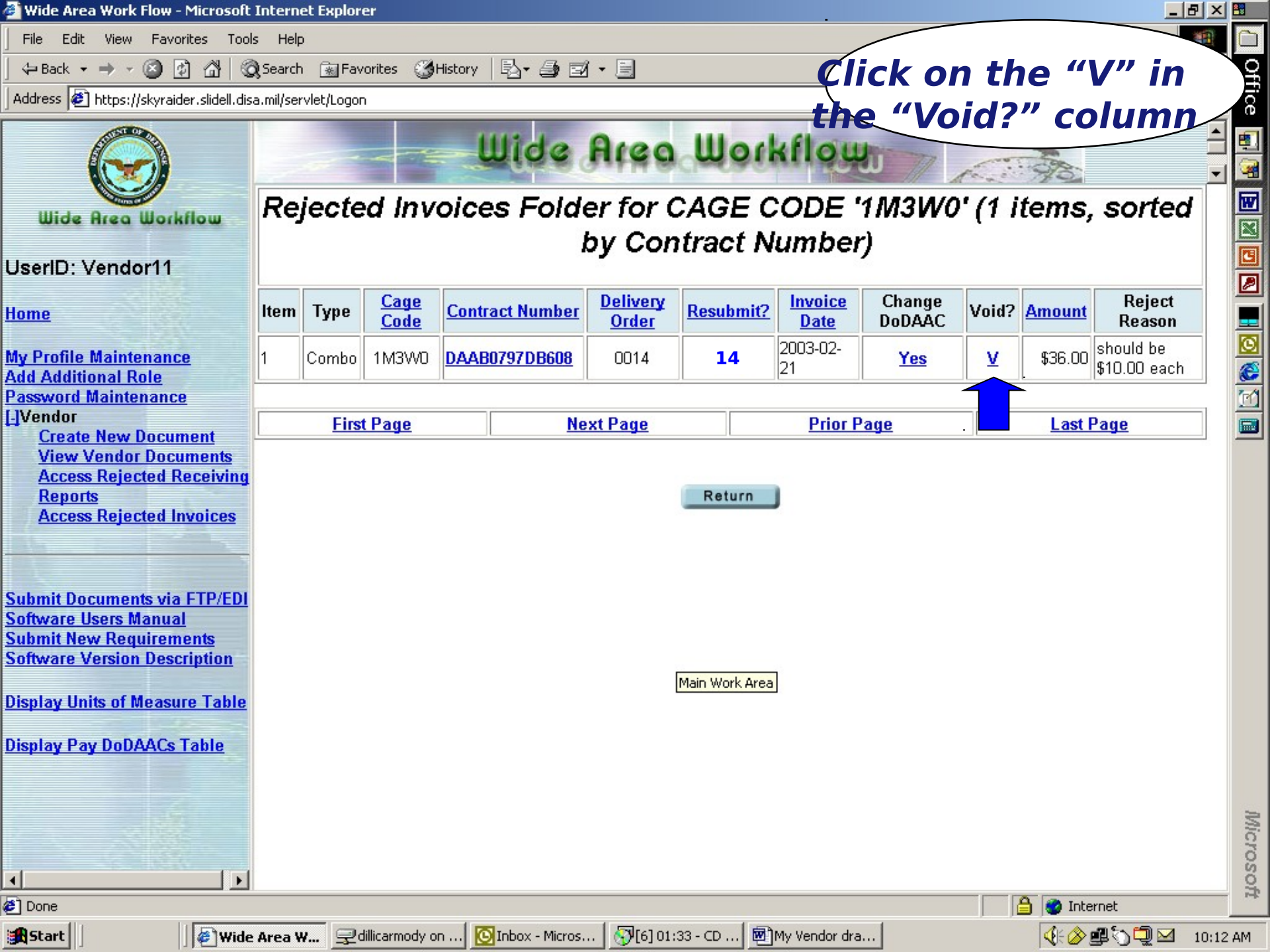
Main Work Area

Internet

Start | Wide Area W... | dillicarmody on ... | Inbox - Micros... | [1] 02:47 - CD ... | My Vendor dra... | 10:41 AM

# Vendor

- Self Registration
- Logon
- Create a Document
  - Invoice 2 in 1
  - Invoice Combo
- View Documents
- Rejects


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Click on the "V" in the "Void?" column
Wide Area Workflow
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Rejected Invoices Folder for CAGE CODE '1M3W0' (1 items, sorted by Contract Number)
Item
Type
Cage Code
Contract Number
Delivery Order
Resubmit?
Invoice Date
Change DoDAAC
Void?
Amount
Reject Reason
1
Combo
1M3W0
DAAB0797DB608
0014
14
2003-02-21
Yes
V
$36.00
should be $10.00 each
First Page
Next Page
Prior Page
Last Page
Return
Main Work Area
Done
Internet
Start
Wide Area W...
dillicarmody on ...
Inbox - Micros...
[6] 01:33 - CD ...
My Vendor dra...
10:12 AM

Wide Area Work Flow - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites History

Address https://skyraider.slidell.disa.mil/servlet/Logon

Links

**Click on "Void" to void the document**

Wide Area Workflow

Wide Area Workflow

UserID: Vendor11

Home

My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices

Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description

Display Units of Measure Table

Display Pay DoDAACs Table

# *Warning!*

The following actions pertain to:

Contract Number 'DAAB0797DB608'

Delivery Order '0014'

You are about to VOID document number **(14).**

Click the Void Link to permanently void the document or the Back Link to return to the previous selection.

---

Back

Void the Document

Done

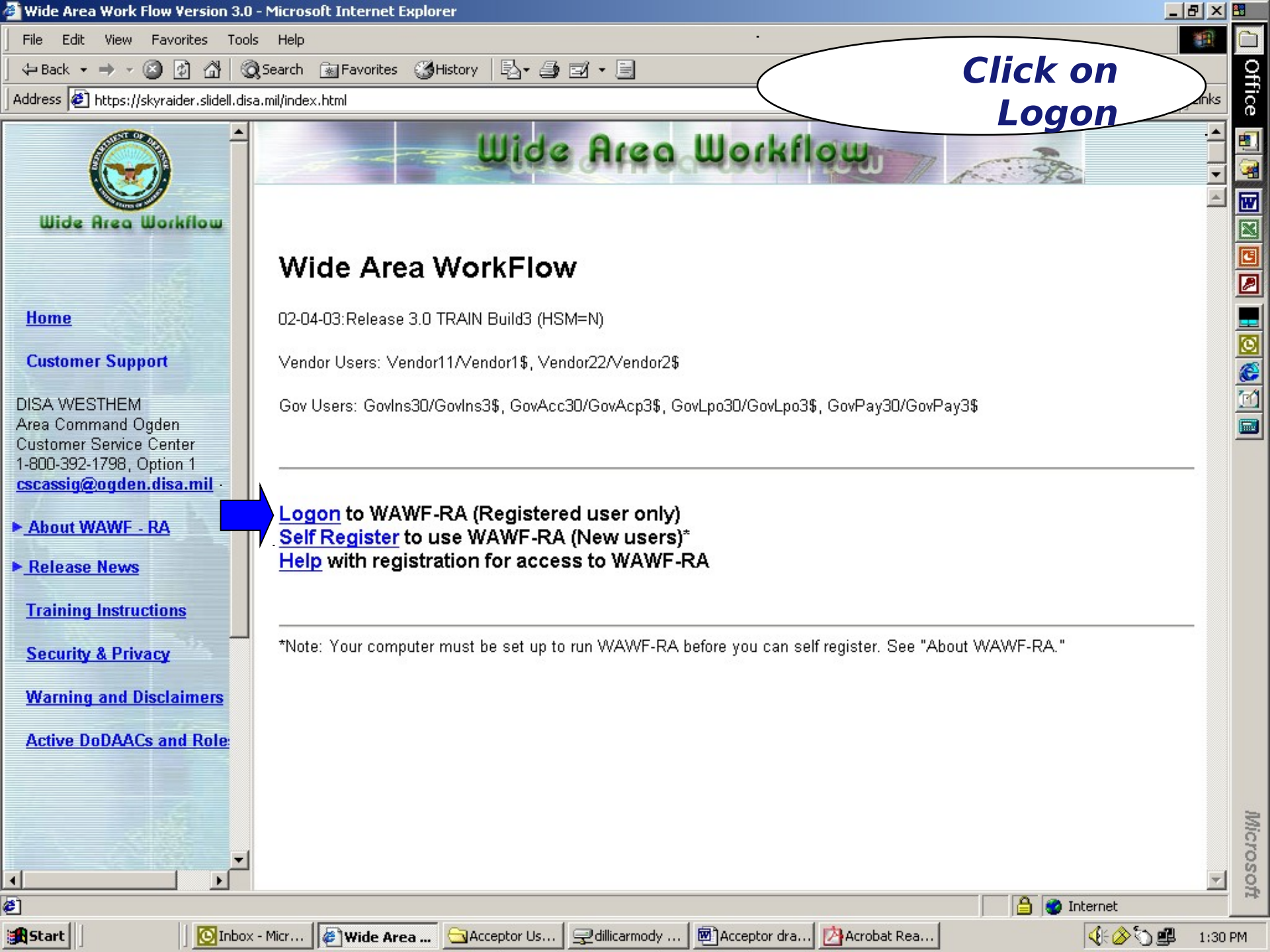
Internet

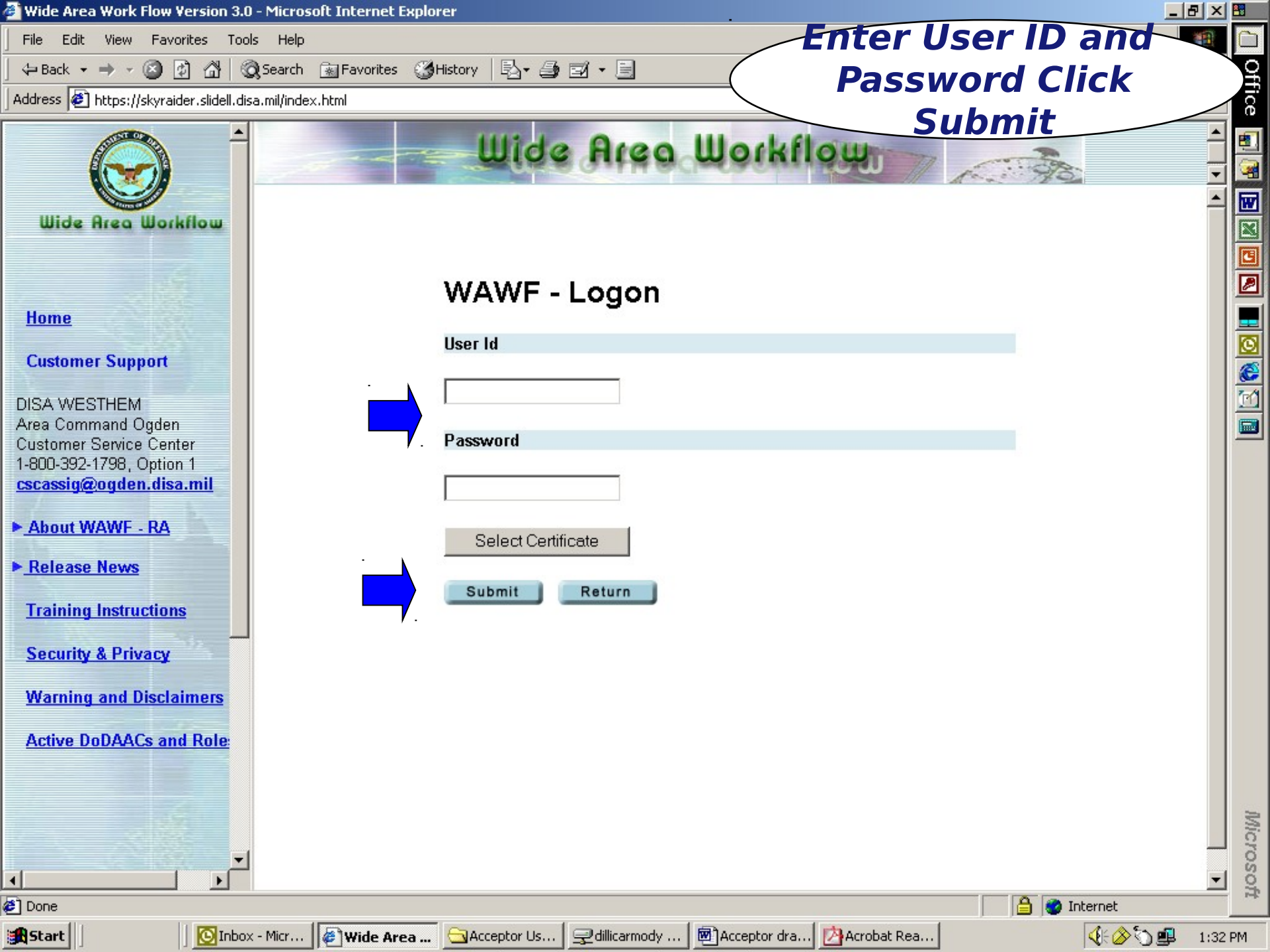
Start | Wide Area W... | dillicarmody on ... | Inbox - Micros... | [7] 02:30 - CD ... | My Vendor dra... | 10:16 AM

# GOVERNMENT INSPECTOR ROLE

# Government Inspector

- Logon
- Create Receiving Report
- View Folders


Wide Area Work Flow Version 3.0 - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/index.html
Click on Logon
Wide Area Workflow
Wide Area Workflow
Home
Customer Support
DISA WESTHEM
Area Command Ogden
Customer Service Center
1-800-392-1798, Option 1
cscassig@ogden.disa.mil
About WAWF - RA
Release News
Training Instructions
Security & Privacy
Warning and Disclaimers
Active DoDAACs and Role
Wide Area WorkFlow
02-04-03:Release 3.0 TRAIN Build3 (HSM=N)
Vendor Users: Vendor11/Vendor1$, Vendor22/Vendor2$
Gov Users: GovIns30/GovIns3$, GovAcc30/GovAcp3$, GovLpo30/GovLpo3$, GovPay30/GovPay3$
Logon to WAWF-RA (Registered user only)
Self Register to use WAWF-RA (New users)*
Help with registration for access to WAWF-RA
*Note: Your computer must be set up to run WAWF-RA before you can self register. See "About WAWF-RA."
Internet
Start
Inbox - Micr...
Wide Area ...
Acceptor Us...
dillicarmody ...
Acceptor dra...
Acrobat Rea...
1:30 PM


Wide Area Work Flow Version 3.0 - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/index.html
Enter User ID and Password Click Submit
Wide Area Workflow
Wide Area Workflow
Home
Customer Support
DISA WESTHEM
Area Command Ogden
Customer Service Center
1-800-392-1798, Option 1
cscassig@ogden.disa.mil
About WAWF - RA
Release News
Training Instructions
Security & Privacy
Warning and Disclaimers
Active DoDAACs and Role
WAWF - Logon
User Id
Password
Select Certificate
Submit
Return
Done
Internet
Start
Inbox - Micr...
Wide Area ...
Acceptor Us...
dillicarmody ...
Acceptor dra...
Acrobat Rea...
1:32 PM

- **Create Receiving Report**

# Scenario cont.
# Standard Form 1449 – Contract

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS**
***OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30***

| 1. REQUISITION NUMBER | PAGE 1 OF |
|---|---|

| 2. CONTRACT NO. | 3. AWARD/EFFECTIVE DATE | 4. ORDER NUMBER | 5. SOLICITATION NUMBER | 6. SOLICITATION ISSUE DATE |
|---|---|---|---|---|
| DAAB0797DB608 | | | | |

| 7. FOR SOLICITATION INFORMATION CALL: | a. NAME | b. TELEPHONE NUMBER *(No collect calls)* | 8. OFFER DUE DATE/ LOCAL TIME |
|---|---|---|---|
| | | | |

| 9. ISSUED BY | CODE S0512A | 10. THIS ACQUISITON IS | 11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED | 12. DISCOUNT TERMS |
|---|---|---|---|---|
| DCMA<br>VAN NUYS CA 9123-1234 | | ☐ UNRESTRICTED<br>☐ SET ASIDE: % FOR<br>☐ SMALL BUSINESS<br>☐ HUBZONE SMALL BUSINESS<br>☐ 8(A)<br>NAICS:<br>SIZE STANDARD: | ☐ SEE SCHEDULE<br>☐ 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)<br>13b. RATING<br>14. METHOD OF SOLICITATION<br>☐ RFQ ☐ IFB ☐ RFP | |

| 15. DELIVER TO | CODE HC1001 | 16. ADMINISTERED BY | CODE |
|---|---|---|---|
| DISA<br>ARLINGTON VA 22204-2134 | | SEE BLOCK 9 | |

| 17a. CONTRACTOR/ OFFEROR CODE 1M3W0 | FACILITY CODE | 18a. PAYMENT WILL BE MADE BY | CODE N68688 |
|---|---|---|---|
| CACI<br>CHANTILLI VA 22204-1234<br>TELEPHONE NO. | | DFAS<br>SAN DIEGO CA 9123-1848 | |

☐ 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED ☐ SEE ADDENDUM

| 19. ITEM NO. | 20. SCHEDULE OF SUPPLIES/SERVICES | 21. QUANTITY | 22. UNIT | 23. UNIT PRICE | 24. AMOUNT |
|---|---|---|---|---|---|
| | | | | | 0.00 |

Wide Area Work Flow - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites History

Address https://skyraider.slidell.disa.mil/servlet/Logon

Links

**Click on Create Receiving Report**

Wide Area Workflow

Wide Area Workflow

**UserID: GovIns30**

Home

My Profile Maintenance
Add Additional Role

**+ Inspector**

- Create Receiving Report
- Access Acceptance Fold
- Access History Folder by DoDAAC
- Access History Folder by User
- Access Acceptance Hold Folder
- Access Rejected Receivi Reports
- Post Payment Review

**Inspector View Only**

Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description

Display Units of Measure Tab

**Please start by selecting one of the links from the left menu.**

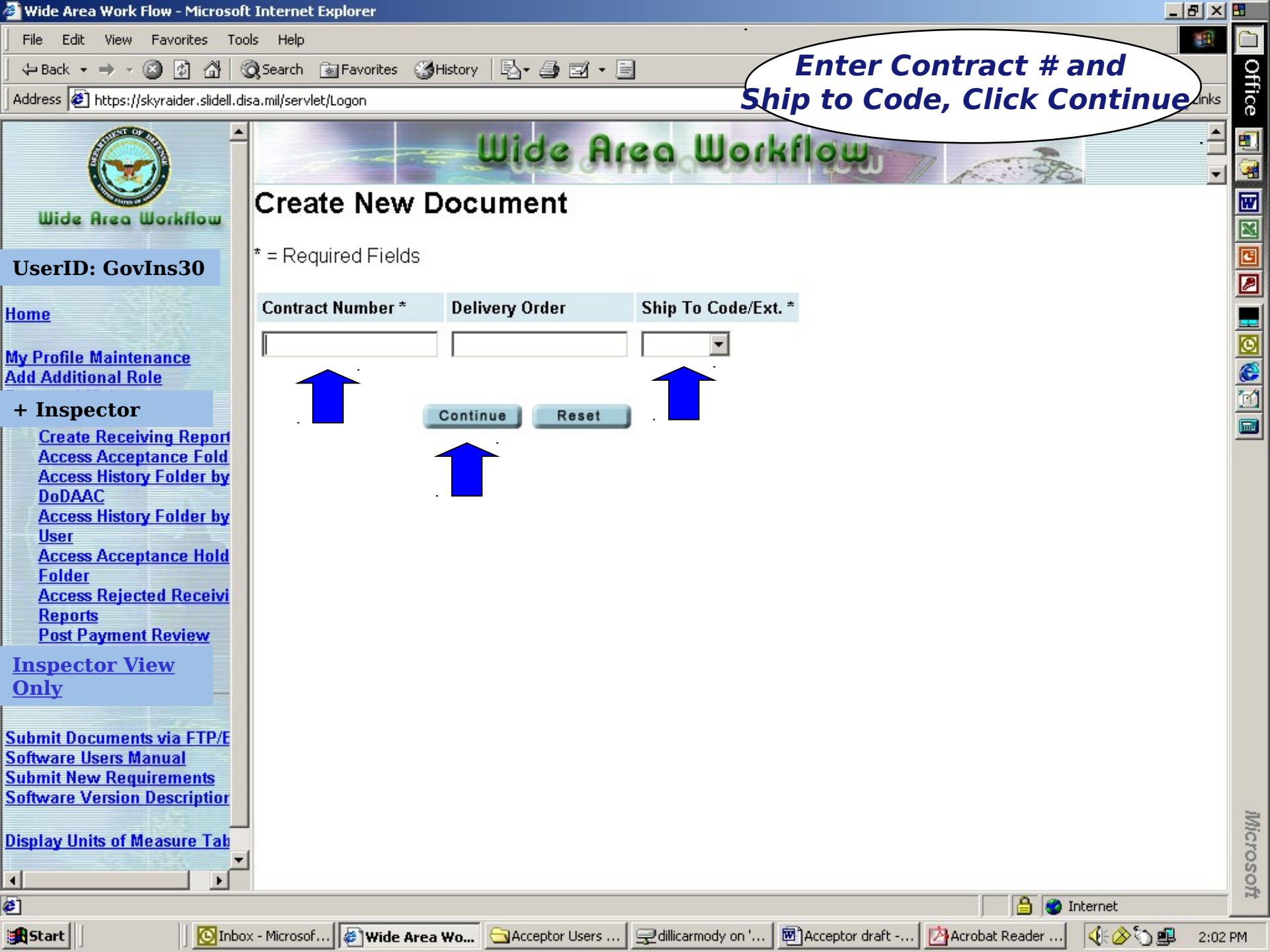
The use of the browser Back button is not supported within the WAWF application. Use of this button will cause unreliable results.

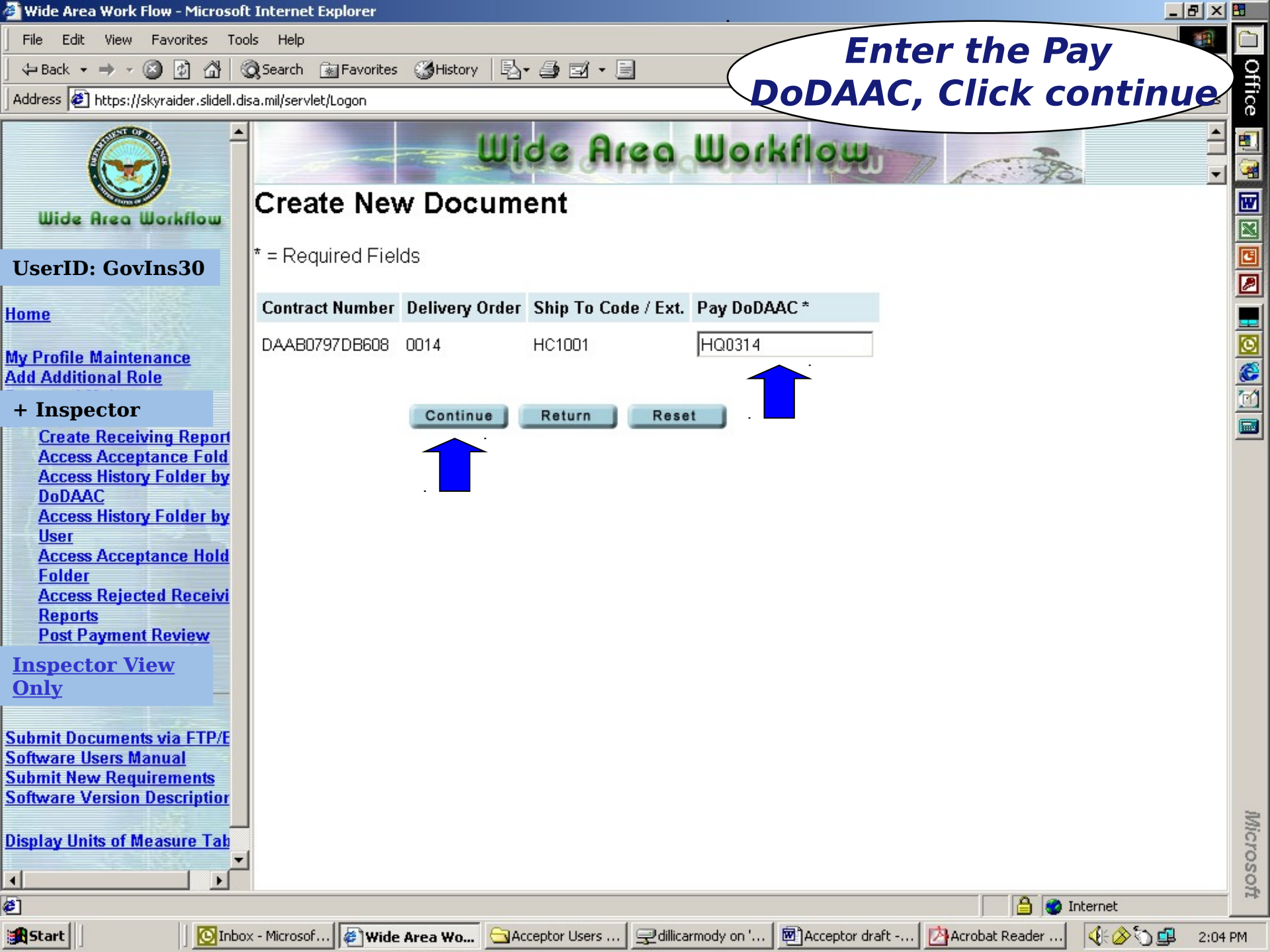
Please DO NOT use the browser Back button within the WAWF application.

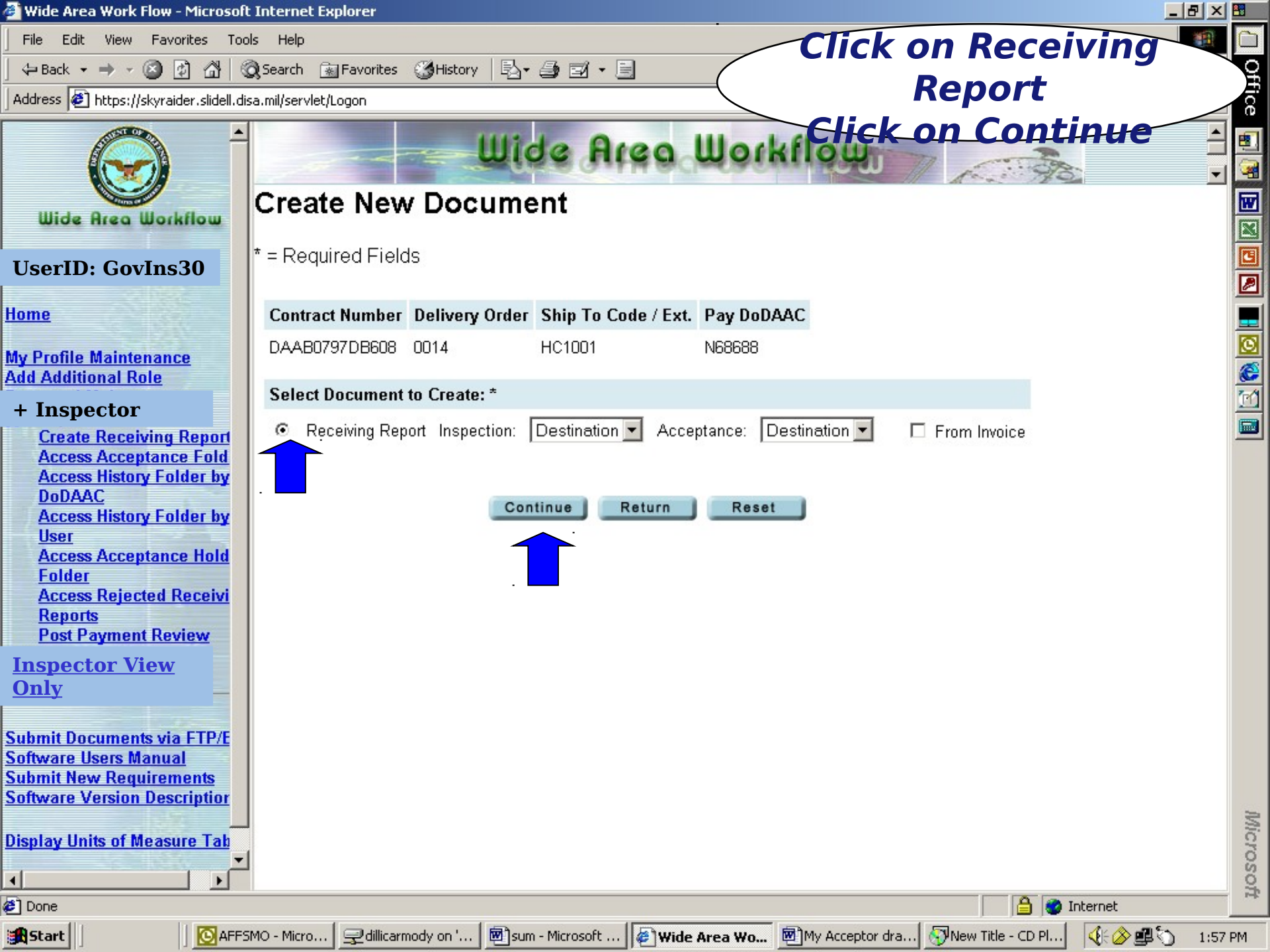
Return Button is provided at the bottom of application pages for navigation purposes.

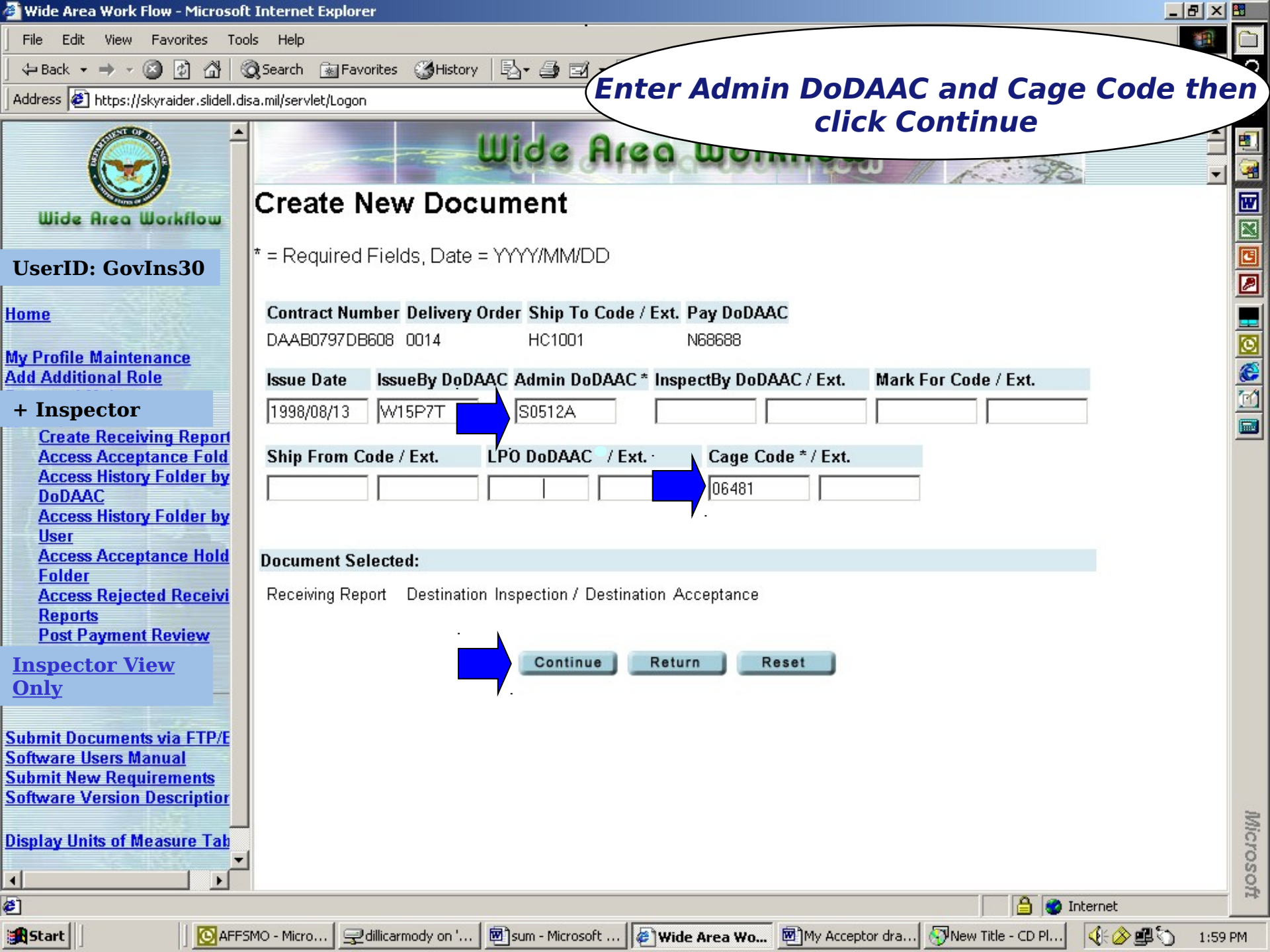
Internet

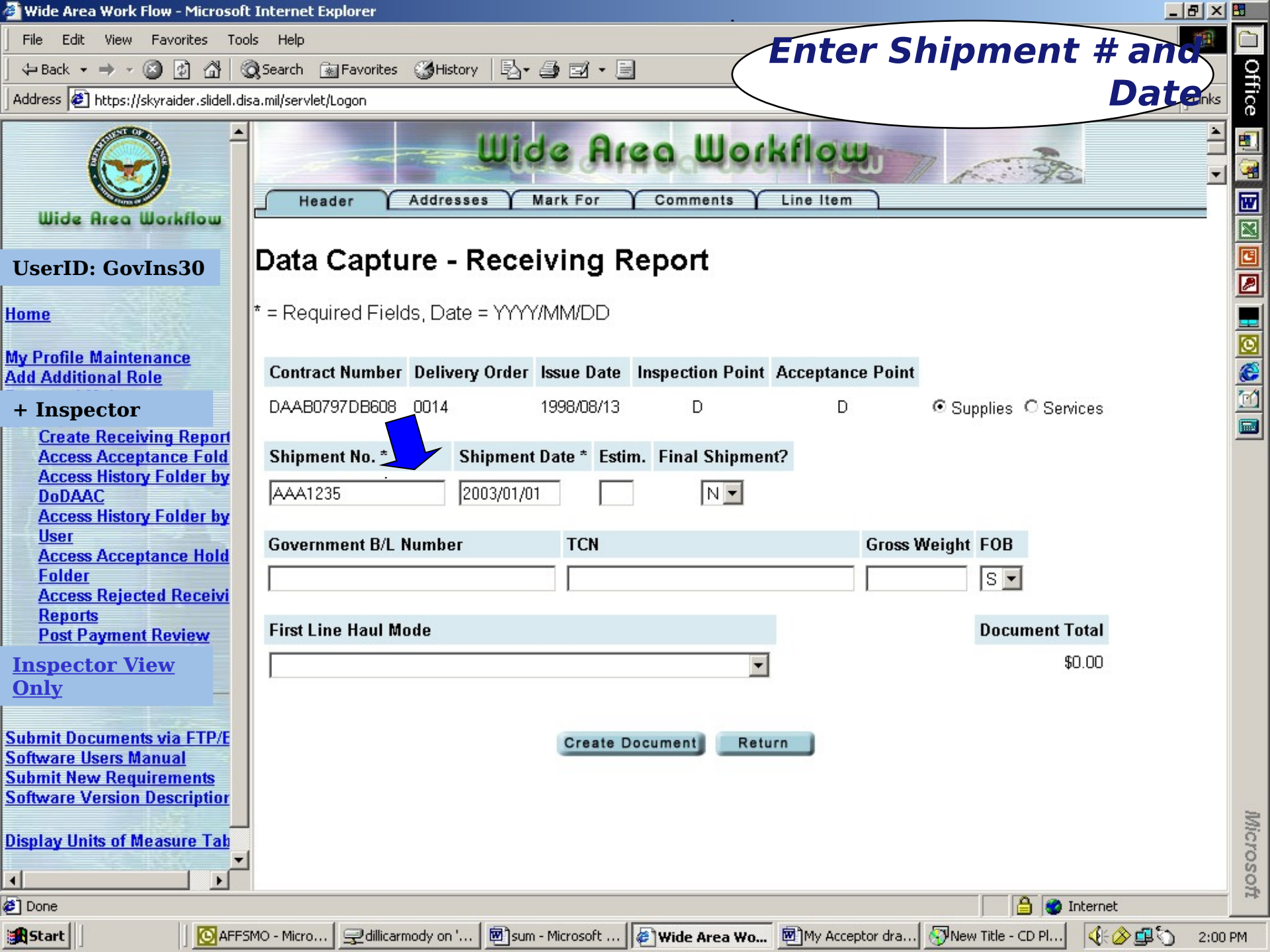
Start | Inbox - Microsof... | Wide Area Wo... | Acceptor Users ... | dillicarmody on '... | Acceptor draft -... | Acrobat Reader ... | 1:44 PM

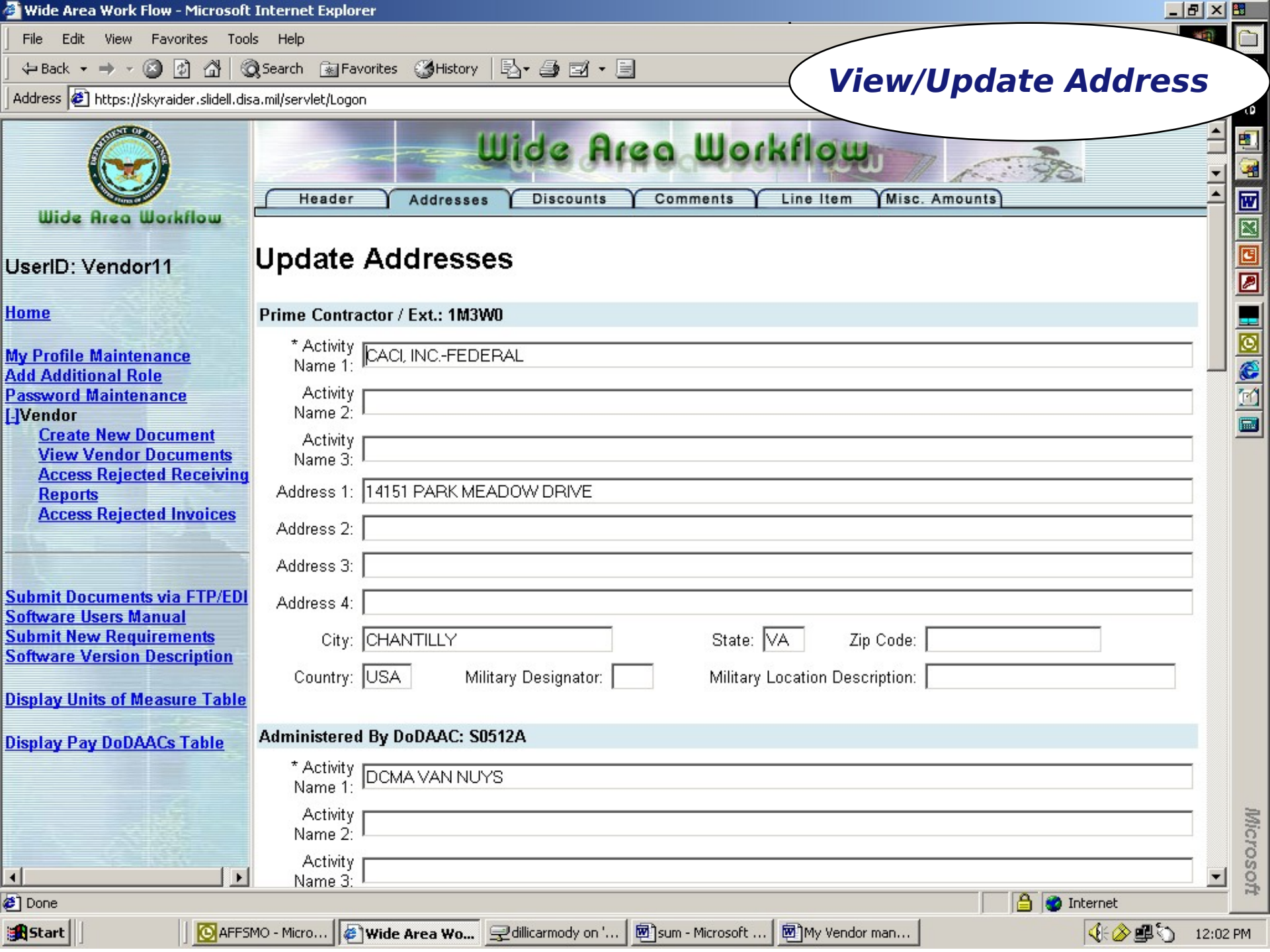

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter Contract # and
Ship to Code, Click Continue
Wide Area Workflow
Wide Area Workflow
Create New Document
* = Required Fields
Contract Number *
Delivery Order
Ship To Code/Ext. *
Continue
Reset
UserID: GovIns30
Home
My Profile Maintenance
Add Additional Role
+ Inspector
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Inspector View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Internet
Start
Inbox - Microsof...
Wide Area Wo...
Acceptor Users ...
dillicarmody on '...
Acceptor draft -...
Acrobat Reader ...
2:02 PM

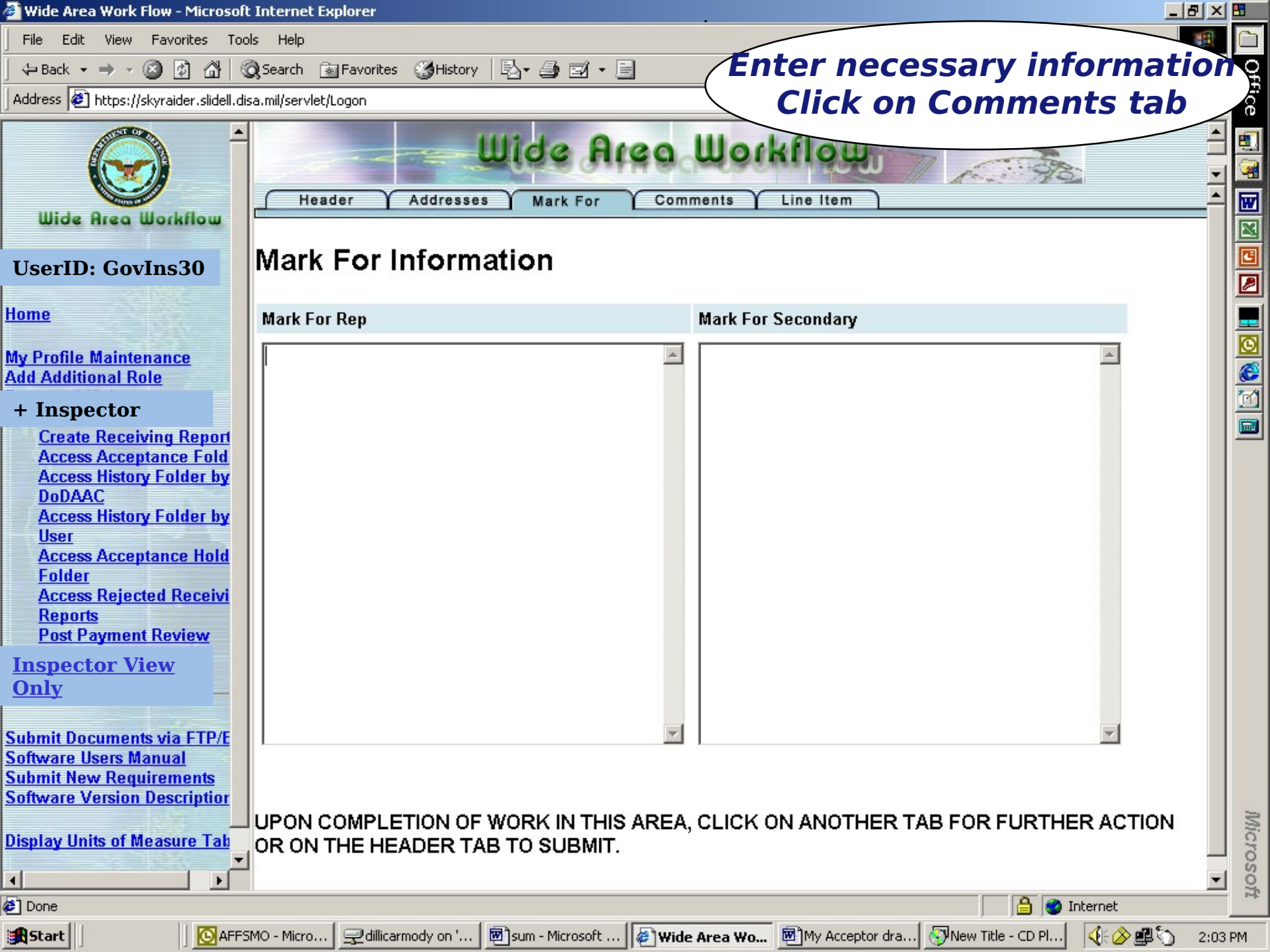

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter the Pay DoDAAC, Click continue
Wide Area Workflow
Wide Area Workflow
UserID: GovIns30
Home
My Profile Maintenance
Add Additional Role
+ Inspector
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Inspector View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Create New Document
* = Required Fields
Contract Number
Delivery Order
Ship To Code / Ext.
Pay DoDAAC *
DAAB0797DB608
0014
HC1001
HQ0314
Continue
Return
Reset
Internet
Start
Inbox - Microsof...
Wide Area Wo...
Acceptor Users ...
dillicarmody on '...
Acceptor draft -...
Acrobat Reader ...
2:04 PM

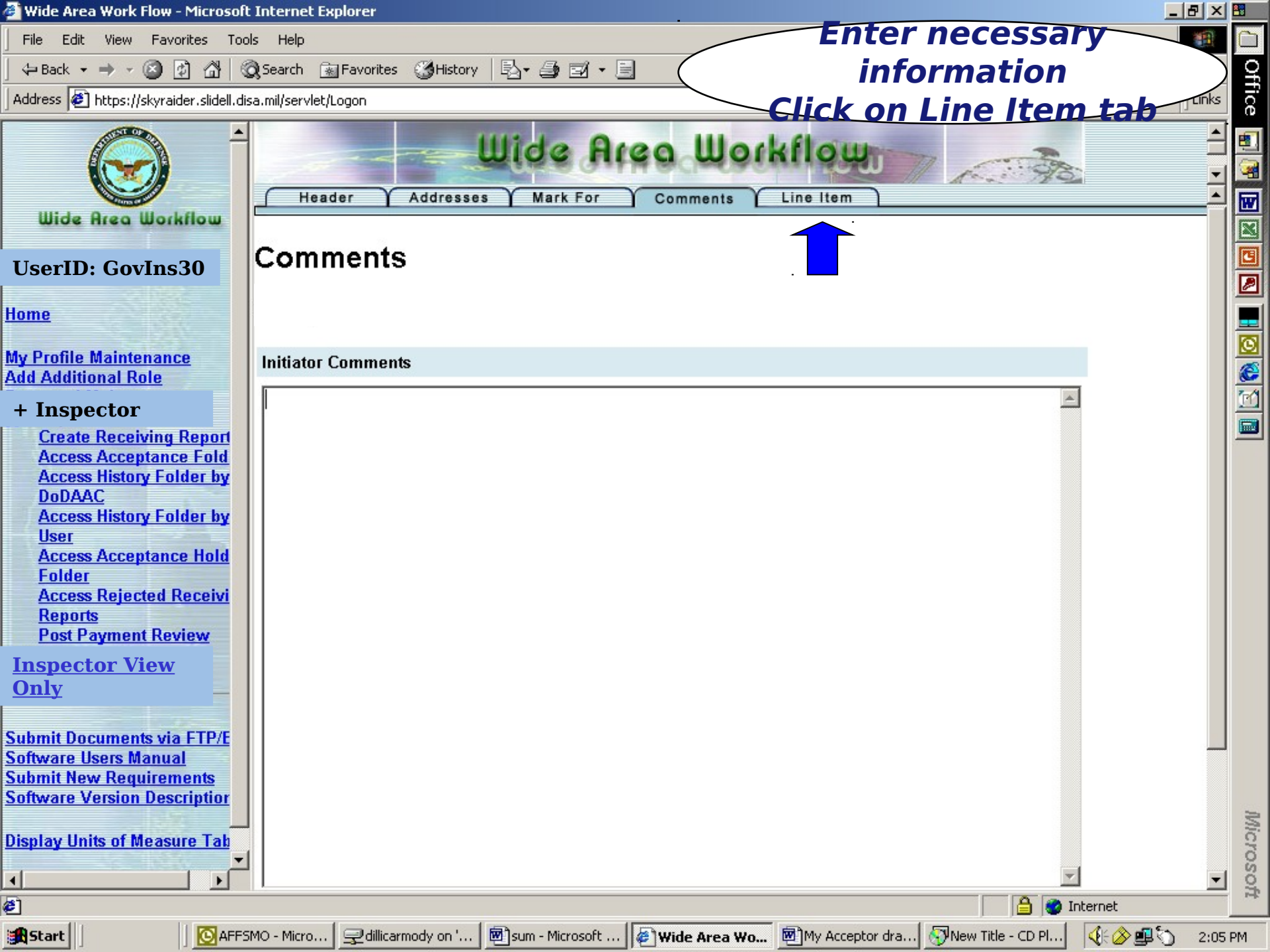

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Click on Receiving Report
Click on Continue
Wide Area Workflow
Wide Area Workflow
UserID: GovIns30
Home
My Profile Maintenance
Add Additional Role
+ Inspector
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Inspector View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Create New Document
* = Required Fields
Contract Number
Delivery Order
Ship To Code / Ext.
Pay DoDAAC
DAAB0797DB608
0014
HC1001
N68688
Select Document to Create: *
Receiving Report
Inspection:
Destination
Acceptance:
Destination
From Invoice
Continue
Return
Reset
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
1:57 PM

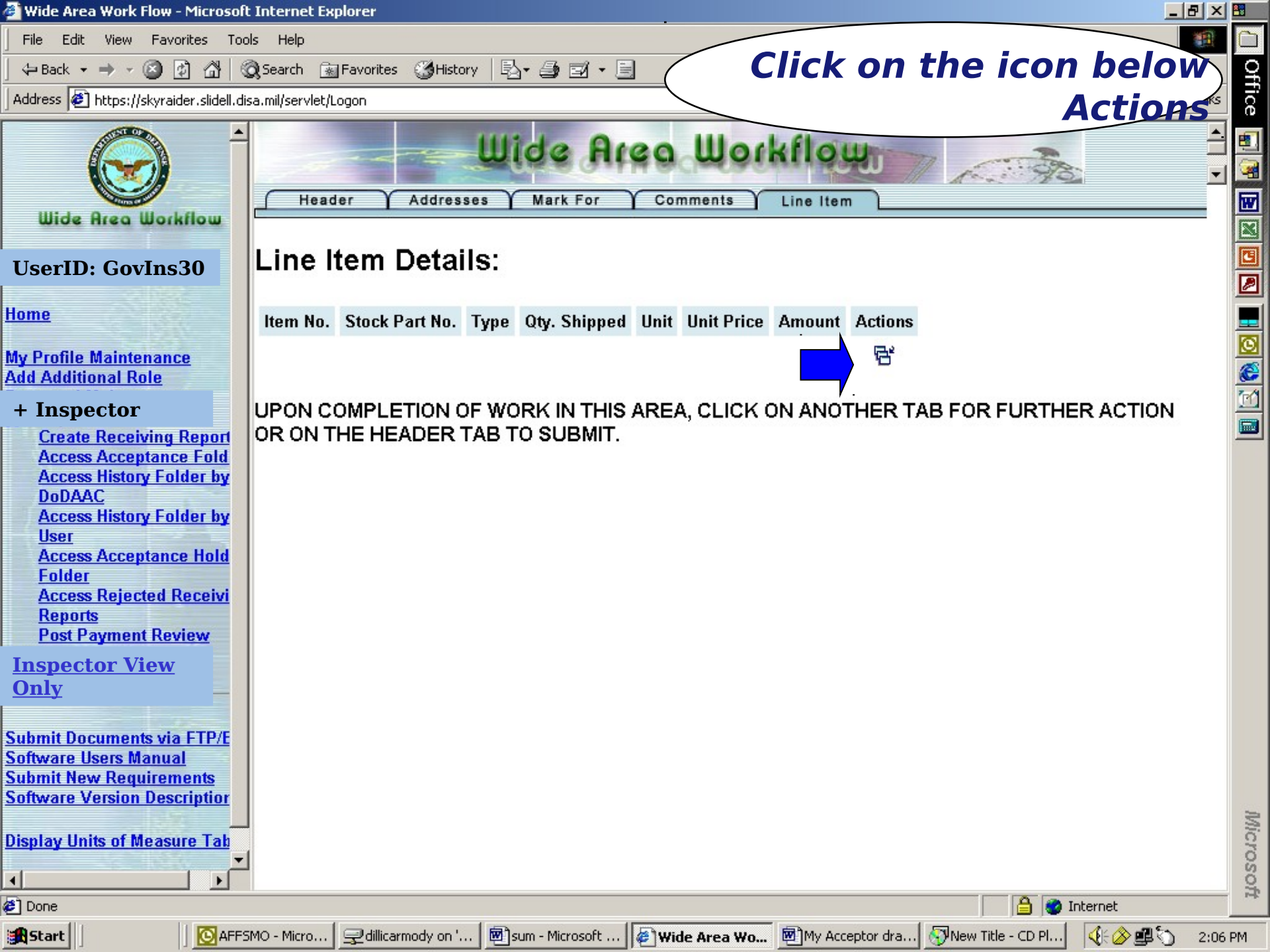

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter Admin DoDAAC and Cage Code then click Continue
Wide Area Workflow
UserID: GovIns30
Home
My Profile Maintenance
Add Additional Role
+ Inspector
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi Reports
Post Payment Review
Inspector View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Wide Area Workflow
Create New Document
* = Required Fields, Date = YYYY/MM/DD
Contract Number
Delivery Order
Ship To Code / Ext.
Pay DoDAAC
DAAB0797DB608
0014
HC1001
N68688
Issue Date
IssueBy DoDAAC
Admin DoDAAC *
InspectBy DoDAAC / Ext.
Mark For Code / Ext.
1998/08/13
W15P7T
S0512A
Ship From Code / Ext.
LPO DoDAAC / Ext.
Cage Code * / Ext.
06481
Document Selected:
Receiving Report Destination Inspection / Destination Acceptance
Continue
Return
Reset
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
1:59 PM

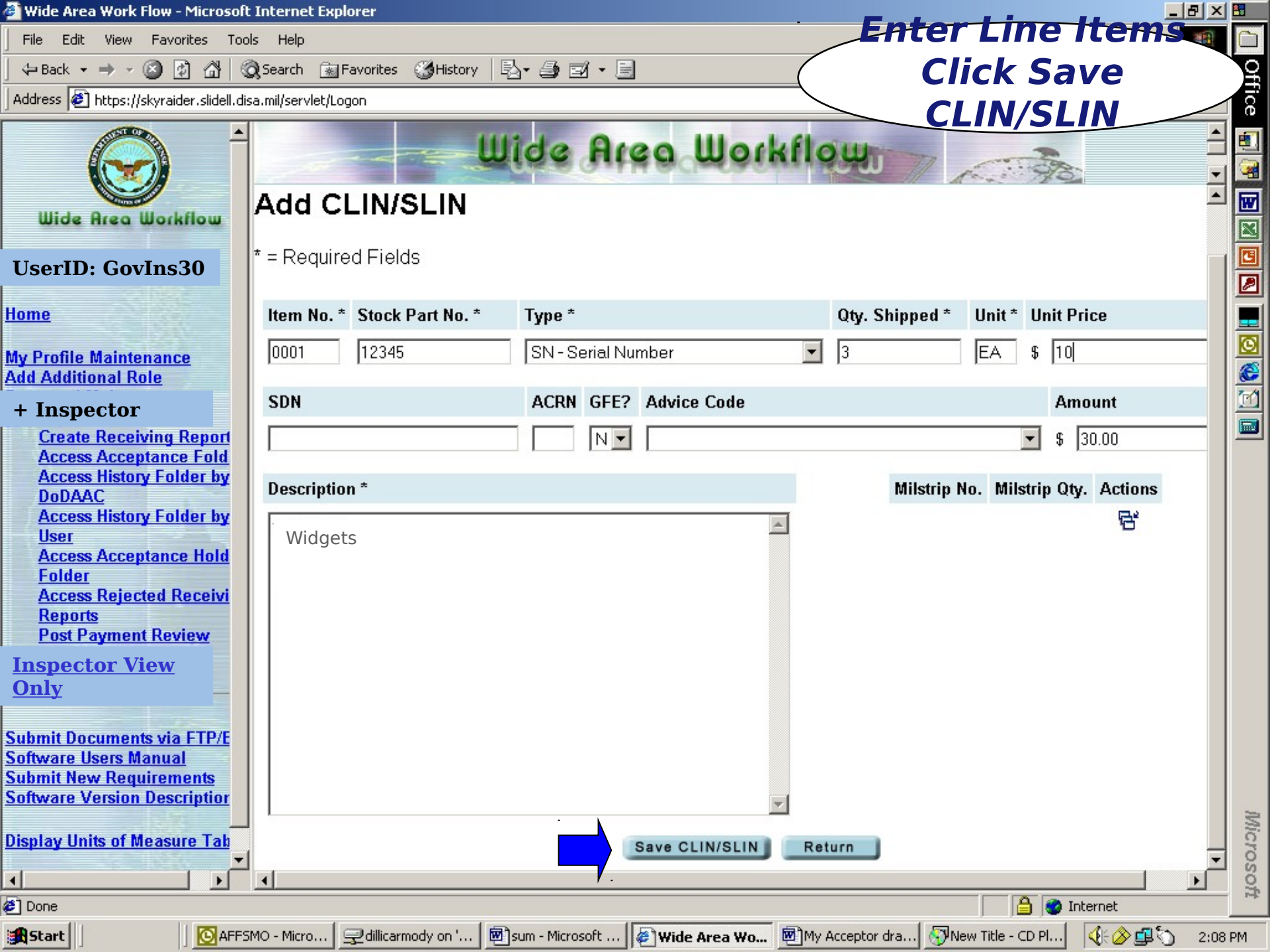

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter Shipment # and Date
Wide Area Workflow
Wide Area Workflow
Header
Addresses
Mark For
Comments
Line Item
UserID: GovIns30
Home
My Profile Maintenance
Add Additional Role
+ Inspector
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Inspector View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Data Capture - Receiving Report
* = Required Fields, Date = YYYY/MM/DD
Contract Number
Delivery Order
Issue Date
Inspection Point
Acceptance Point
DAAB0797DB608
0014
1998/08/13
D
D
Supplies
Services
Shipment No. *
Shipment Date *
Estim.
Final Shipment?
AAA1235
2003/01/01
N
Government B/L Number
TCN
Gross Weight
FOB
S
First Line Haul Mode
Document Total
$0.00
Create Document
Return
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:00 PM

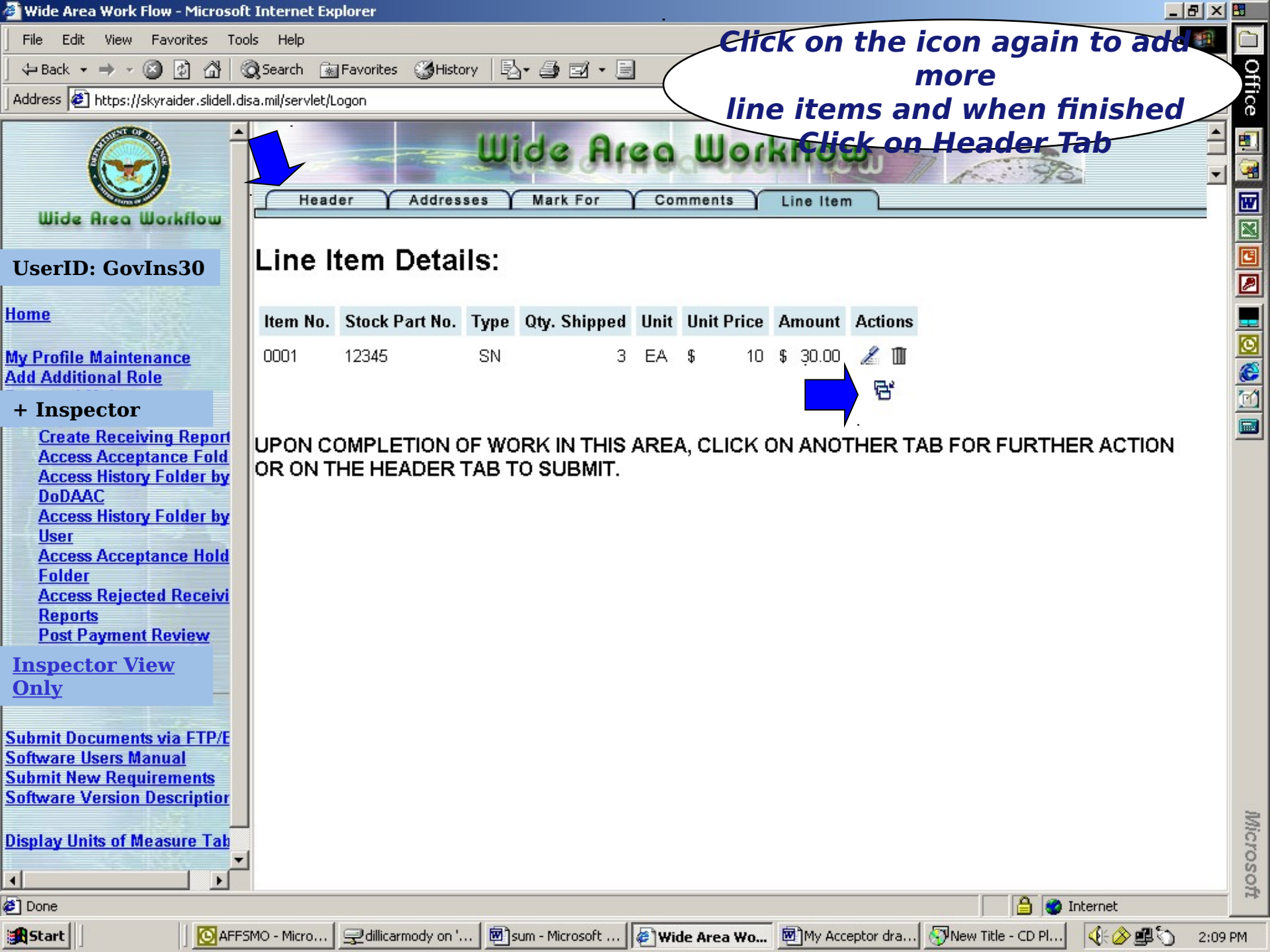

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
View/Update Address
Wide Area Workflow
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Header
Addresses
Discounts
Comments
Line Item
Misc. Amounts
Update Addresses
Prime Contractor / Ext.: 1M3W0
* Activity Name 1: CACI, INC.-FEDERAL
Activity Name 2:
Activity Name 3:
Address 1: 14151 PARK MEADOW DRIVE
Address 2:
Address 3:
Address 4:
City: CHANTILLY
State: VA
Zip Code:
Country: USA
Military Designator:
Military Location Description:
Administered By DoDAAC: S0512A
* Activity Name 1: DCMA VAN NUYS
Activity Name 2:
Activity Name 3:
Done
Internet
Start
AFFSMO - Micro...
Wide Area Wo...
dillicarmody on '...
sum - Microsoft ...
My Vendor man...
12:02 PM

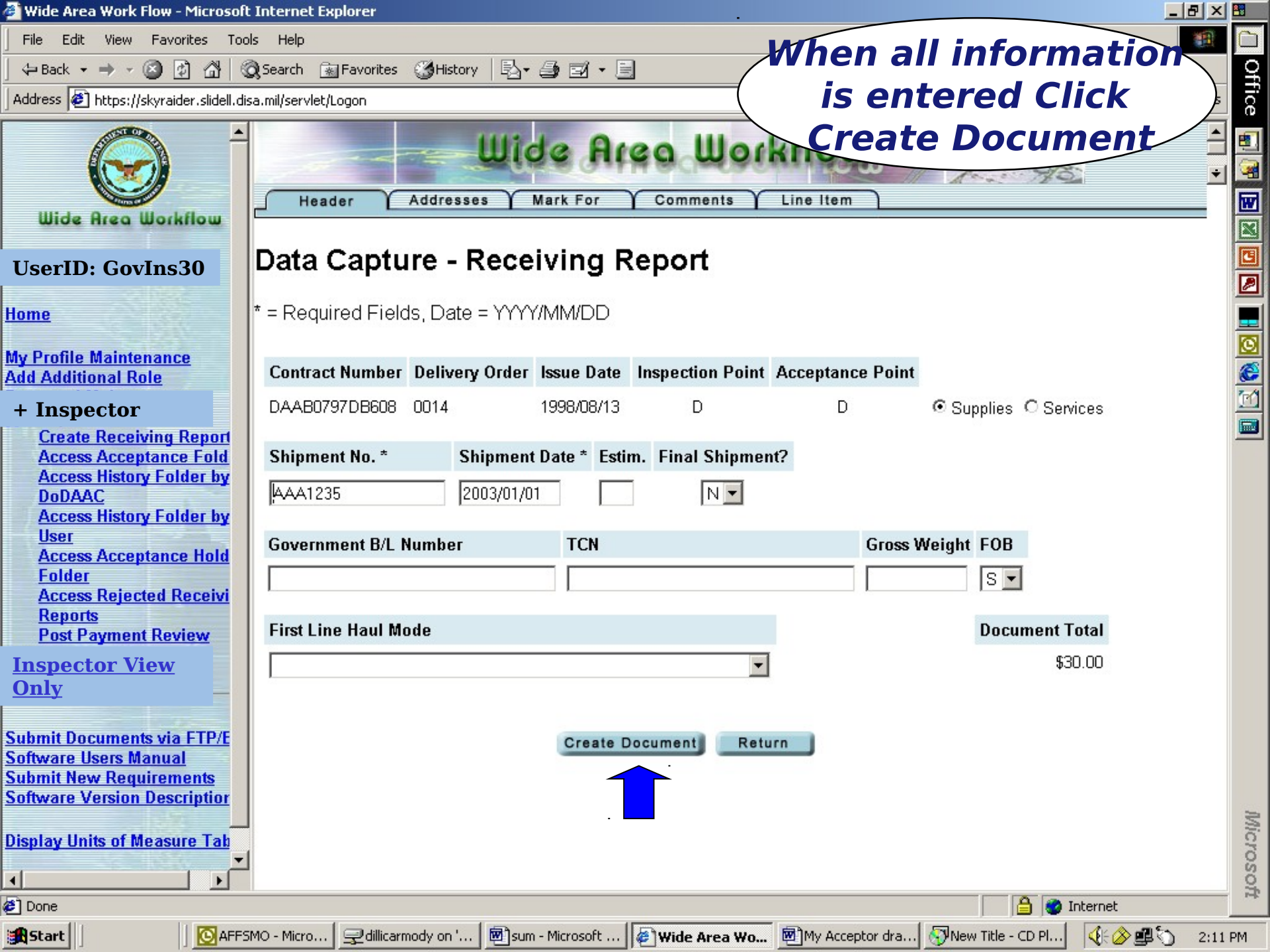

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter necessary information
Click on Comments tab
Wide Area Workflow
Wide Area Workflow
Header Addresses Mark For Comments Line Item
UserID: GovIns30
Home
My Profile Maintenance
Add Additional Role
+ Inspector
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Inspector View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Mark For Information
Mark For Rep
Mark For Secondary
UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION OR ON THE HEADER TAB TO SUBMIT.
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:03 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter necessary information
Click on Line Item tab
Wide Area Workflow
Wide Area Workflow
UserID: GovIns30
Home
My Profile Maintenance
Add Additional Role
+ Inspector
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Inspector View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Header
Addresses
Mark For
Comments
Line Item
Comments
Initiator Comments
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:05 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Click on the icon below Actions
Wide Area Workflow
Wide Area Workflow
UserID: GovIns30
Home
My Profile Maintenance
Add Additional Role
+ Inspector
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Inspector View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Header
Addresses
Mark For
Comments
Line Item
Line Item Details:
Item No.
Stock Part No.
Type
Qty. Shipped
Unit
Unit Price
Amount
Actions
UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION OR ON THE HEADER TAB TO SUBMIT.
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:06 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter Line Items
Click Save
CLIN/SLIN
Wide Area Workflow
Wide Area Workflow
UserID: GovIns30
Home
My Profile Maintenance
Add Additional Role
+ Inspector
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Inspector View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Add CLIN/SLIN
* = Required Fields
Item No. * Stock Part No. * Type * Qty. Shipped * Unit * Unit Price
0001 12345 SN - Serial Number 3 EA $ 10
SDN ACRN GFE? Advice Code Amount
N $ 30.00
Description * Milstrip No. Milstrip Qty. Actions
Widgets
Save CLIN/SLIN
Return
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:08 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Click on the icon again to add more
line items and when finished
Click on Header Tab
Wide Area Workflow
Wide Area Workflow
Header
Addresses
Mark For
Comments
Line Item
UserID: GovIns30
Home
My Profile Maintenance
Add Additional Role
+ Inspector
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Inspector View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Line Item Details:
Item No. Stock Part No. Type Qty. Shipped Unit Unit Price Amount Actions
0001 12345 SN 3 EA $ 10 $ 30.00
UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION OR ON THE HEADER TAB TO SUBMIT.
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:09 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
When all information is entered Click Create Document
Wide Area Workflow
UserID: GovIns30
Home
My Profile Maintenance
Add Additional Role
+ Inspector
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Inspector View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Wide Area Workflow
Header
Addresses
Mark For
Comments
Line Item
Data Capture - Receiving Report
* = Required Fields, Date = YYYY/MM/DD
Contract Number
Delivery Order
Issue Date
Inspection Point
Acceptance Point
DAAB0797DB608
0014
1998/08/13
D
D
Supplies
Services
Shipment No. *
Shipment Date *
Estim.
Final Shipment?
AAA1235
2003/01/01
N
Government B/L Number
TCN
Gross Weight
FOB
S
First Line Haul Mode
Document Total
$30.00
Create Document
Return
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:11 PM
Office
Microsoft

Wide Area Work Flow - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites History

Address https://skyraider.slidell.disa.mil/servlet/Logon

**Review the information**
**(Attachments can be added in the misc. tab)**

Wide Area Workflow

UserID: GovIns30

Home

My Profile Maintenance
Add Additional Role

+ Inspector

Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review

Inspector View Only

Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description

Display Units of Measure Tab

Wide Area Workflow

Header | Line Item | Addresses | Misc. Info

# RECEIVING REPORT

* = Required Fields

| Contract Number | Delivery Order | Issue Date | |
|---|---|---|---|
| DAAB0797DB608 | 0014 | 1998/08/13 | ☑ Supplies ☐ Services |

| Shipment Number | Shipment Date | Final Shipment | Inspection Point | Acceptance Point | |
|---|---|---|---|---|---|
| AAA1237 | 2003/01/01 | N | D | D | ☐ CoC ☐ ARP |

| B/L Number | TCN | First Line Haul Mode | Gross Weight | FOB |
|---|---|---|---|---|
| | | | | S |

| Summary of Detail Level Information | | Total |
|---|---|---|
| 1 | CLIN/SLIN(s) | $30.00 |
| | | $30.00 |

**Routing Information**

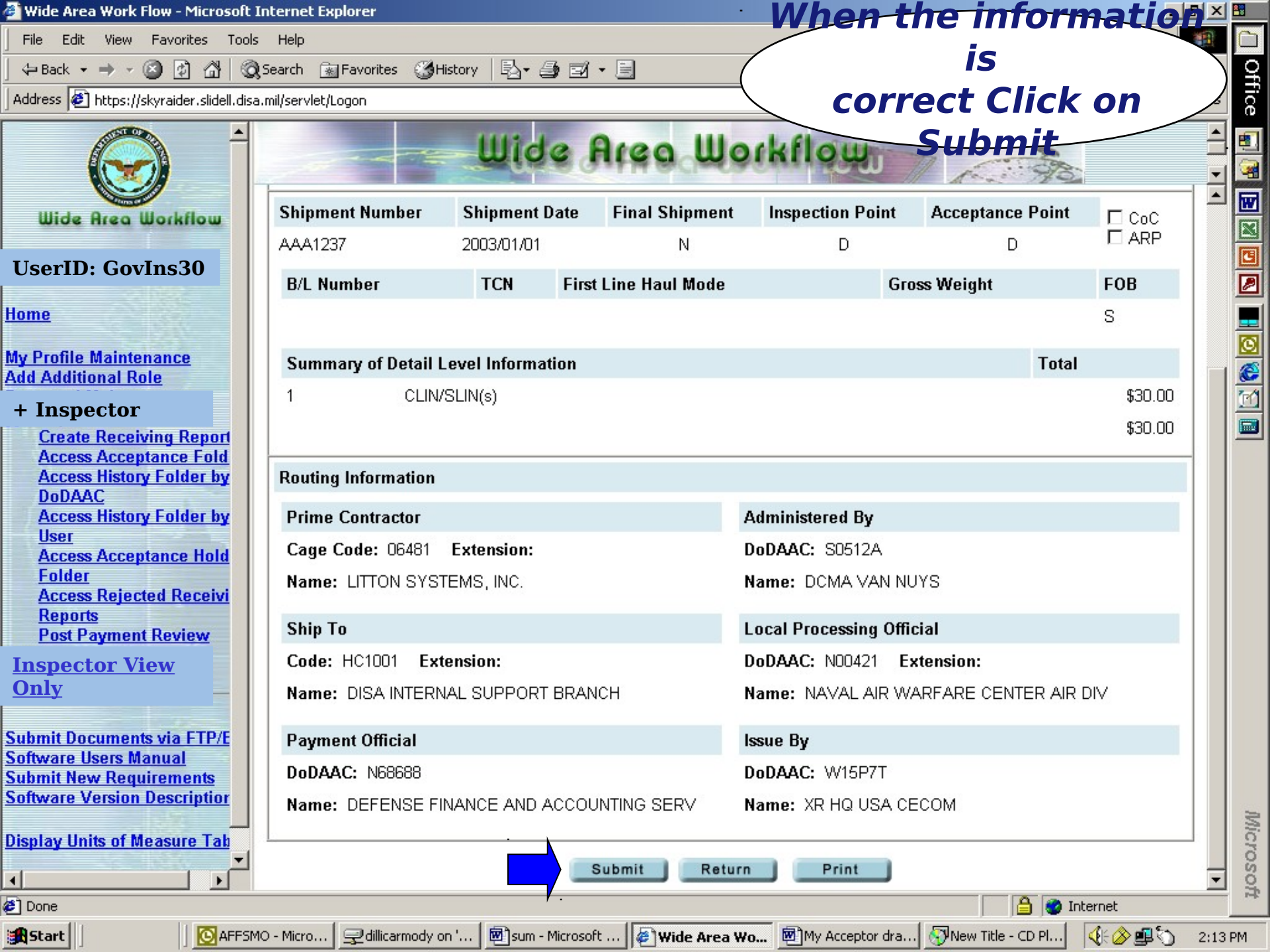
| Prime Contractor | Administered By |
|---|---|
| **Cage Code:** 06481 **Extension:** | **DoDAAC:** S0512A |
| **Name:** LITTON SYSTEMS, INC. | **Name:** DCMA VAN NUYS |

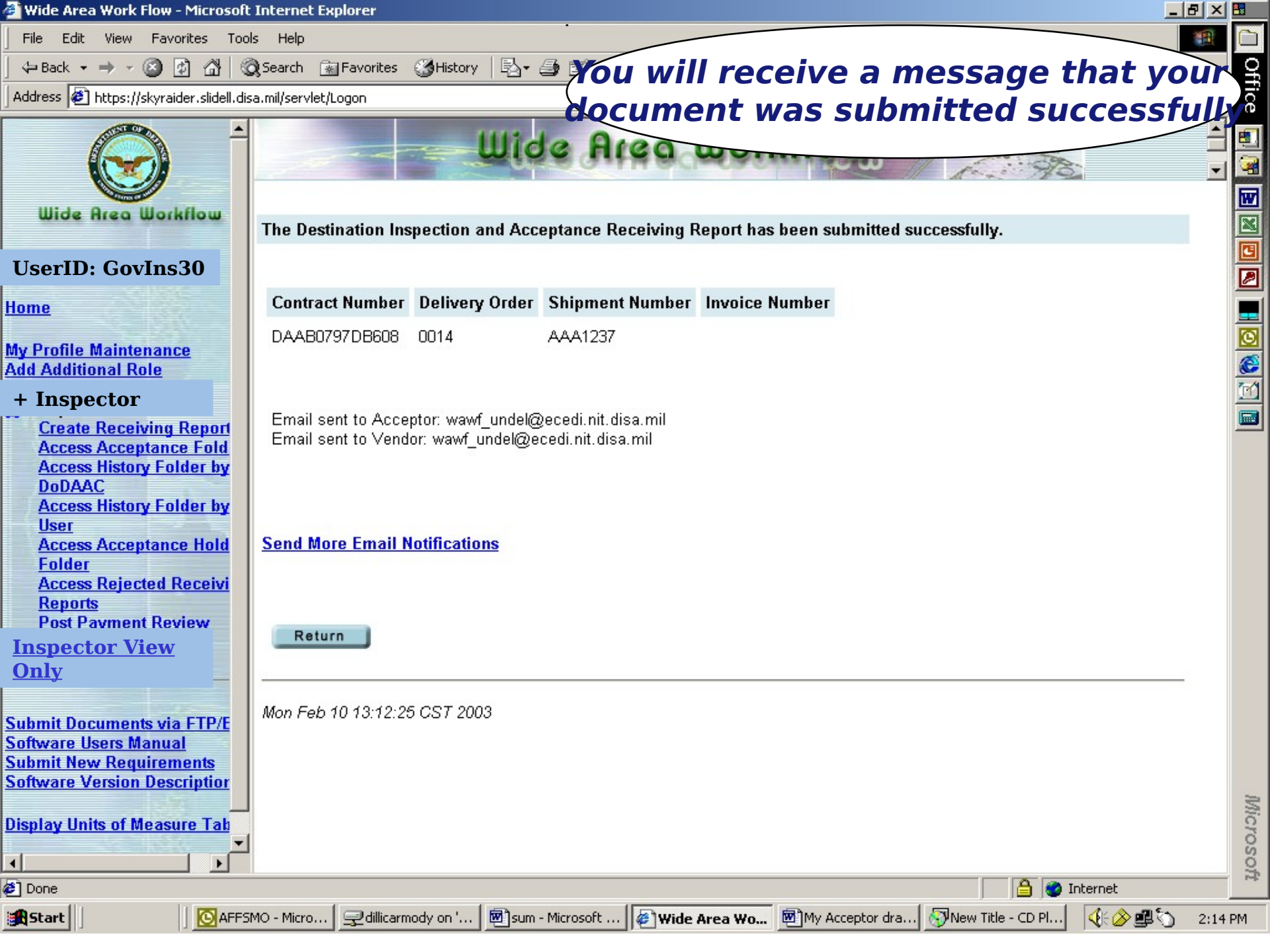
| Ship To | Local Processing Official |
|---|---|
| **Code:** HC1001 **Extension:** | **DoDAAC:** N00421 **Extension:** |

Done

Internet

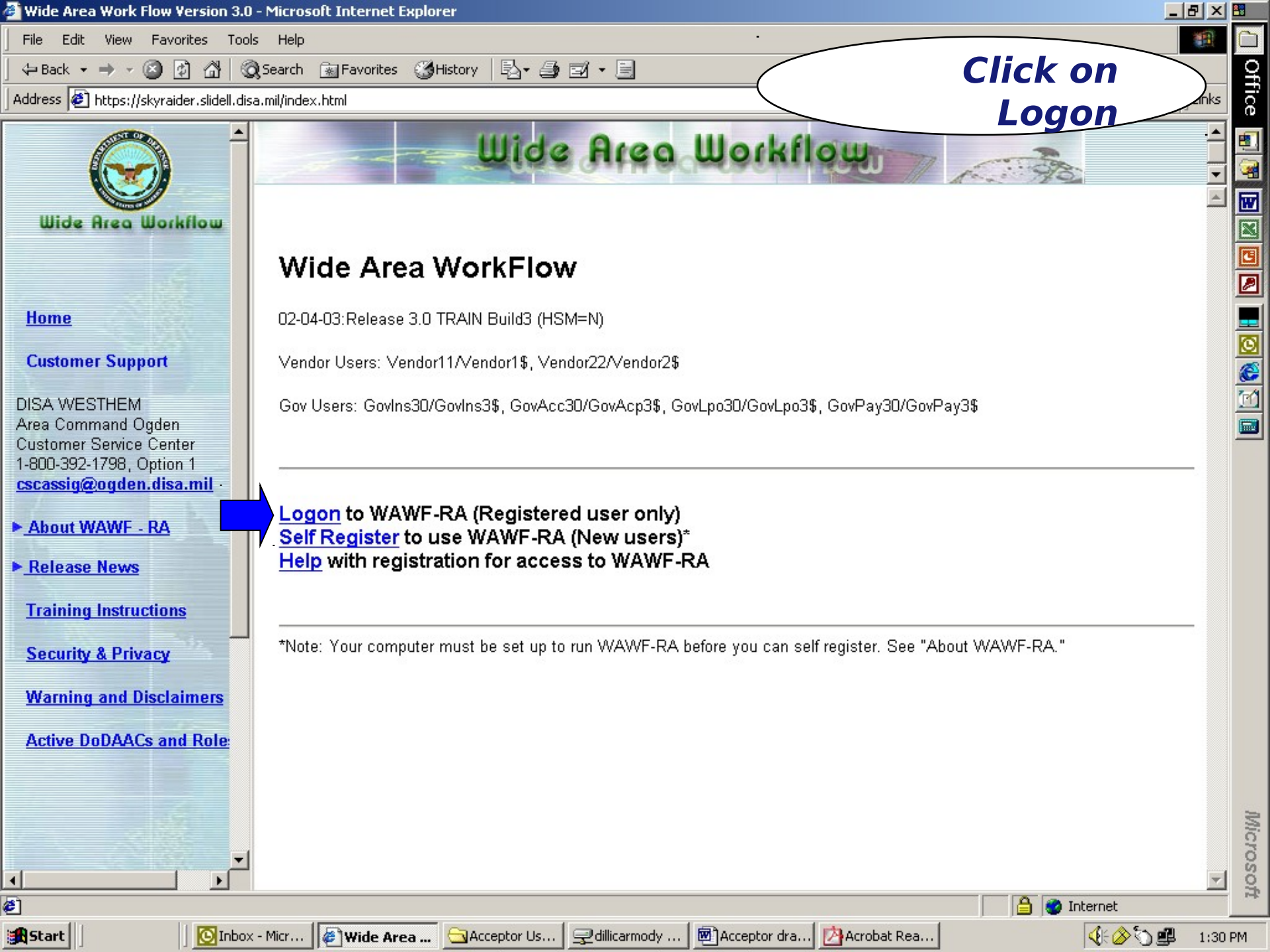
Start | AFFSMO - Micro... | dillicarmody on '... | sum - Microsoft ... | Wide Area Wo... | My Acceptor dra... | New Title - CD Pl... | 2:13 PM

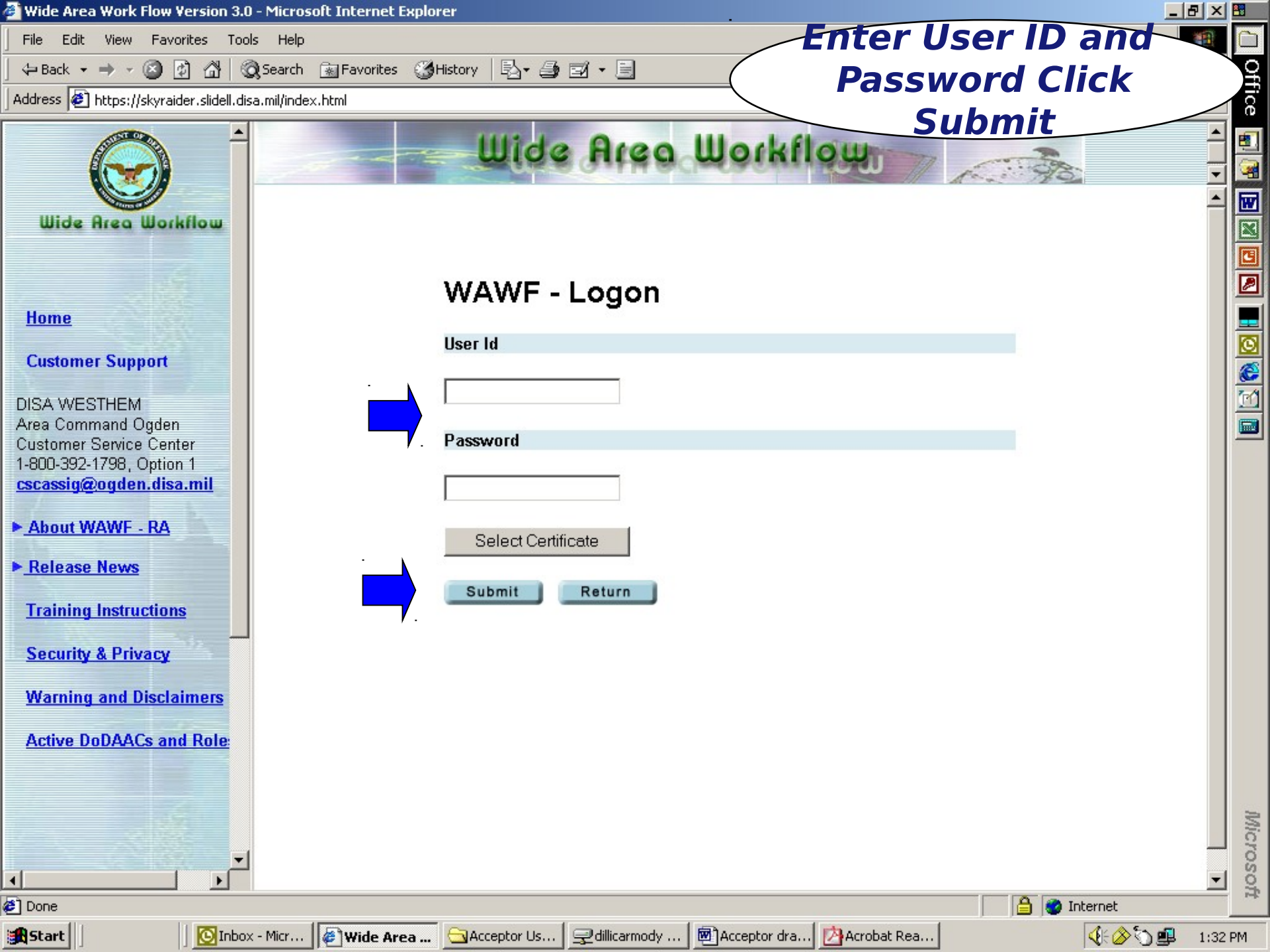

When the information is correct Click on Submit
Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Wide Area Workflow
UserID: GovIns30
Home
My Profile Maintenance
Add Additional Role
+ Inspector
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Inspector View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Wide Area Workflow
Shipment Number
Shipment Date
Final Shipment
Inspection Point
Acceptance Point
CoC
ARP
AAA1237
2003/01/01
N
D
D
B/L Number
TCN
First Line Haul Mode
Gross Weight
FOB
S
Summary of Detail Level Information
Total
1 CLIN/SLIN(s)
$30.00
$30.00
Routing Information
Prime Contractor
Cage Code: 06481 Extension:
Name: LITTON SYSTEMS, INC.
Administered By
DoDAAC: S0512A
Name: DCMA VAN NUYS
Ship To
Code: HC1001 Extension:
Name: DISA INTERNAL SUPPORT BRANCH
Local Processing Official
DoDAAC: N00421 Extension:
Name: NAVAL AIR WARFARE CENTER AIR DIV
Payment Official
DoDAAC: N68688
Name: DEFENSE FINANCE AND ACCOUNTING SERV
Issue By
DoDAAC: W15P7T
Name: XR HQ USA CECOM
Submit
Return
Print
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:13 PM

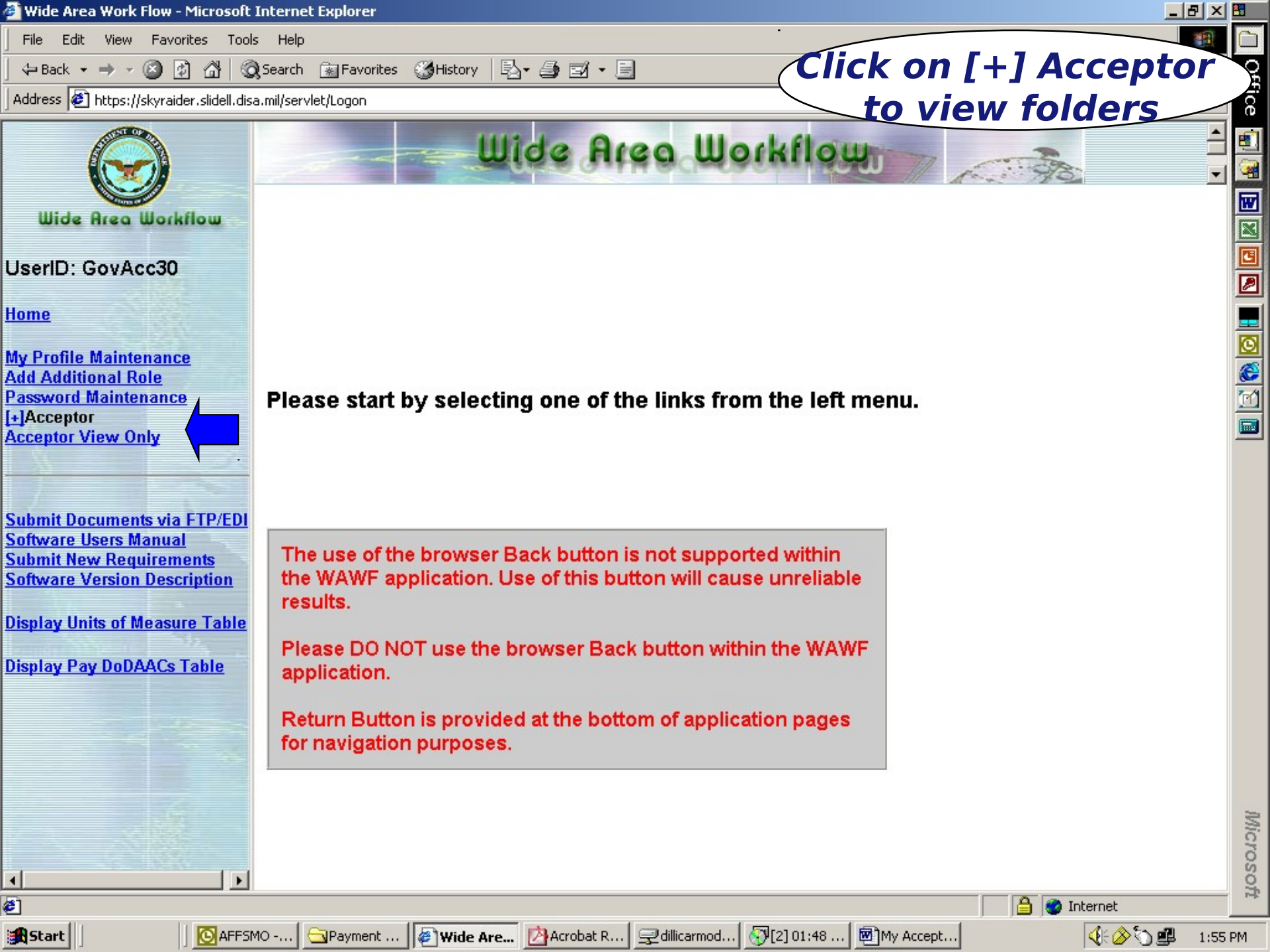

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
You will receive a message that your document was submitted successfully
Wide Area Workflow
UserID: GovIns30
Home
My Profile Maintenance
Add Additional Role
+ Inspector
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Inspector View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Wide Area Workflow
The Destination Inspection and Acceptance Receiving Report has been submitted successfully.
Contract Number
Delivery Order
Shipment Number
Invoice Number
DAAB0797DB608
0014
AAA1237
Email sent to Acceptor: wawf_undel@ecedi.nit.disa.mil
Email sent to Vendor: wawf_undel@ecedi.nit.disa.mil
Send More Email Notifications
Return
Mon Feb 10 13:12:25 CST 2003
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:14 PM

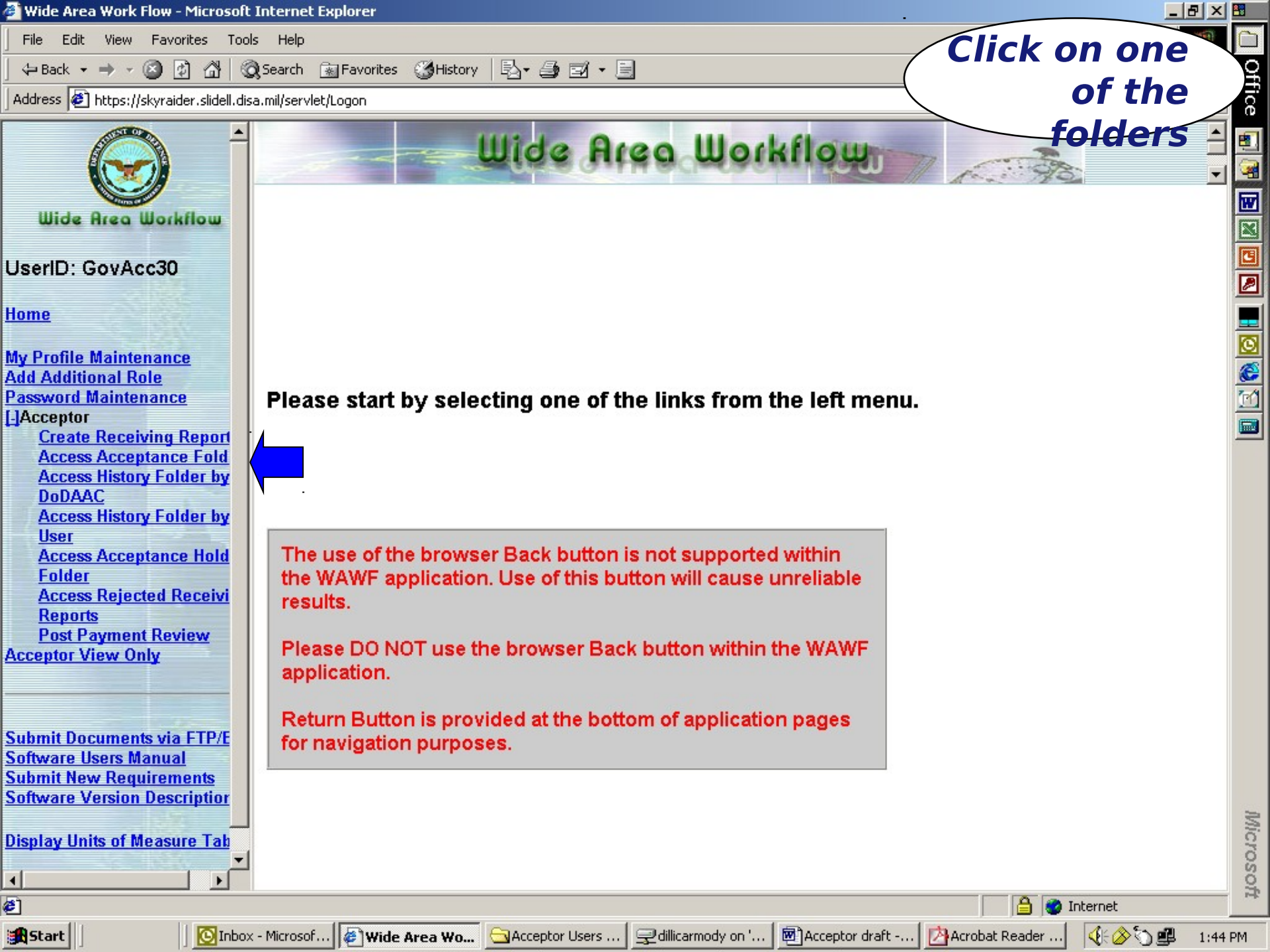
# Government Acceptor

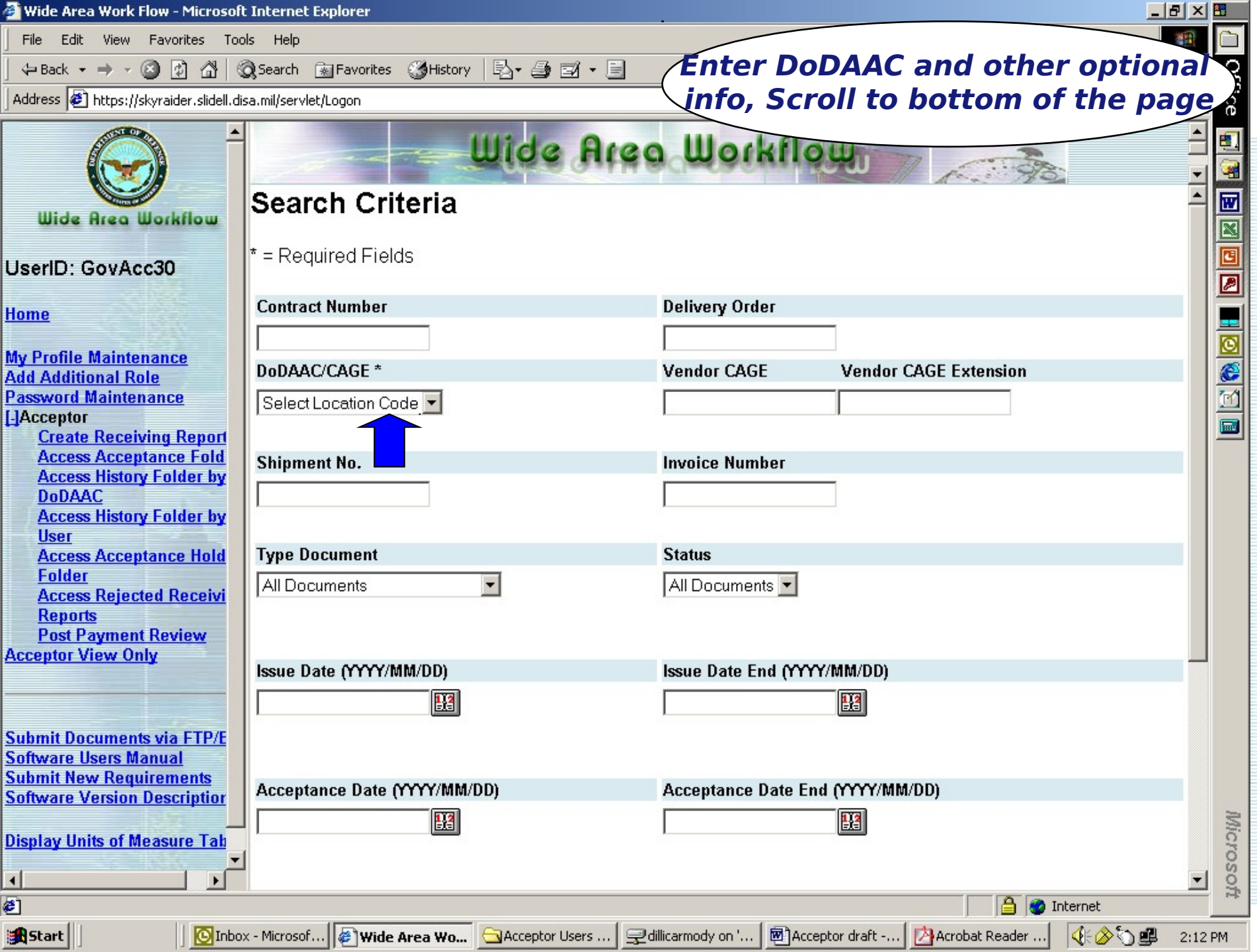
- Government Acceptor
  - Logon
  - View Folders
  - Accept Documents

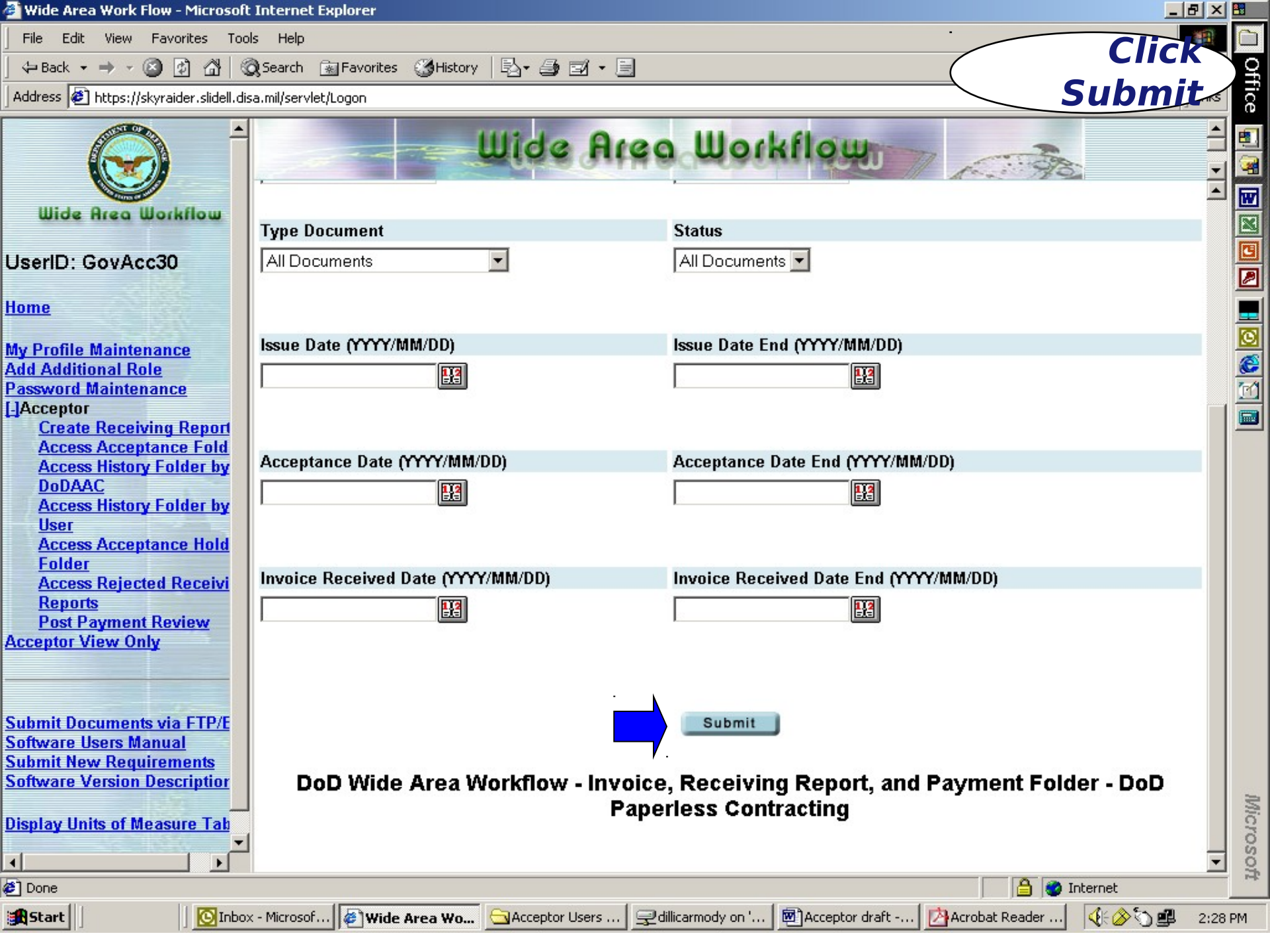

Wide Area Work Flow Version 3.0 - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/index.html
Click on Logon
Wide Area Workflow
Wide Area Workflow
Home
Customer Support
DISA WESTHEM
Area Command Ogden
Customer Service Center
1-800-392-1798, Option 1
cscassig@ogden.disa.mil
About WAWF - RA
Release News
Training Instructions
Security & Privacy
Warning and Disclaimers
Active DoDAACs and Role
Wide Area WorkFlow
02-04-03:Release 3.0 TRAIN Build3 (HSM=N)
Vendor Users: Vendor11/Vendor1$, Vendor22/Vendor2$
Gov Users: GovIns30/GovIns3$, GovAcc30/GovAcp3$, GovLpo30/GovLpo3$, GovPay30/GovPay3$
Logon to WAWF-RA (Registered user only)
Self Register to use WAWF-RA (New users)*
Help with registration for access to WAWF-RA
*Note: Your computer must be set up to run WAWF-RA before you can self register. See "About WAWF-RA."
Internet
Start
Inbox - Micr...
Wide Area ...
Acceptor Us...
dillicarmody ...
Acceptor dra...
Acrobat Rea...
1:30 PM


Wide Area Work Flow Version 3.0 - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/index.html
Enter User ID and Password Click Submit
Wide Area Workflow
Wide Area Workflow
Home
Customer Support
DISA WESTHEM
Area Command Ogden
Customer Service Center
1-800-392-1798, Option 1
cscassig@ogden.disa.mil
About WAWF - RA
Release News
Training Instructions
Security & Privacy
Warning and Disclaimers
Active DoDAACs and Role
WAWF - Logon
User Id
Password
Select Certificate
Submit
Return
Done
Internet
Start
Inbox - Micr...
Wide Area ...
Acceptor Us...
dillicarmody ...
Acceptor dra...
Acrobat Rea...
1:32 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Click on [+] Acceptor to view folders
Wide Area Workflow
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[+]Acceptor
Acceptor View Only
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Please start by selecting one of the links from the left menu.
The use of the browser Back button is not supported within the WAWF application. Use of this button will cause unreliable results.
Please DO NOT use the browser Back button within the WAWF application.
Return Button is provided at the bottom of application pages for navigation purposes.
Internet
Start
AFFSMO -...
Payment ...
Wide Are...
Acrobat R...
dillicarmod...
[2] 01:48 ...
My Accept...
1:55 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Click on one of the folders
Wide Area Workflow
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Please start by selecting one of the links from the left menu.
The use of the browser Back button is not supported within the WAWF application. Use of this button will cause unreliable results.
Please DO NOT use the browser Back button within the WAWF application.
Return Button is provided at the bottom of application pages for navigation purposes.
Internet
Start
Inbox - Microsof...
Wide Area Wo...
Acceptor Users ...
dillicarmody on '...
Acceptor draft -...
Acrobat Reader ...
1:44 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter DoDAAC and other optional info, Scroll to bottom of the page
Wide Area Workflow
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Search Criteria
* = Required Fields
Contract Number
Delivery Order
DoDAAC/CAGE *
Vendor CAGE
Vendor CAGE Extension
Select Location Code
Shipment No.
Invoice Number
Type Document
All Documents
Status
All Documents
Issue Date (YYYY/MM/DD)
Issue Date End (YYYY/MM/DD)
Acceptance Date (YYYY/MM/DD)
Acceptance Date End (YYYY/MM/DD)
Internet
Start
Inbox - Microsof...
Wide Area Wo...
Acceptor Users ...
dillicarmody on '...
Acceptor draft -...
Acrobat Reader ...
2:12 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Click Submit
Wide Area Workflow
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Type Document
All Documents
Status
All Documents
Issue Date (YYYY/MM/DD)
Issue Date End (YYYY/MM/DD)
Acceptance Date (YYYY/MM/DD)
Acceptance Date End (YYYY/MM/DD)
Invoice Received Date (YYYY/MM/DD)
Invoice Received Date End (YYYY/MM/DD)
Submit
DoD Wide Area Workflow - Invoice, Receiving Report, and Payment Folder - DoD Paperless Contracting
Done
Internet
Start
Inbox - Microsof...
Wide Area Wo...
Acceptor Users ...
dillicarmody on '...
Acceptor draft -...
Acrobat Reader ...
2:28 PM

Wide Area Work Flow - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites History

Address https://skyraider.slidell.disa.mil/servlet/Logon

**View documents by clicking on them**

Wide Area Workflow

UserID: GovAcc30

Home

My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Acceptor View Only

Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description

Display Units of Measure Tab

Wide Area Workflow

## Acceptance Folder for DoDAAC 'HC1001' (3 items, sorted by Contrac

| Item | Type | Cage Code | Contract Number | Delivery Order | Shipment No | Acceptance Date | Status | Hold RR? | Invoice Number | Invoice Received Date | Stat |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | Receiving Report | 06481 | DAAB0797DB608 | 0014 | AAA1237 | | Submitted | H | | | |
| 2 | Invoice 2in1 | 1M3W0 | DAAB0797DB608 | 0014 | AAA1245 | | Submitted | H | 14 | 2003-02-10 | Subm |
| 3 | Combo | 1RD52 | DAAB0797DB608 | 0014 | 12[illegible]COT | | Inspected | H | SCOT1234 | 2003-02-06 | Subm |

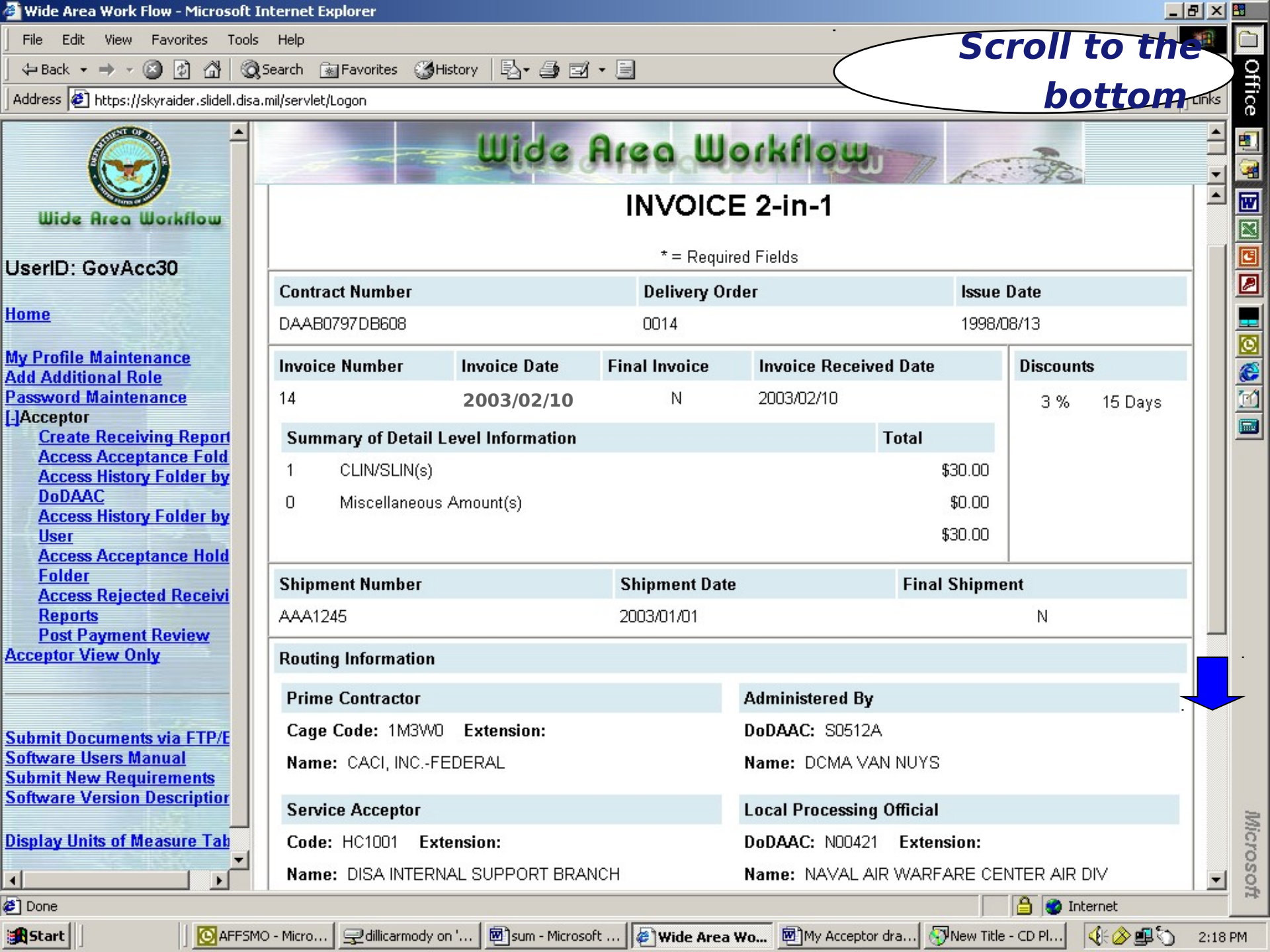
First Page | Next Page | Prior Page | Last Page

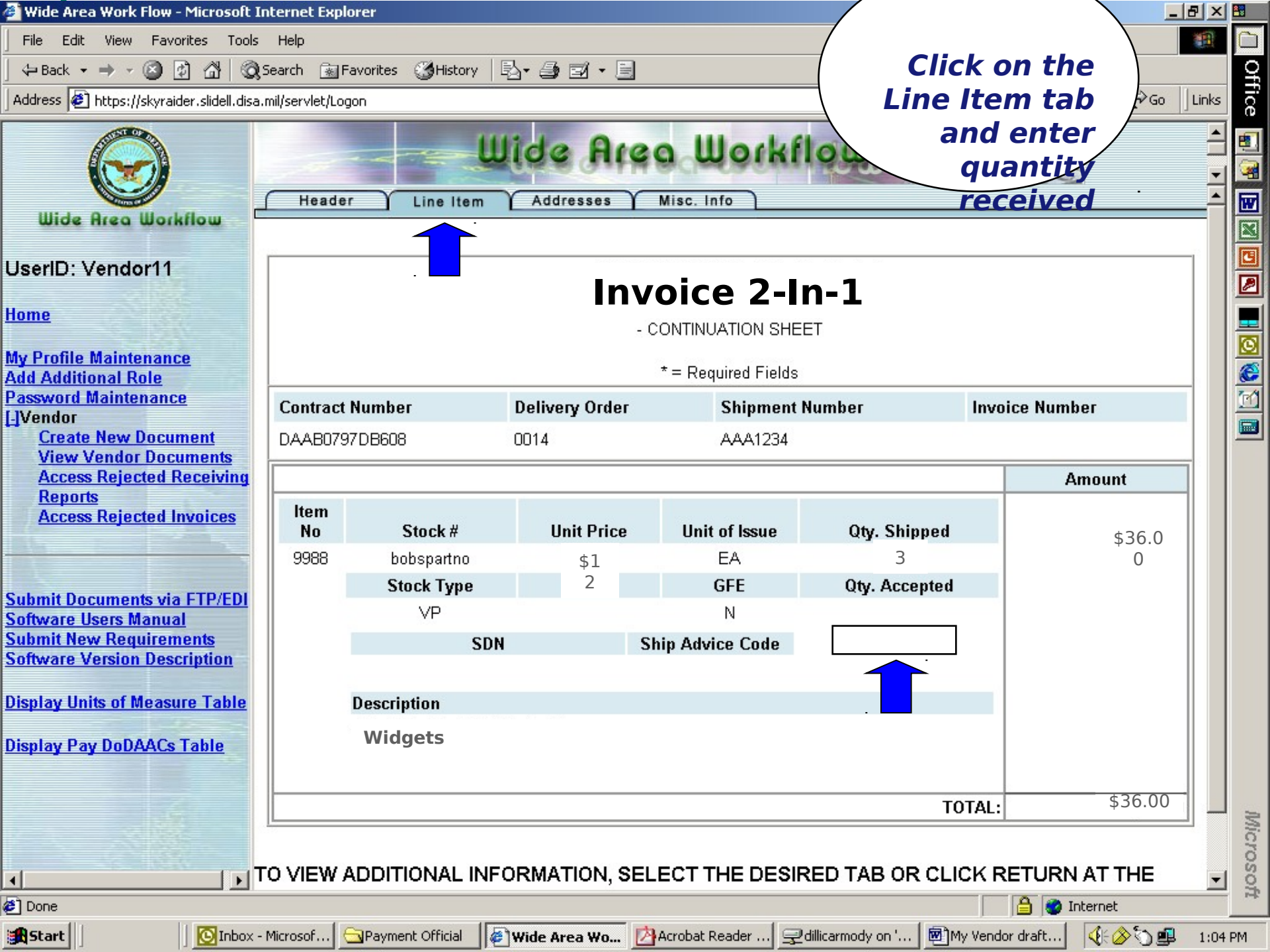
Return

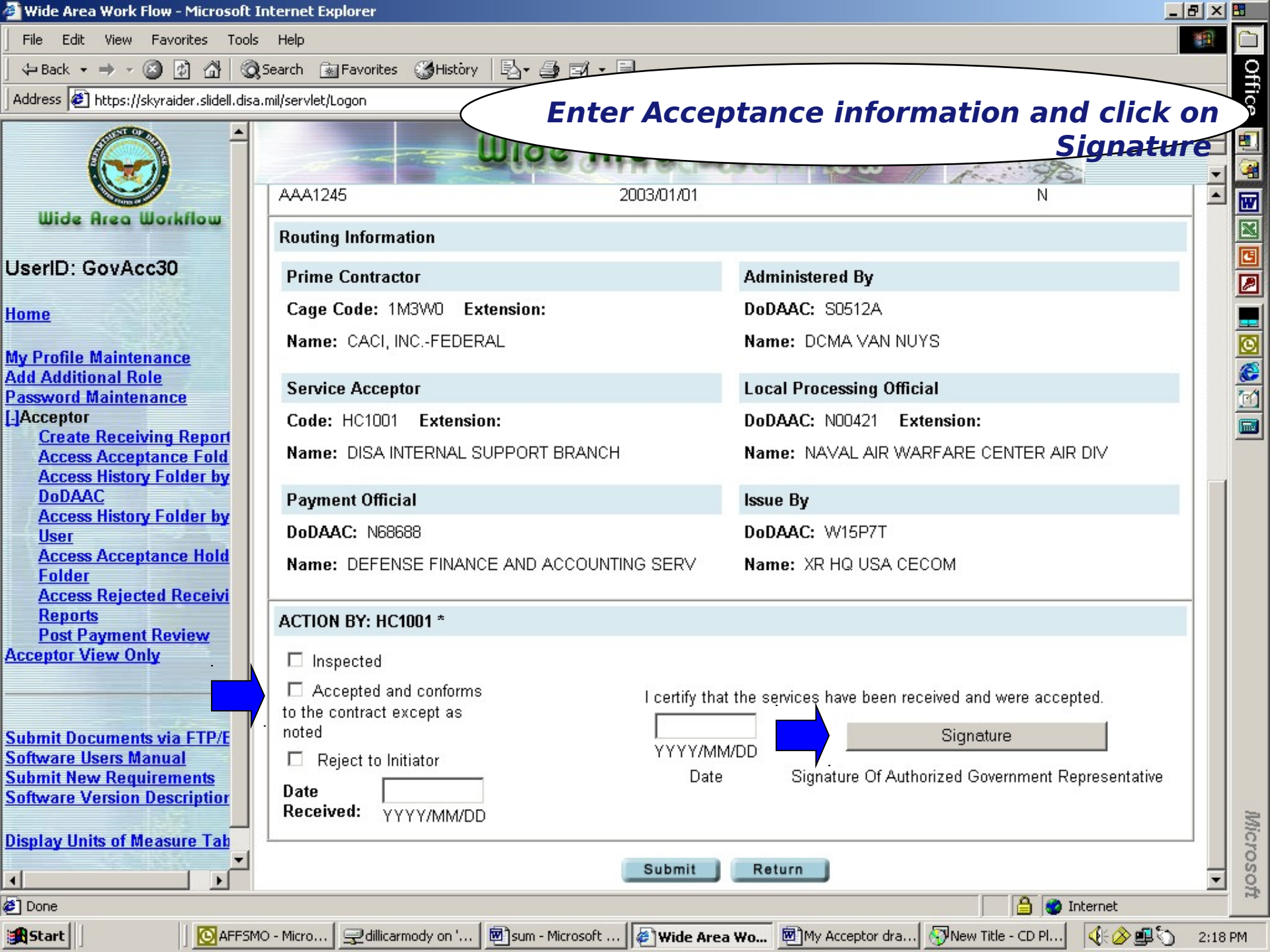
Done

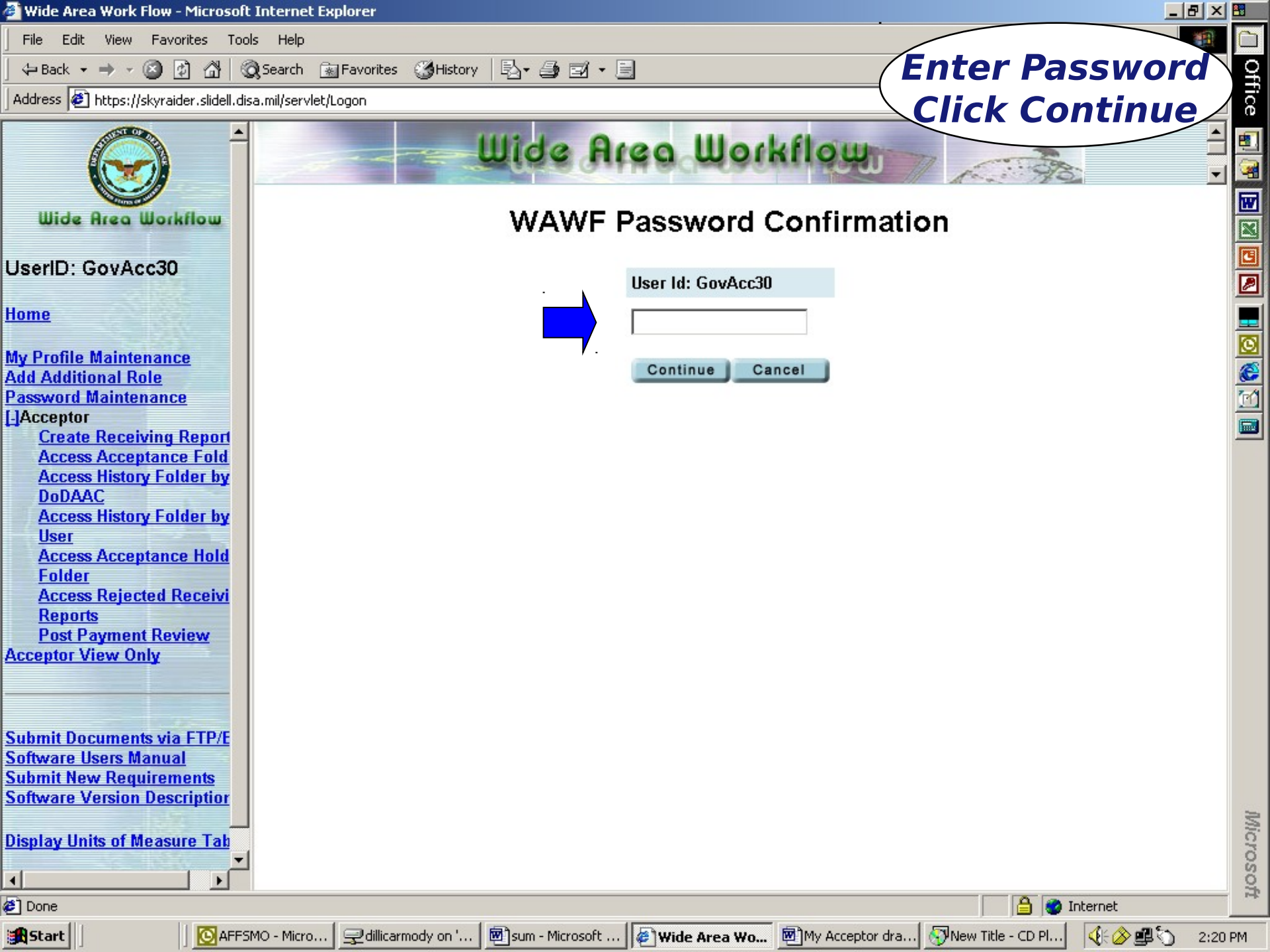
Internet

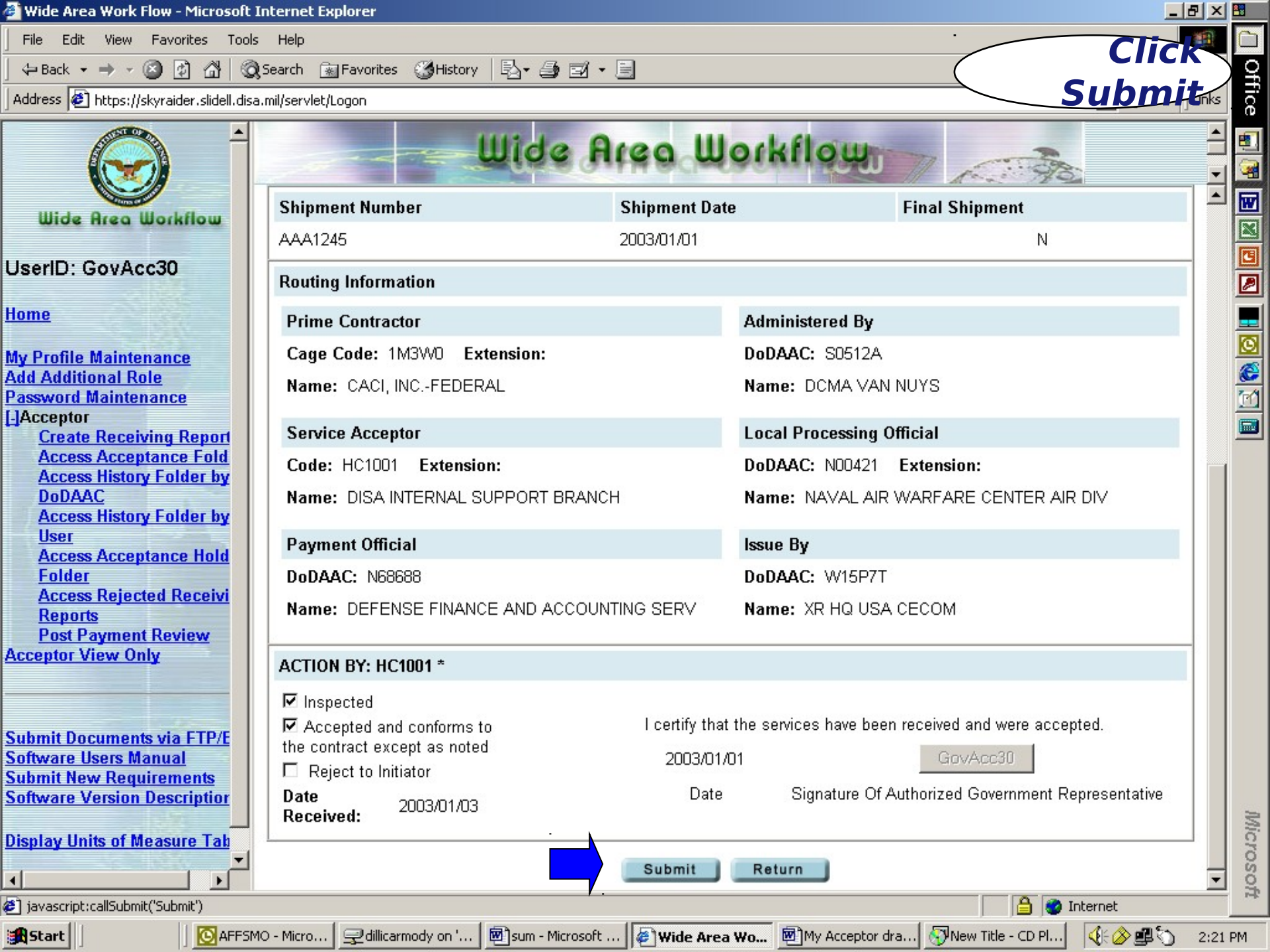
Start | AFFSMO - Micro... | dillicarmody on '... | sum - Microsoft ... | Wide Area Wo... | My Acceptor dra... | New Title - CD Pl... | 2:16 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Scroll to the bottom
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Wide Area Workflow
INVOICE 2-in-1
* = Required Fields
Contract Number
Delivery Order
Issue Date
DAAB0797DB608
0014
1998/08/13
Invoice Number
Invoice Date
Final Invoice
Invoice Received Date
Discounts
14
2003/02/10
N
2003/02/10
3 %
15 Days
Summary of Detail Level Information
Total
1 CLIN/SLIN(s) $30.00
0 Miscellaneous Amount(s) $0.00
$30.00
Shipment Number
Shipment Date
Final Shipment
AAA1245
2003/01/01
N
Routing Information
Prime Contractor
Cage Code: 1M3W0 Extension:
Name: CACI, INC.-FEDERAL
Administered By
DoDAAC: S0512A
Name: DCMA VAN NUYS
Service Acceptor
Code: HC1001 Extension:
Name: DISA INTERNAL SUPPORT BRANCH
Local Processing Official
DoDAAC: N00421 Extension:
Name: NAVAL AIR WARFARE CENTER AIR DIV
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:18 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Go Links
Click on the Line Item tab and enter quantity received
Wide Area Workflow
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Header
Line Item
Addresses
Misc. Info
Invoice 2-In-1
- CONTINUATION SHEET
* = Required Fields
Contract Number
Delivery Order
Shipment Number
Invoice Number
DAAB0797DB608
0014
AAA1234
Amount
Item No
Stock #
Unit Price
Unit of Issue
Qty. Shipped
9988
bobspartno
$12
EA
3
$36.00
Stock Type
GFE
Qty. Accepted
VP
N
SDN
Ship Advice Code
Description
Widgets
TOTAL:
$36.00
TO VIEW ADDITIONAL INFORMATION, SELECT THE DESIRED TAB OR CLICK RETURN AT THE
Done
Internet
Start
Inbox - Microsof...
Payment Official
Wide Area Wo...
Acrobat Reader ...
dillicarmody on '...
My Vendor draft...
1:04 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter Acceptance information and click on Signature
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
AAA1245 2003/01/01 N
Routing Information
Prime Contractor
Cage Code: 1M3W0 Extension:
Name: CACI, INC.-FEDERAL
Administered By
DoDAAC: S0512A
Name: DCMA VAN NUYS
Service Acceptor
Code: HC1001 Extension:
Name: DISA INTERNAL SUPPORT BRANCH
Local Processing Official
DoDAAC: N00421 Extension:
Name: NAVAL AIR WARFARE CENTER AIR DIV
Payment Official
DoDAAC: N68688
Name: DEFENSE FINANCE AND ACCOUNTING SERV
Issue By
DoDAAC: W15P7T
Name: XR HQ USA CECOM
ACTION BY: HC1001 *
Inspected
Accepted and conforms to the contract except as noted
Reject to Initiator
Date Received:
YYYY/MM/DD
I certify that the services have been received and were accepted.
YYYY/MM/DD
Date
Signature
Signature Of Authorized Government Representative
Submit
Return
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:18 PM
Office
Microsoft


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter Password
Click Continue
Wide Area Workflow
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
WAWF Password Confirmation
User Id: GovAcc30
Continue
Cancel
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:20 PM
Office
Microsoft


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Click Submit
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Wide Area Workflow
Shipment Number
Shipment Date
Final Shipment
AAA1245
2003/01/01
N
Routing Information
Prime Contractor
Cage Code: 1M3W0 Extension:
Name: CACI, INC.-FEDERAL
Administered By
DoDAAC: S0512A
Name: DCMA VAN NUYS
Service Acceptor
Code: HC1001 Extension:
Name: DISA INTERNAL SUPPORT BRANCH
Local Processing Official
DoDAAC: N00421 Extension:
Name: NAVAL AIR WARFARE CENTER AIR DIV
Payment Official
DoDAAC: N68688
Name: DEFENSE FINANCE AND ACCOUNTING SERV
Issue By
DoDAAC: W15P7T
Name: XR HQ USA CECOM
ACTION BY: HC1001 *
Inspected
Accepted and conforms to the contract except as noted
Reject to Initiator
Date Received: 2003/01/03
I certify that the services have been received and were accepted.
2003/01/01
GovAcc30
Date
Signature Of Authorized Government Representative
Submit
Return
javascript:callSubmit('Submit')
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:21 PM

Wide Area Work Flow - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites History

Address https://skyraider.slidell.disa.mil/servlet/Logon

**You will receive a message that it was submitted successfully**

Wide Area Workflow

UserID: GovAcc30

Home

My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi Reports
Post Payment Review
Acceptor View Only

Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description

Display Units of Measure Tab

Wide Area Workflow

**The Invoice 2-in-1 (Services Only) has been accepted successfully.**

| Contract Number | Delivery Order | Shipment Number | Invoice Number |
|---|---|---|---|
| DAAB0797DB608 | 0014 | AAA1245 | 14 |

Email sent to Vendor: wawf_undel@ecedi.nit.disa.mil
Email sent to DFAS: wawf_undel@ecedi.nit.disa.mil

Return

*Mon Feb 10 13:20:12 CST 2003*

Done Internet

Start AFFSMO - Micro... dillicarmody on '... sum - Microsoft ... Wide Area Wo... My Acceptor dra... New Title - CD Pl... 2:22 PM

# Government Acceptor

- Create Receiving Report
- Inspecting/Accepting Receiving Report

# Scenario cont.
# Standard Form 1449 – Contract

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS**
***OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30***

| 1. REQUISITION NUMBER | PAGE 1 OF |
|---|---|

| 2. CONTRACT NO. | 3. AWARD/EFFECTIVE DATE | 4. ORDER NUMBER | 5. SOLICITATION NUMBER | 6. SOLICITATION ISSUE DATE |
|---|---|---|---|---|
| DAAB0797DB608 | | | | |

| 7. FOR SOLICITATION INFORMATION CALL: | a. NAME | b. TELEPHONE NUMBER *(No collect calls)* | 8. OFFER DUE DATE/ LOCAL TIME |
|---|---|---|---|
| | | | |

| 9. ISSUED BY | CODE S0512A | 10. THIS ACQUISITON IS | 11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED | 12. DISCOUNT TERMS |
|---|---|---|---|---|
| DCMA<br>VAN NUYS CA 9123-1234 | | ☐ UNRESTRICTED<br>☐ SET ASIDE: % FOR<br>☐ SMALL BUSINESS<br>☐ HUBZONE SMALL BUSINESS<br>☐ 8(A)<br>NAICS:<br>SIZE STANDARD: | ☐ SEE SCHEDULE<br>☐ 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)<br>13b. RATING<br>14. METHOD OF SOLICITATION<br>☐ RFQ ☐ IFB ☐ RFP | |

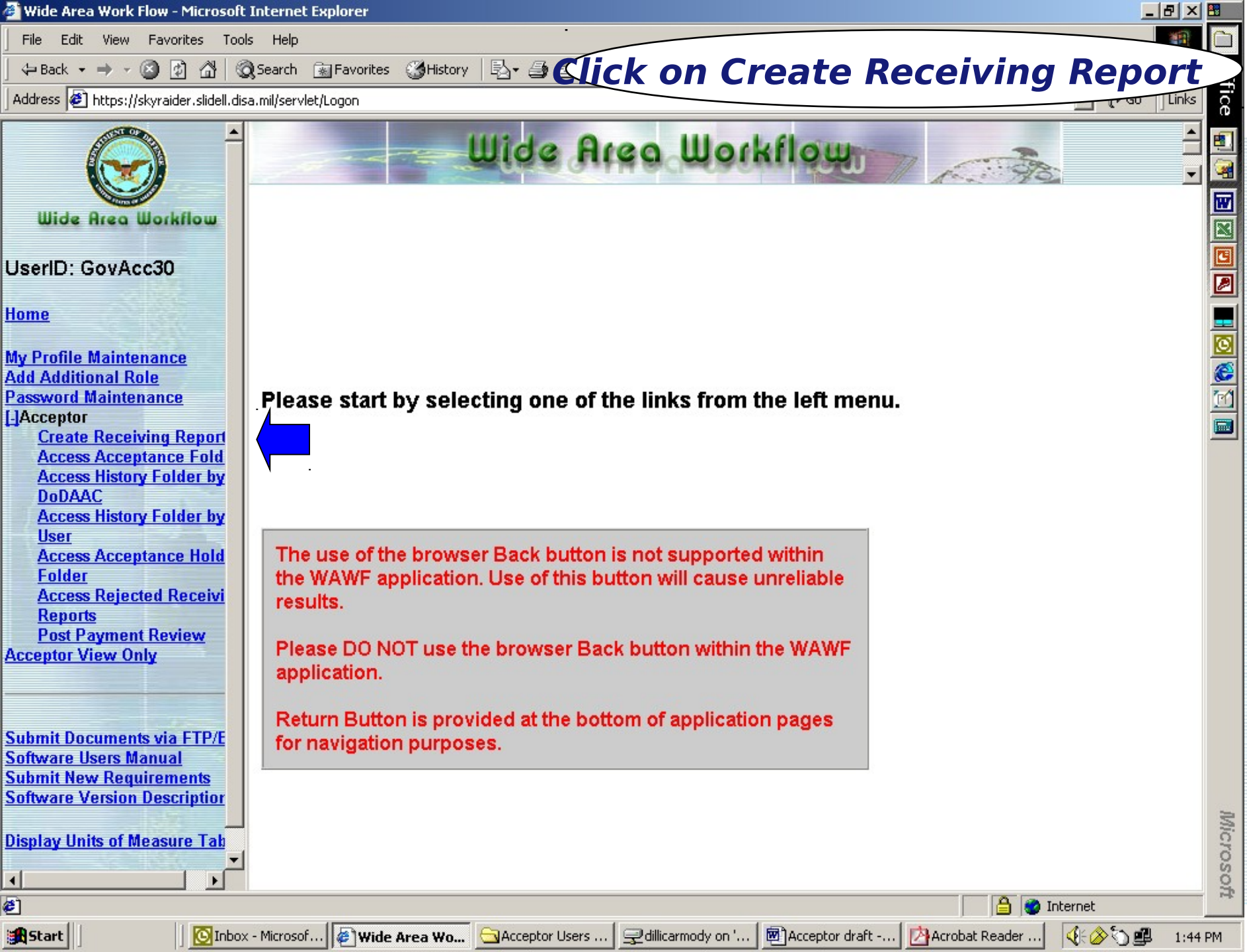
| 15. DELIVER TO | CODE HC1001 | 16. ADMINISTERED BY | CODE |
|---|---|---|---|
| DISA<br>ARLINGTON VA 22204-2134 | | SEE BLOCK 9 | |

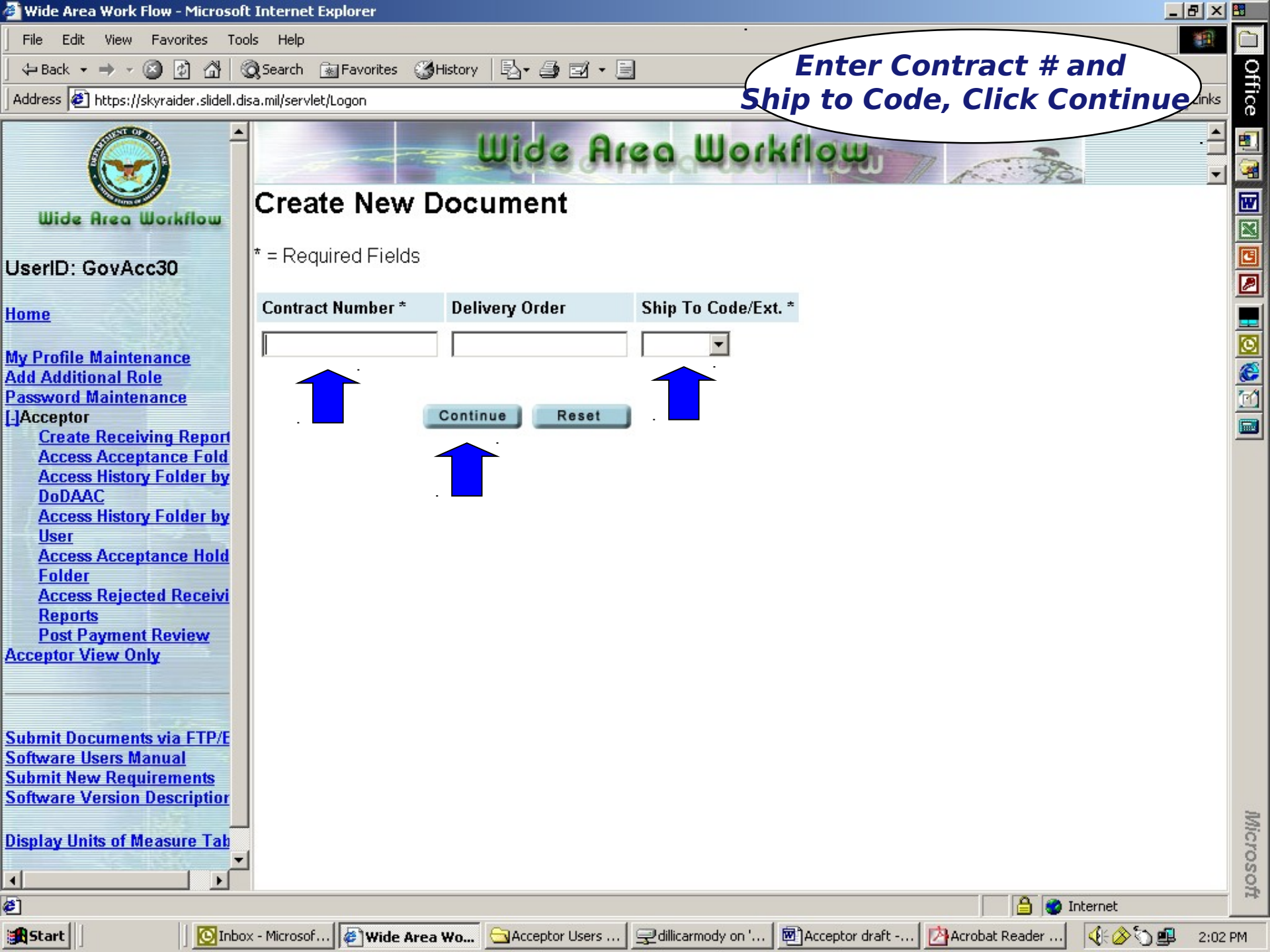
| 17a. CONTRACTOR/ OFFEROR CODE 1M3W0 | FACILITY CODE | 18a. PAYMENT WILL BE MADE BY | CODE N68688 |
|---|---|---|---|
| CACI<br>CHANTILLI VA 22204-1234<br>TELEPHONE NO. | | DFAS<br>SAN DIEGO CA 9123-1848 | |

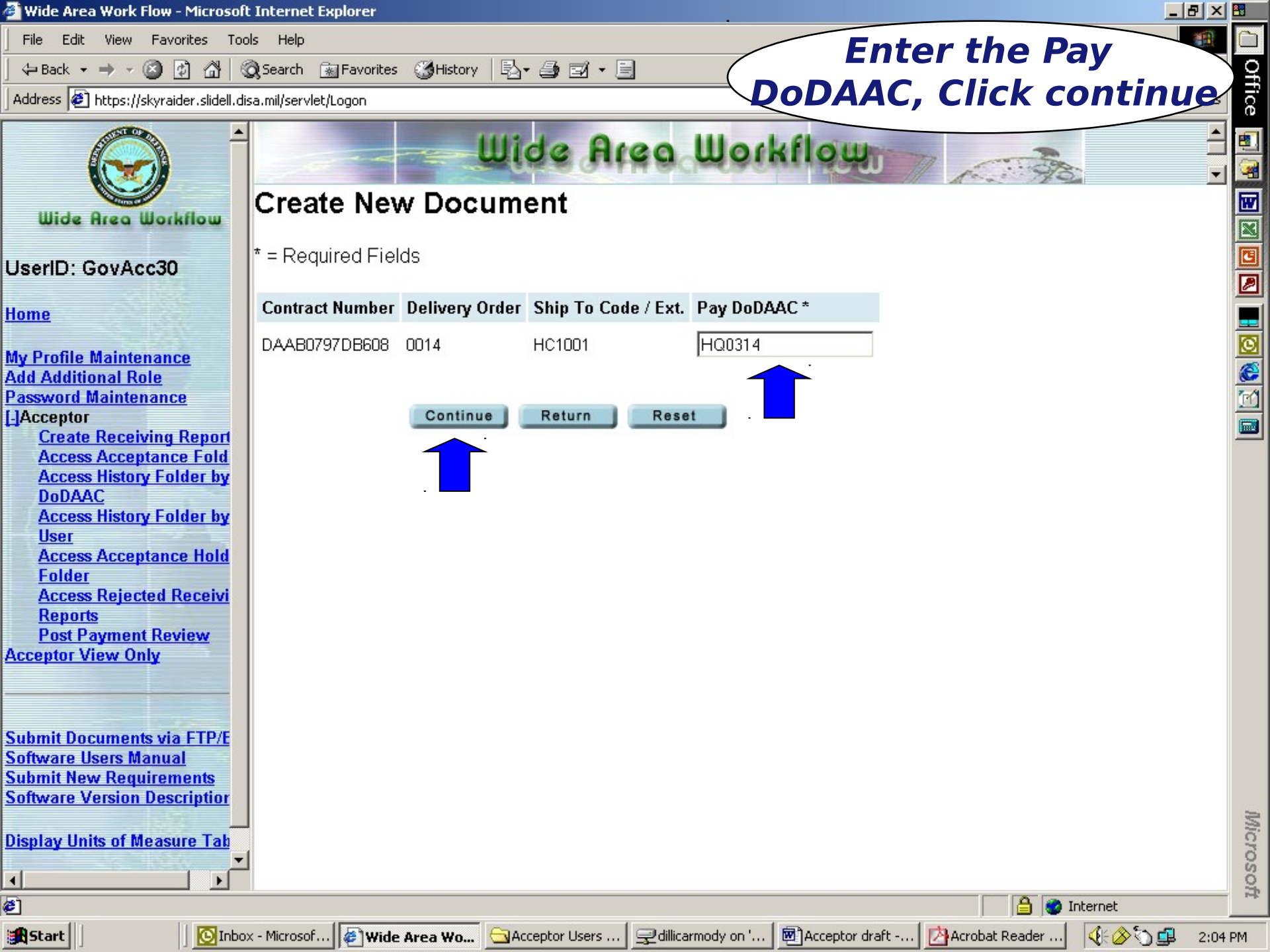
☐ 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

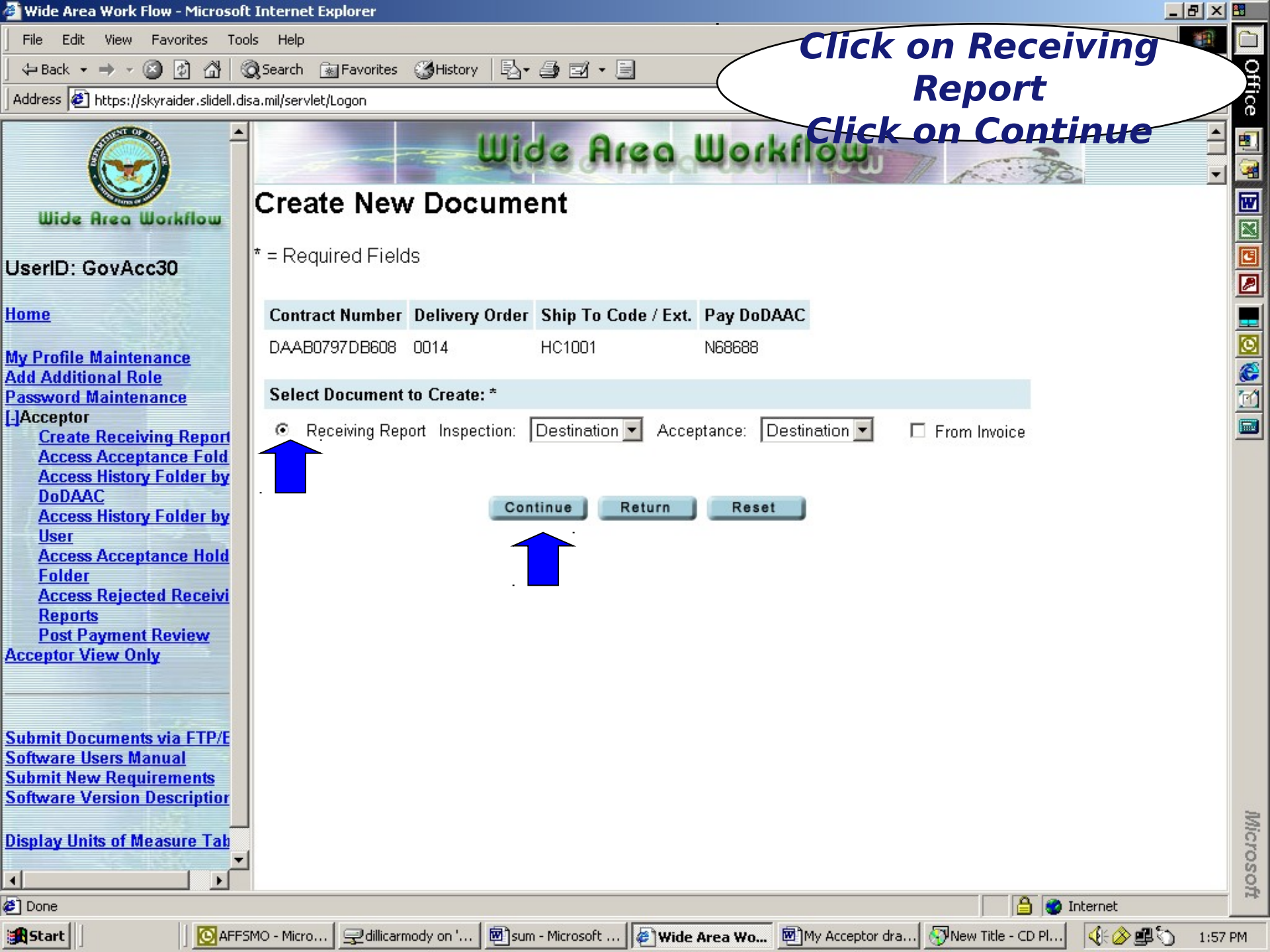
18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED ☐ SEE ADDENDUM

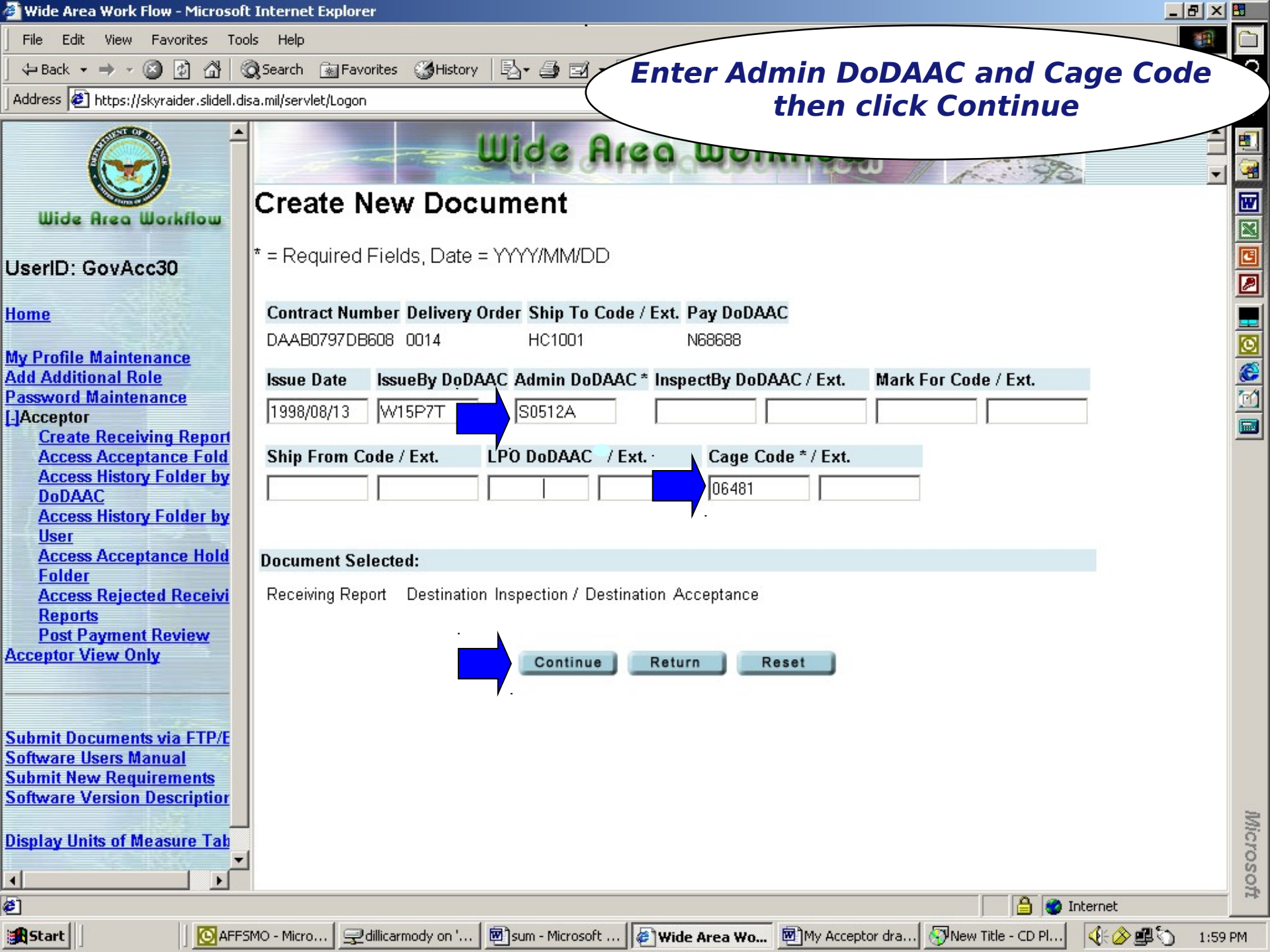
| 19. ITEM NO. | 20. SCHEDULE OF SUPPLIES/SERVICES | 21. QUANTITY | 22. UNIT | 23. UNIT PRICE | 24. AMOUNT |
|---|---|---|---|---|---|
| | | | | | 0.00 |

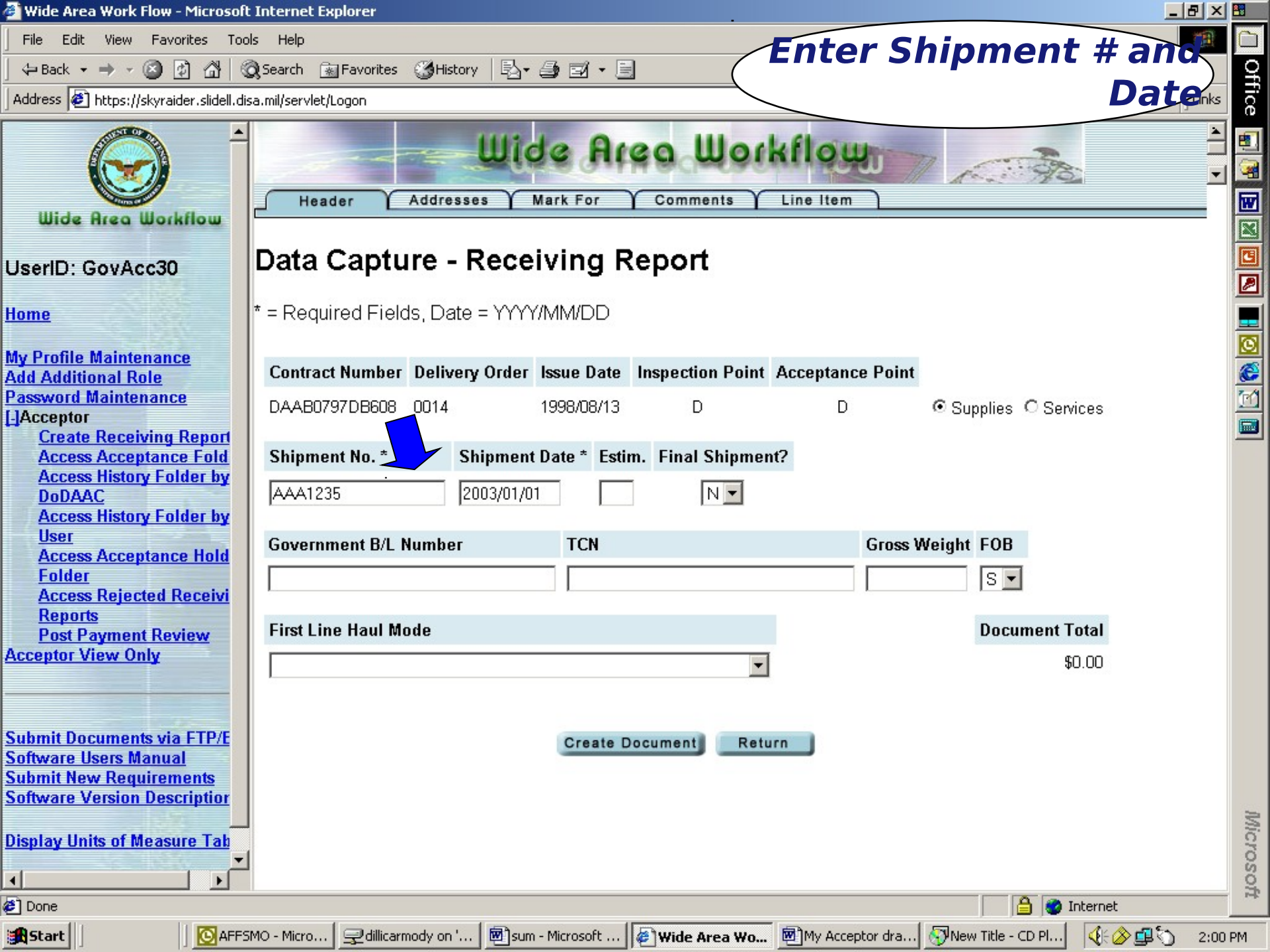

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Links
Click on Create Receiving Report
Wide Area Workflow
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Please start by selecting one of the links from the left menu.
The use of the browser Back button is not supported within the WAWF application. Use of this button will cause unreliable results.
Please DO NOT use the browser Back button within the WAWF application.
Return Button is provided at the bottom of application pages for navigation purposes.
Internet
Start
Inbox - Microsof...
Wide Area Wo...
Acceptor Users ...
dillicarmody on '...
Acceptor draft -...
Acrobat Reader ...
1:44 PM

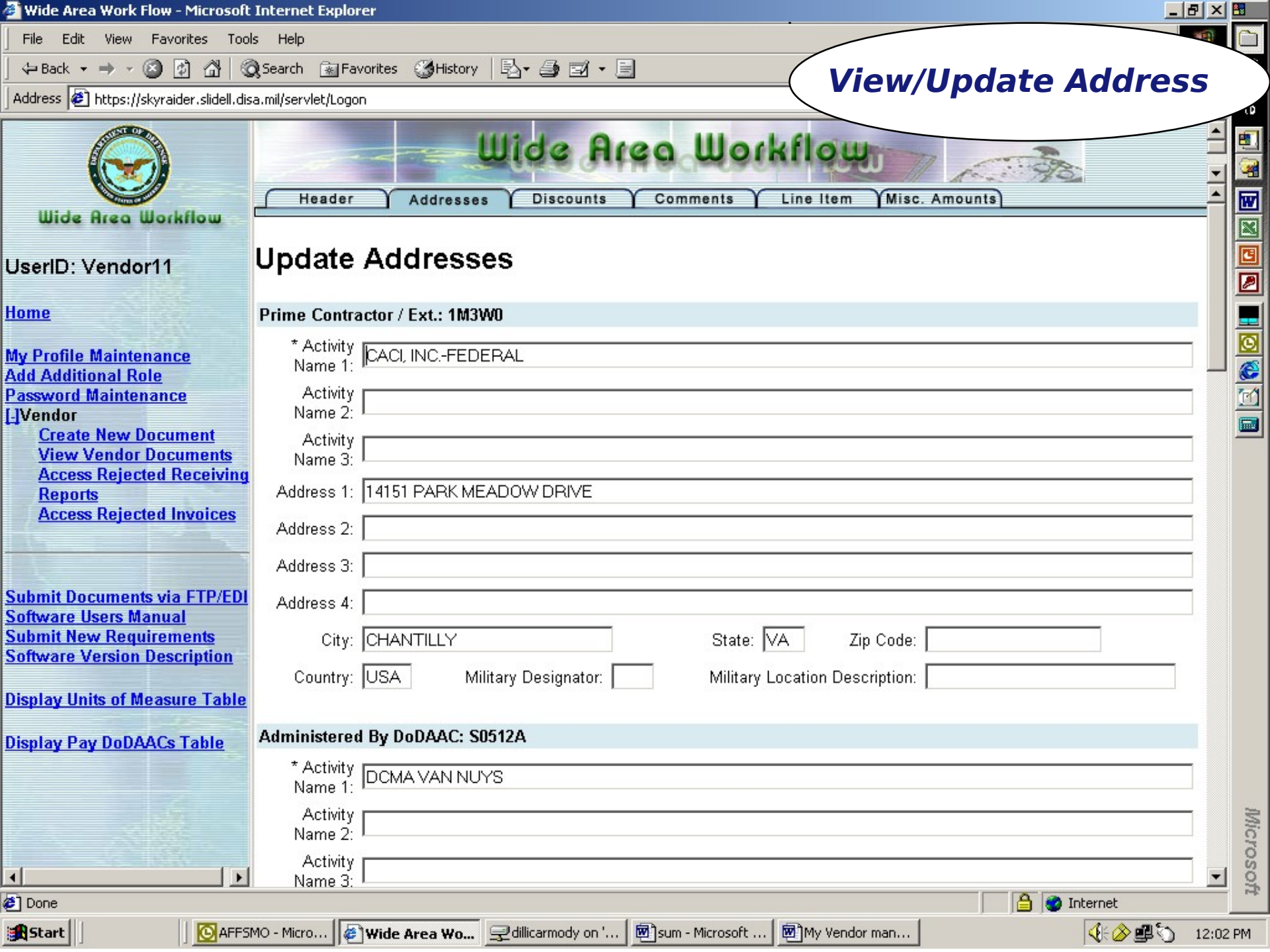

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter Contract # and
Ship to Code, Click Continue
Wide Area Workflow
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Create New Document
* = Required Fields
Contract Number *
Delivery Order
Ship To Code/Ext. *
Continue
Reset
Internet
Start
Inbox - Microsof...
Wide Area Wo...
Acceptor Users ...
dillicarmody on '...
Acceptor draft -...
Acrobat Reader ...
2:02 PM

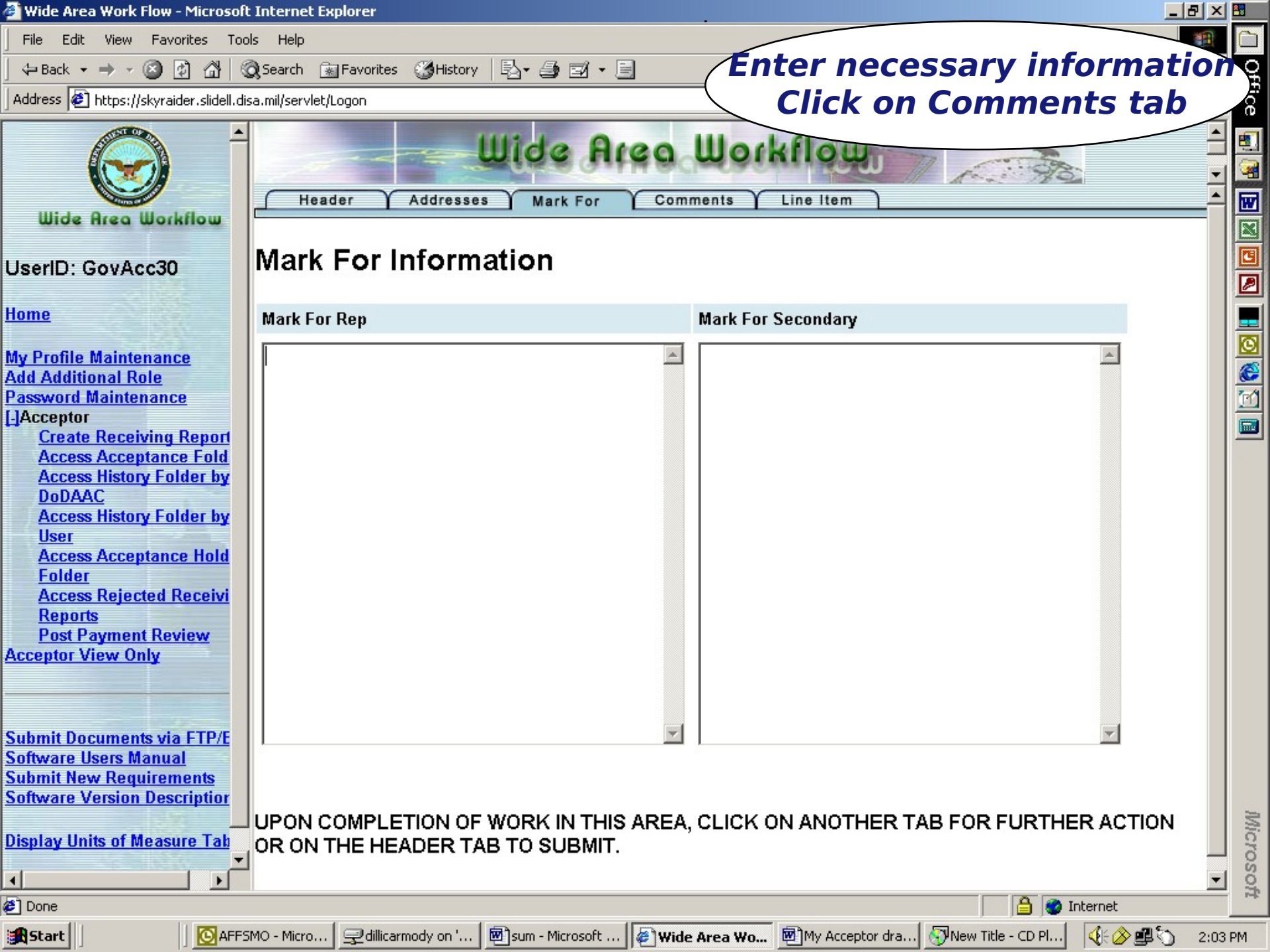

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter the Pay DoDAAC, Click continue
Wide Area Workflow
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Create New Document
* = Required Fields
Contract Number
Delivery Order
Ship To Code / Ext.
Pay DoDAAC *
DAAB0797DB608
0014
HC1001
HQ0314
Continue
Return
Reset
Internet
Start
Inbox - Microsof...
Wide Area Wo...
Acceptor Users ...
dillicarmody on '...
Acceptor draft -...
Acrobat Reader ...
2:04 PM

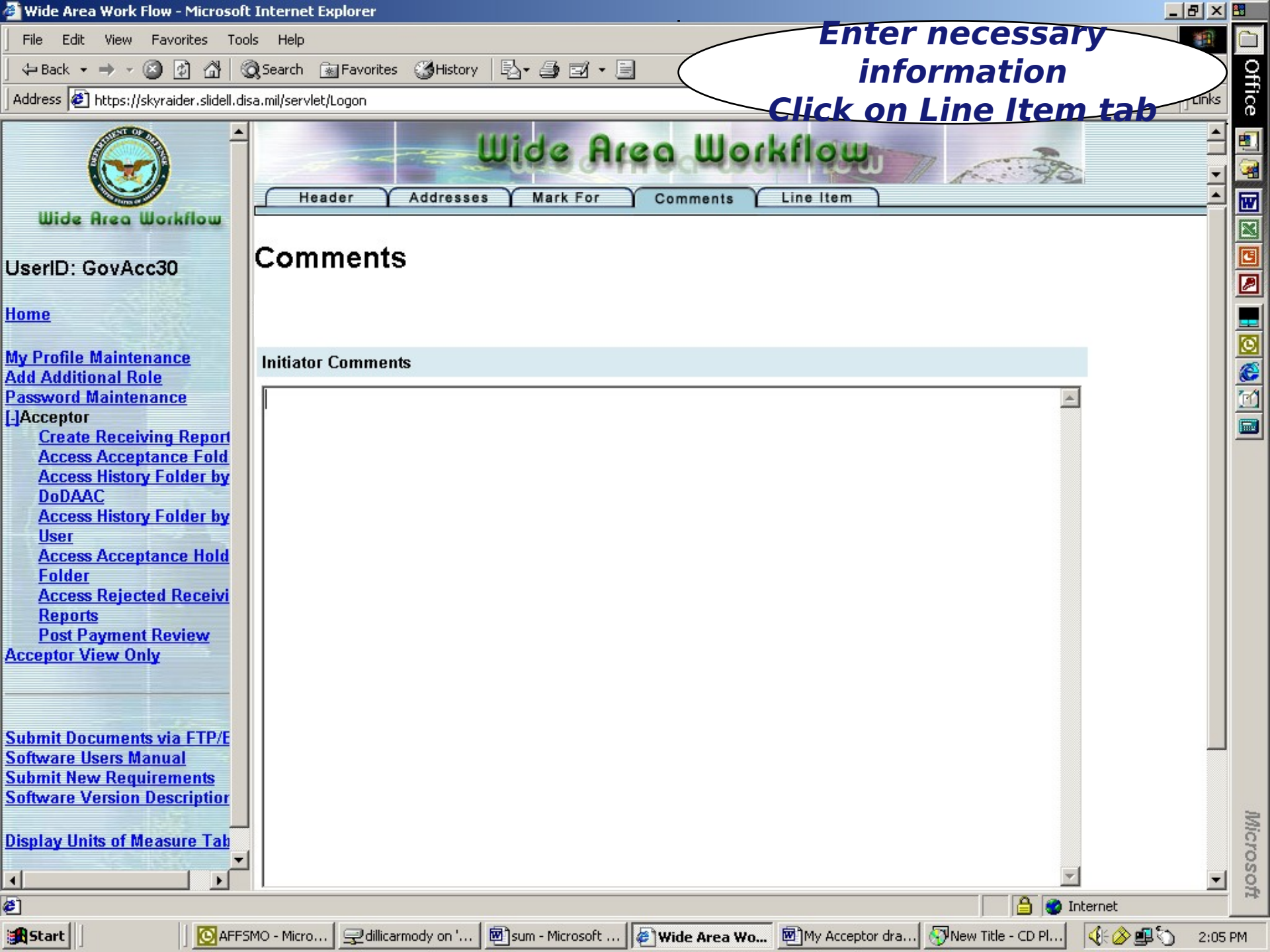

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Click on Receiving Report
Click on Continue
Wide Area Workflow
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Create New Document
* = Required Fields
Contract Number
Delivery Order
Ship To Code / Ext.
Pay DoDAAC
DAAB0797DB608
0014
HC1001
N68688
Select Document to Create: *
Receiving Report
Inspection:
Destination
Acceptance:
Destination
From Invoice
Continue
Return
Reset
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
1:57 PM

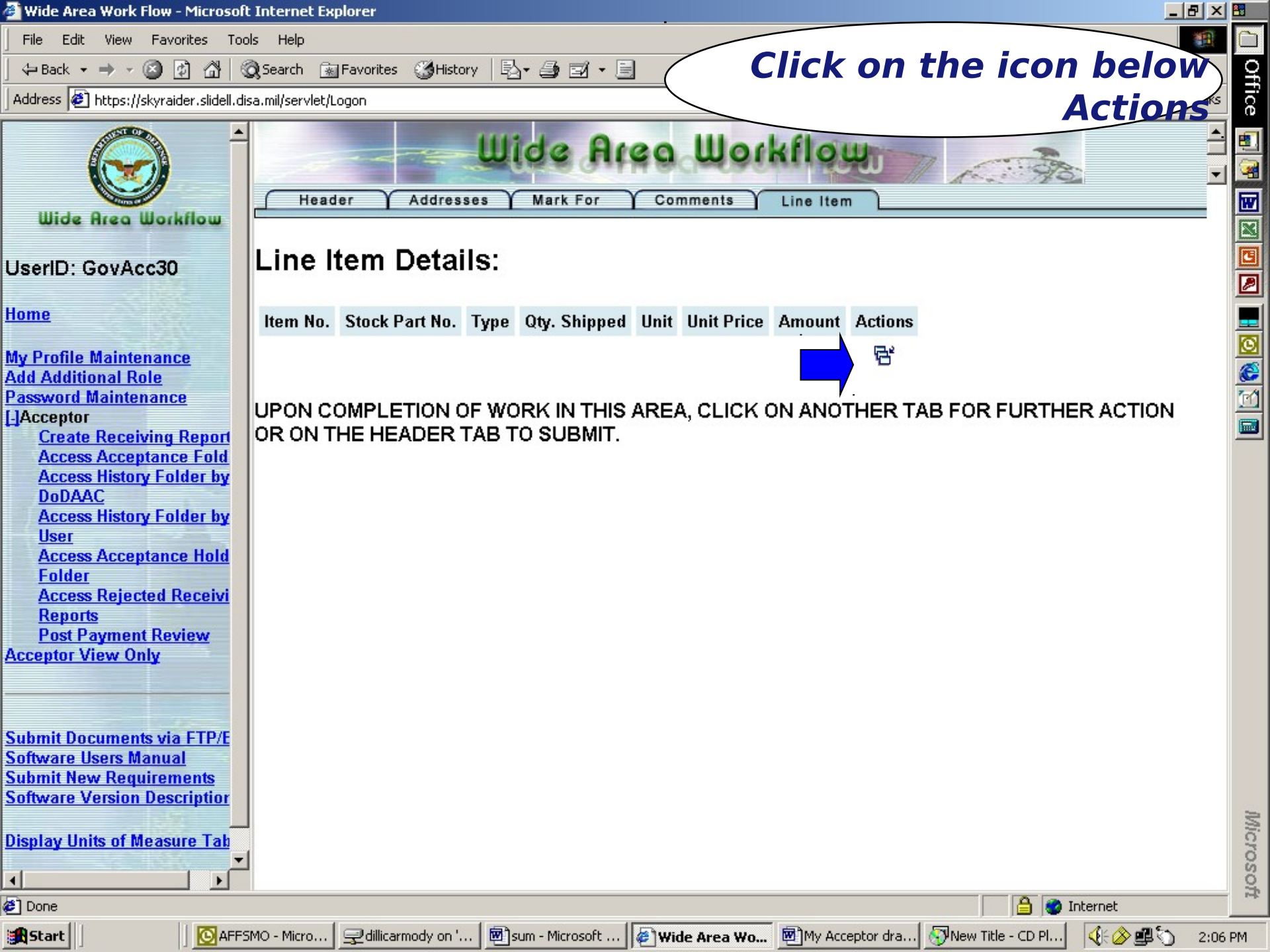

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter Admin DoDAAC and Cage Code then click Continue
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Wide Area Workflow
Create New Document
* = Required Fields, Date = YYYY/MM/DD
Contract Number
Delivery Order
Ship To Code / Ext.
Pay DoDAAC
DAAB0797DB608
0014
HC1001
N68688
Issue Date
IssueBy DoDAAC
Admin DoDAAC *
InspectBy DoDAAC / Ext.
Mark For Code / Ext.
1998/08/13
W15P7T
S0512A
Ship From Code / Ext.
LPO DoDAAC / Ext.
Cage Code * / Ext.
06481
Document Selected:
Receiving Report Destination Inspection / Destination Acceptance
Continue
Return
Reset
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
1:59 PM

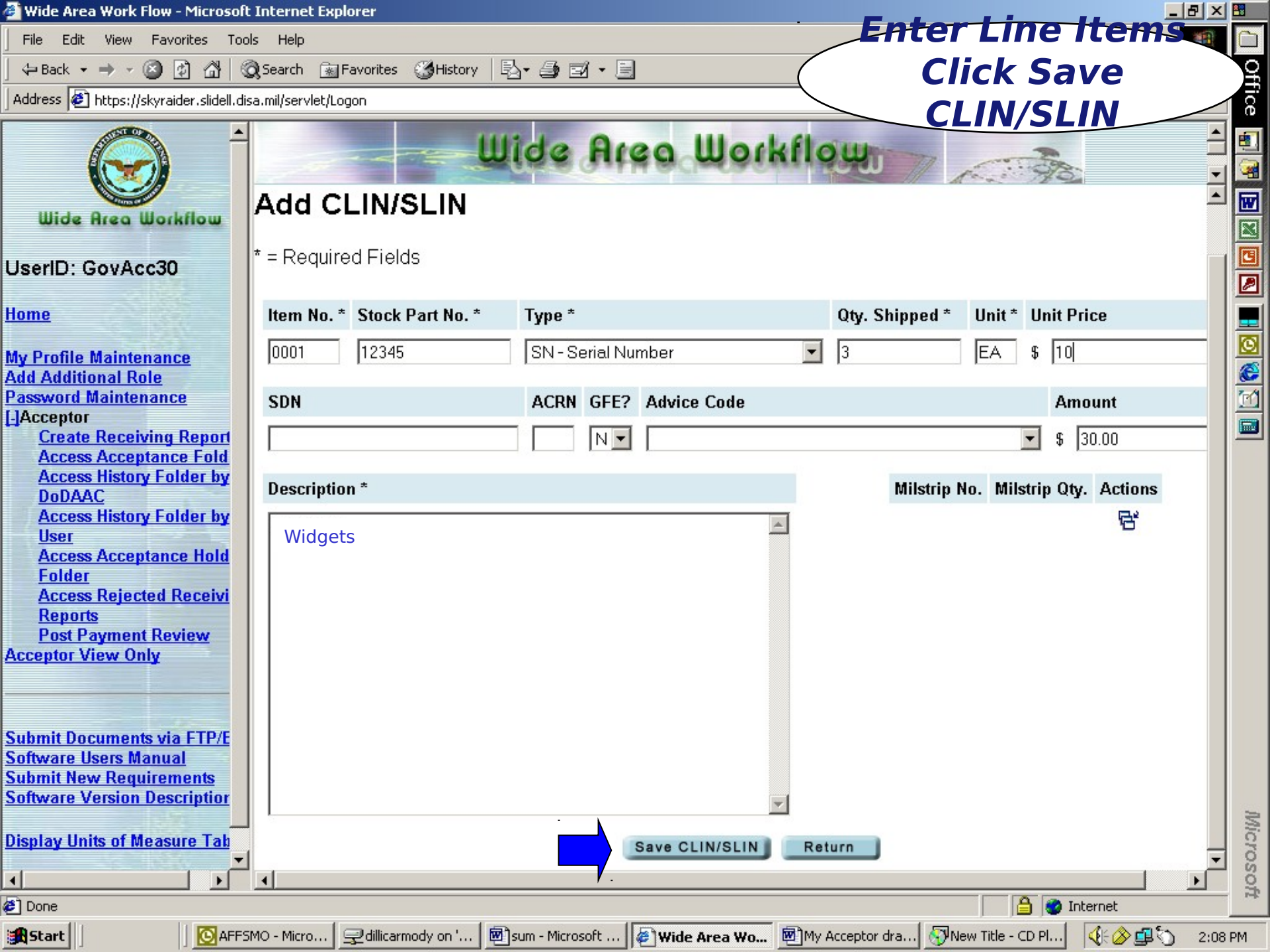

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter Shipment # and Date
Wide Area Workflow
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Header
Addresses
Mark For
Comments
Line Item
Data Capture - Receiving Report
* = Required Fields, Date = YYYY/MM/DD
Contract Number
Delivery Order
Issue Date
Inspection Point
Acceptance Point
DAAB0797DB608
0014
1998/08/13
D
D
Supplies
Services
Shipment No. *
Shipment Date *
Estim.
Final Shipment?
AAA1235
2003/01/01
N
Government B/L Number
TCN
Gross Weight
FOB
S
First Line Haul Mode
Document Total
$0.00
Create Document
Return
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:00 PM
Office
Microsoft

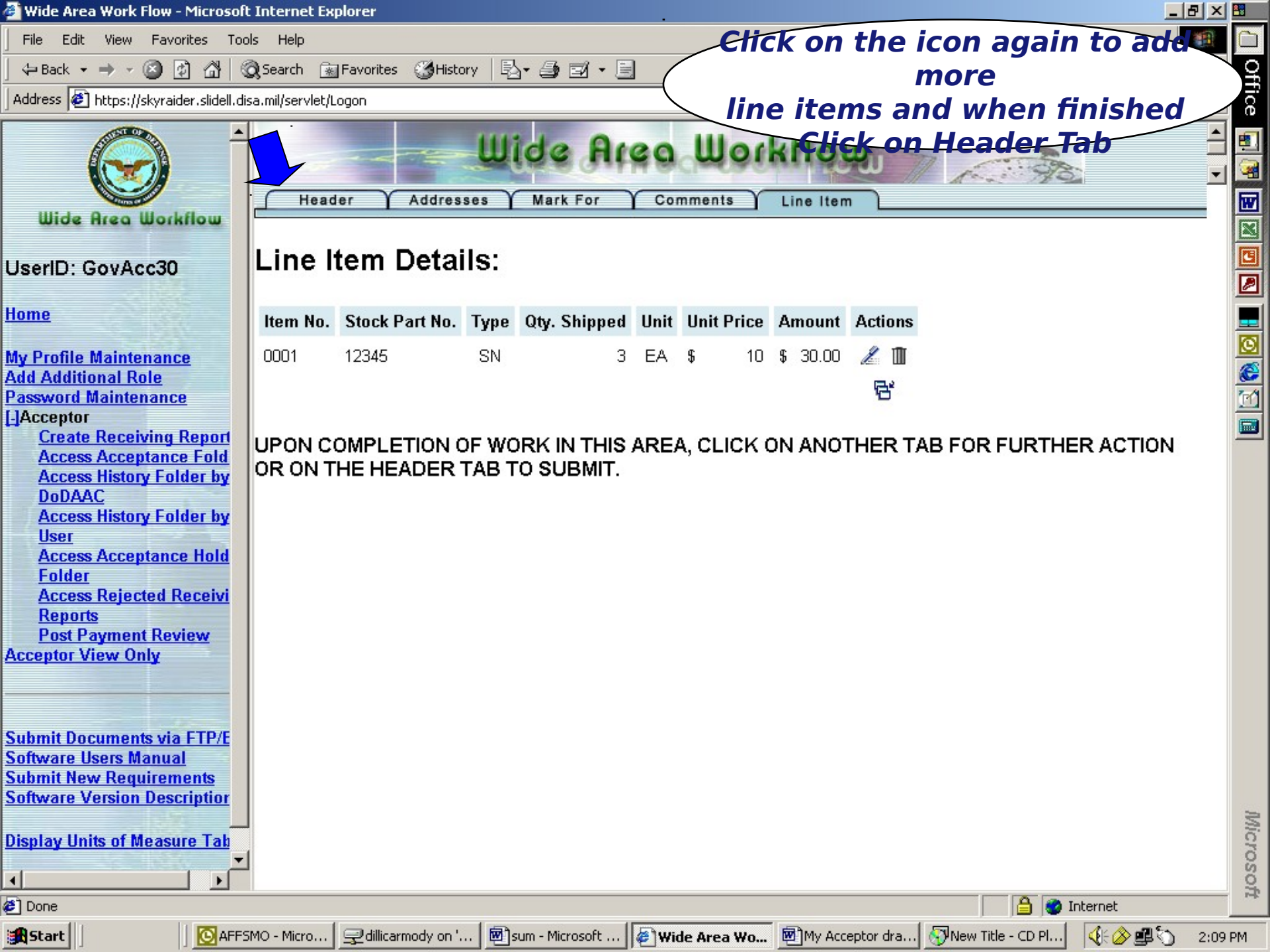

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
View/Update Address
Wide Area Workflow
Wide Area Workflow
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Header
Addresses
Discounts
Comments
Line Item
Misc. Amounts
Update Addresses
Prime Contractor / Ext.: 1M3W0
* Activity Name 1: CACI, INC.-FEDERAL
Activity Name 2:
Activity Name 3:
Address 1: 14151 PARK MEADOW DRIVE
Address 2:
Address 3:
Address 4:
City: CHANTILLY
State: VA
Zip Code:
Country: USA
Military Designator:
Military Location Description:
Administered By DoDAAC: S0512A
* Activity Name 1: DCMA VAN NUYS
Activity Name 2:
Activity Name 3:
Done
Internet
Start
AFFSMO - Micro...
Wide Area Wo...
dillicarmody on '...
sum - Microsoft ...
My Vendor man...
12:02 PM

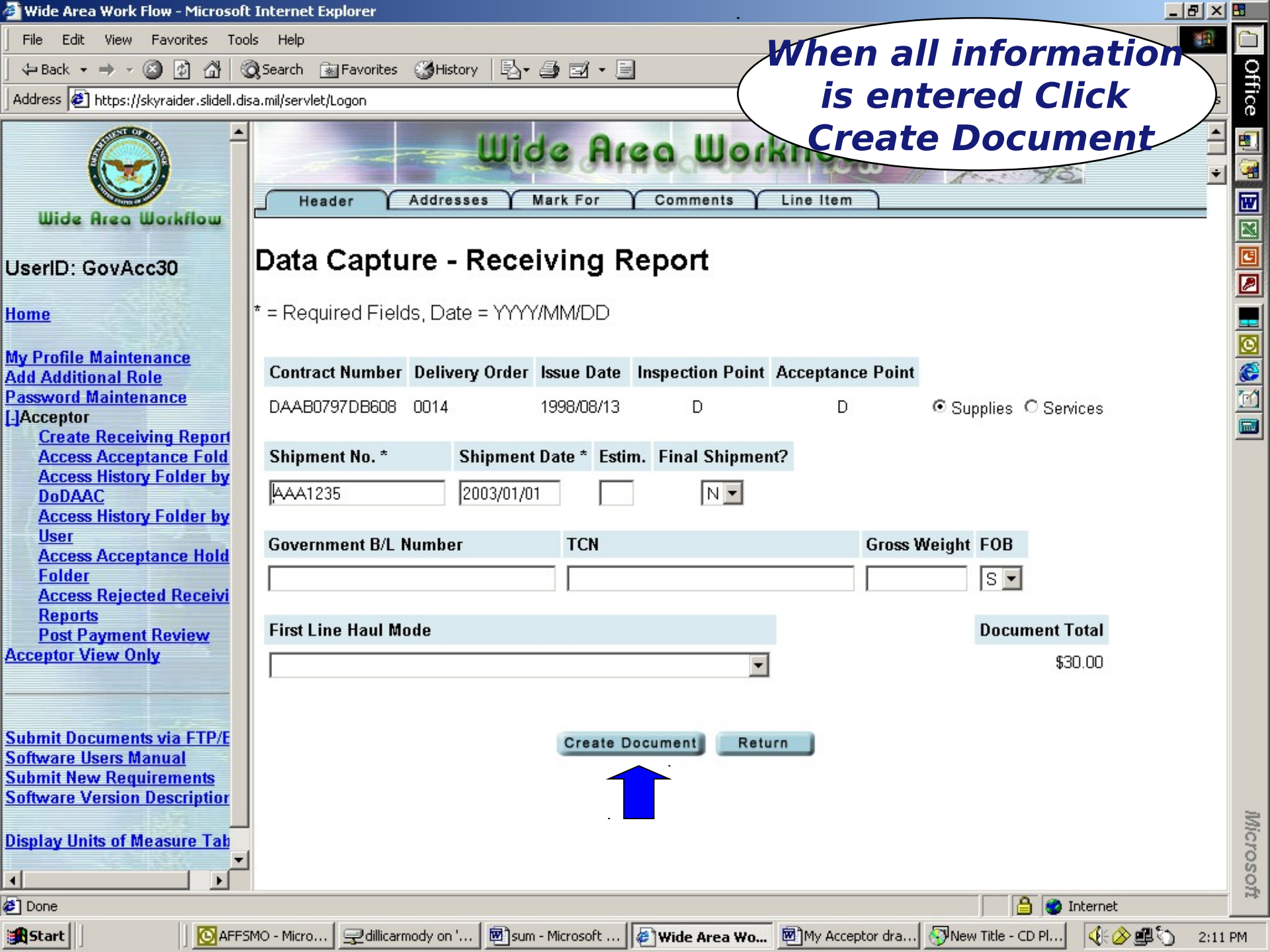

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter necessary information
Click on Comments tab
Wide Area Workflow
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Header
Addresses
Mark For
Comments
Line Item
Mark For Information
Mark For Rep
Mark For Secondary
UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION OR ON THE HEADER TAB TO SUBMIT.
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:03 PM

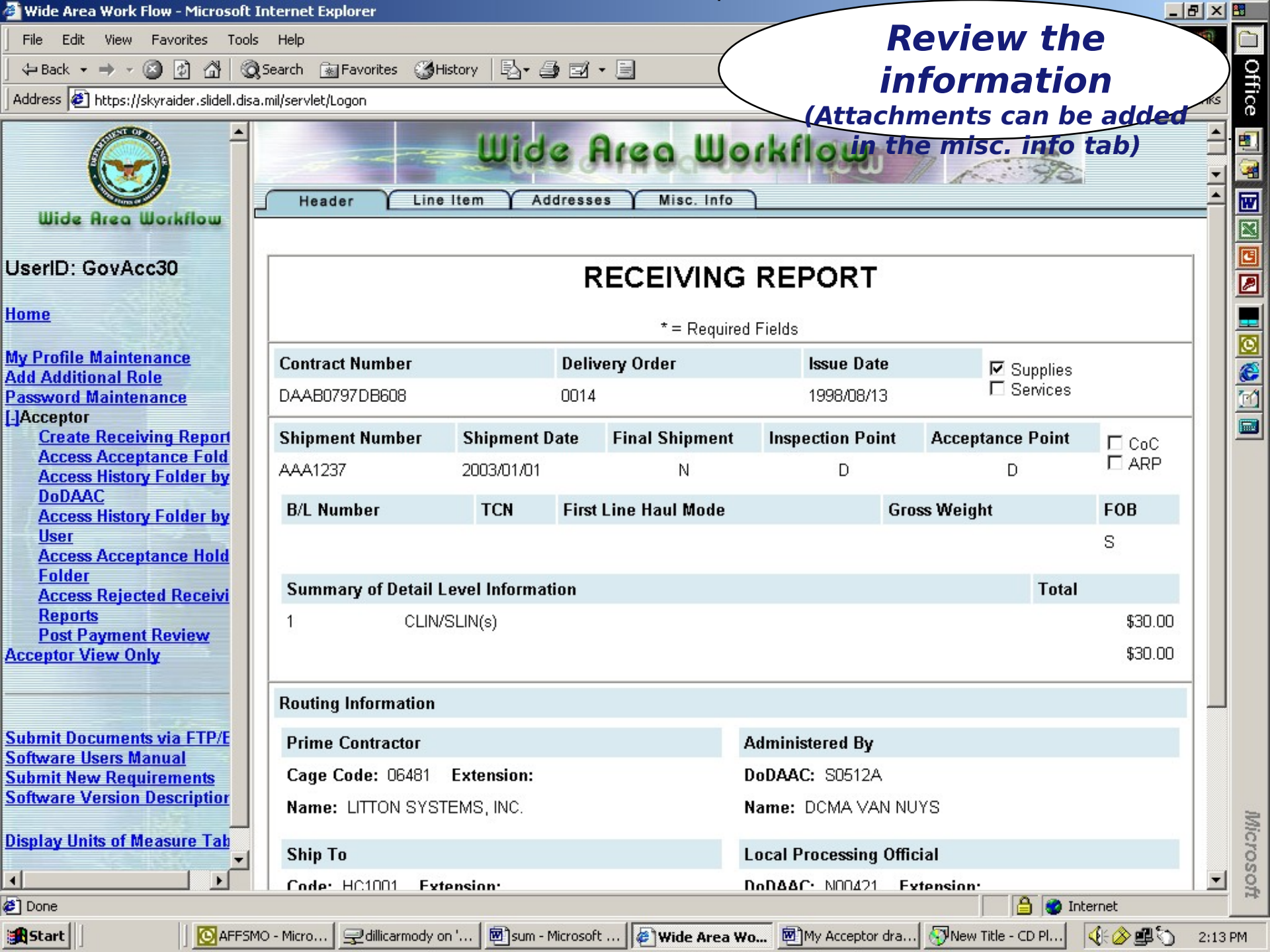

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter necessary information
Click on Line Item tab
Wide Area Workflow
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Header
Addresses
Mark For
Comments
Line Item
Comments
Initiator Comments
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:05 PM

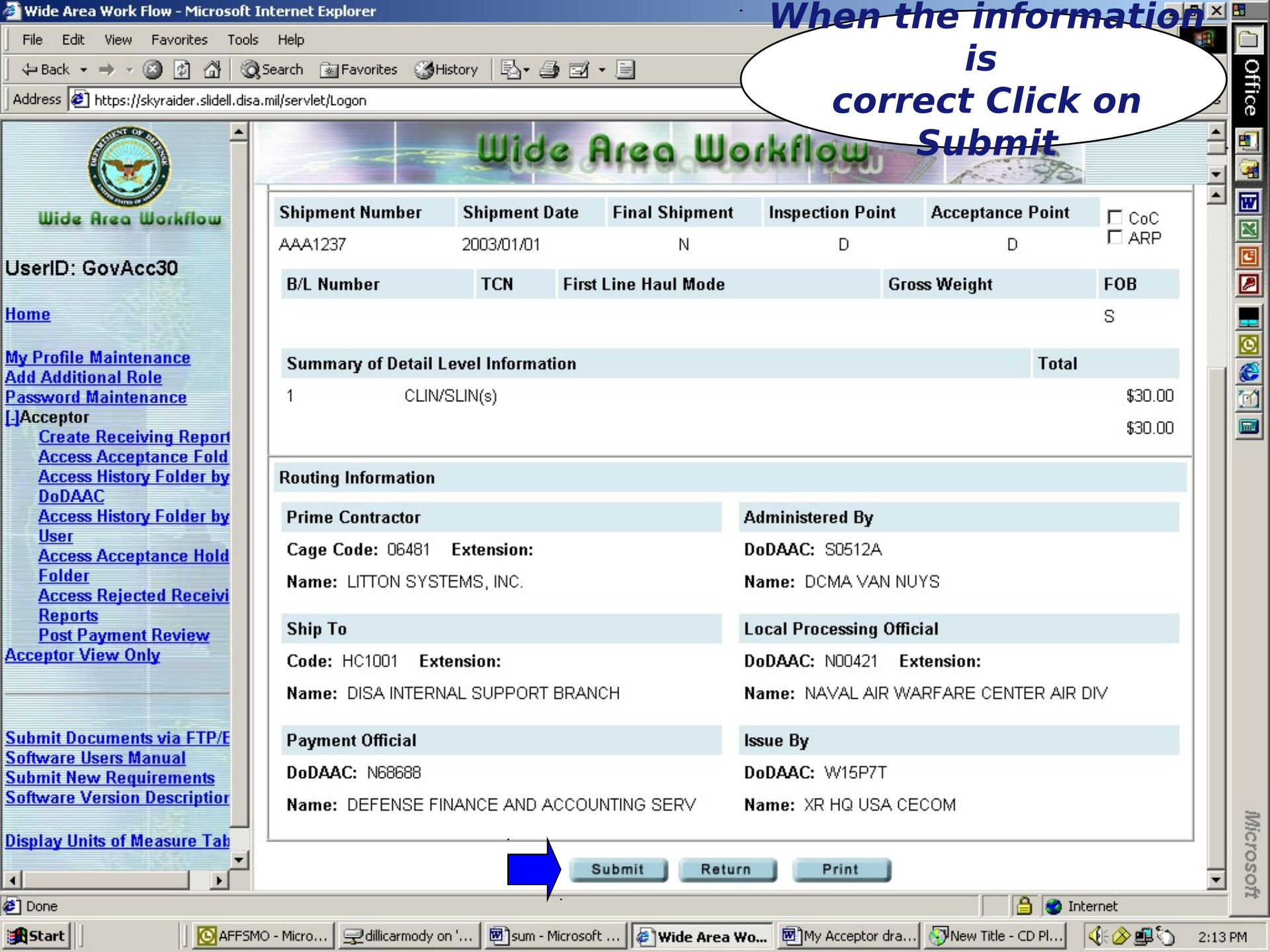

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Click on the icon below Actions
Wide Area Workflow
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Header
Addresses
Mark For
Comments
Line Item
Line Item Details:
Item No.
Stock Part No.
Type
Qty. Shipped
Unit
Unit Price
Amount
Actions
UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION OR ON THE HEADER TAB TO SUBMIT.
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:06 PM

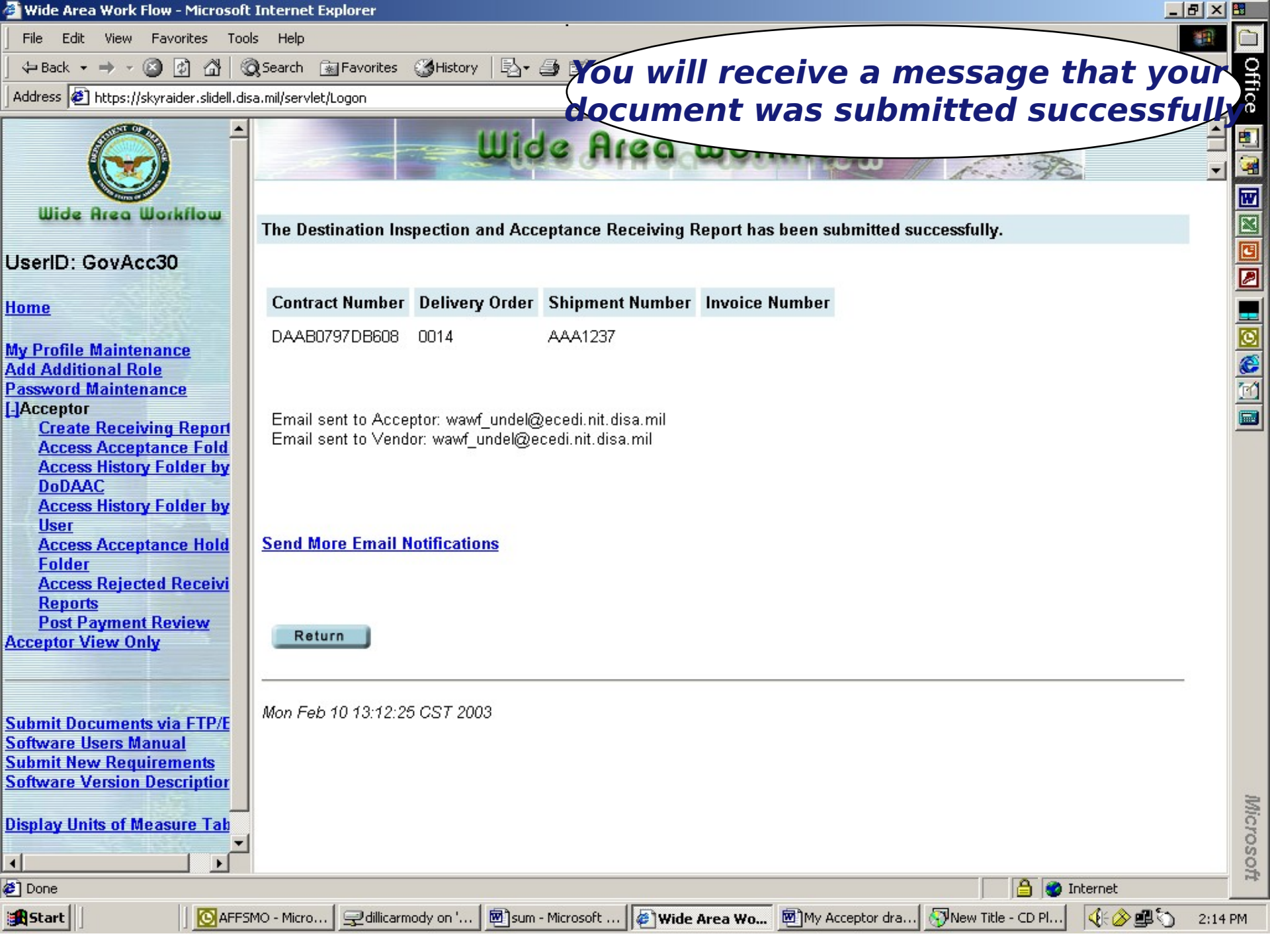

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter Line Items
Click Save
CLIN/SLIN
Wide Area Workflow
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Add CLIN/SLIN
* = Required Fields
Item No. *
Stock Part No. *
Type *
Qty. Shipped *
Unit *
Unit Price
0001
12345
SN - Serial Number
3
EA
$
10
SDN
ACRN
GFE?
Advice Code
Amount
N
$
30.00
Description *
Milstrip No.
Milstrip Qty.
Actions
Widgets
Save CLIN/SLIN
Return
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:08 PM

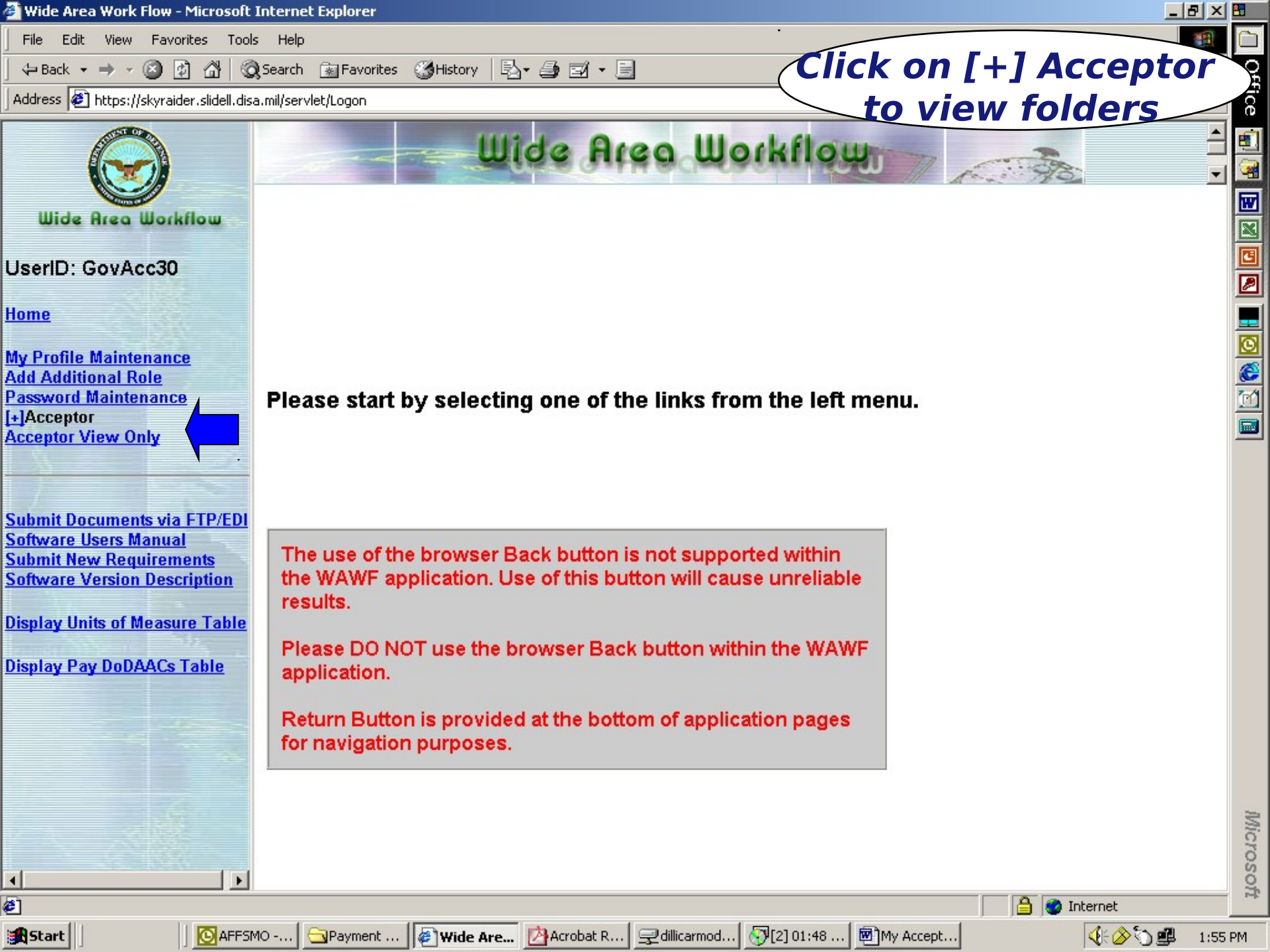

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Click on the icon again to add more
line items and when finished
Click on Header Tab
Wide Area Workflow
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Header
Addresses
Mark For
Comments
Line Item
Line Item Details:
Item No. Stock Part No. Type Qty. Shipped Unit Unit Price Amount Actions
0001 12345 SN 3 EA $ 10 $ 30.00
UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION
OR ON THE HEADER TAB TO SUBMIT.
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:09 PM

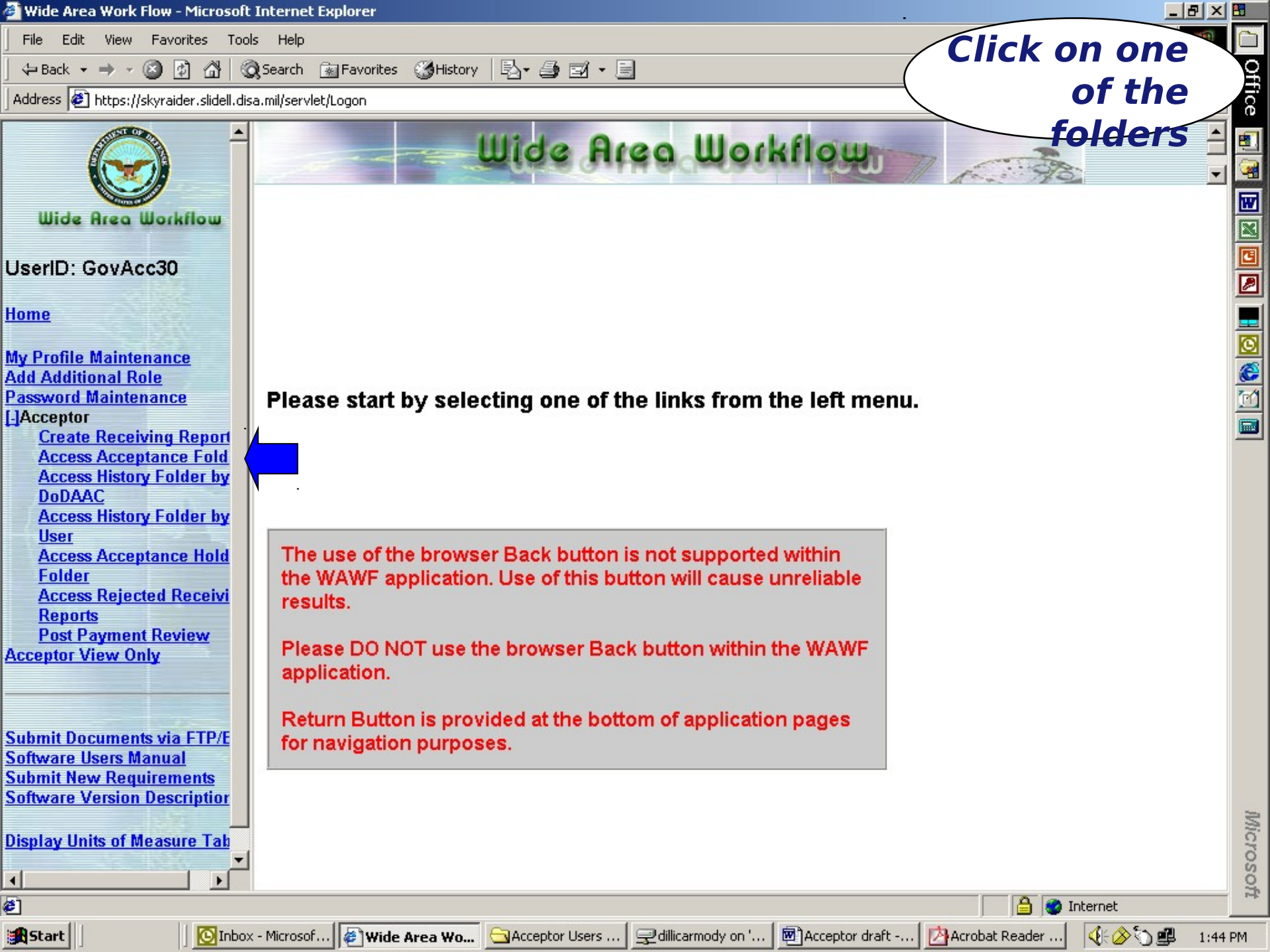

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
When all information is entered Click Create Document
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Wide Area Workflow
Header
Addresses
Mark For
Comments
Line Item
Data Capture - Receiving Report
* = Required Fields, Date = YYYY/MM/DD
Contract Number
Delivery Order
Issue Date
Inspection Point
Acceptance Point
DAAB0797DB608
0014
1998/08/13
D
D
Supplies
Services
Shipment No. *
Shipment Date *
Estim.
Final Shipment?
AAA1235
2003/01/01
N
Government B/L Number
TCN
Gross Weight
FOB
S
First Line Haul Mode
Document Total
$30.00
Create Document
Return
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:11 PM

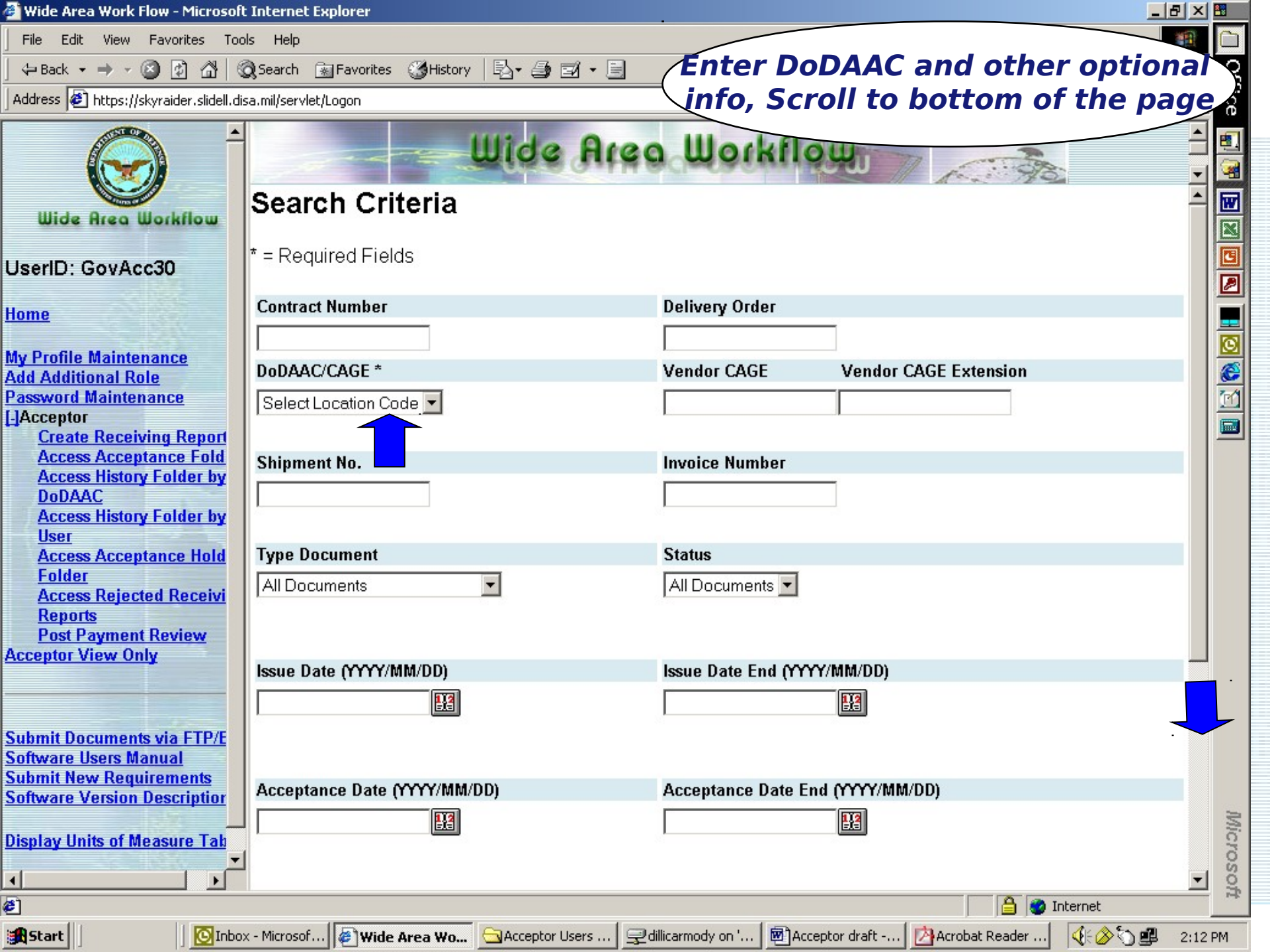

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Review the information
(Attachments can be added in the misc. info tab)
Wide Area Workflow
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Header
Line Item
Addresses
Misc. Info
RECEIVING REPORT
* = Required Fields
Contract Number
Delivery Order
Issue Date
Supplies
Services
DAAB0797DB608
0014
1998/08/13
Shipment Number
Shipment Date
Final Shipment
Inspection Point
Acceptance Point
CoC
ARP
AAA1237
2003/01/01
N
D
D
B/L Number
TCN
First Line Haul Mode
Gross Weight
FOB
S
Summary of Detail Level Information
Total
1
CLIN/SLIN(s)
$30.00
$30.00
Routing Information
Prime Contractor
Cage Code: 06481 Extension:
Name: LITTON SYSTEMS, INC.
Administered By
DoDAAC: S0512A
Name: DCMA VAN NUYS
Ship To
Code: HC1001 Extension:
Local Processing Official
DoDAAC: N00421 Extension:
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:13 PM
Office
Microsoft

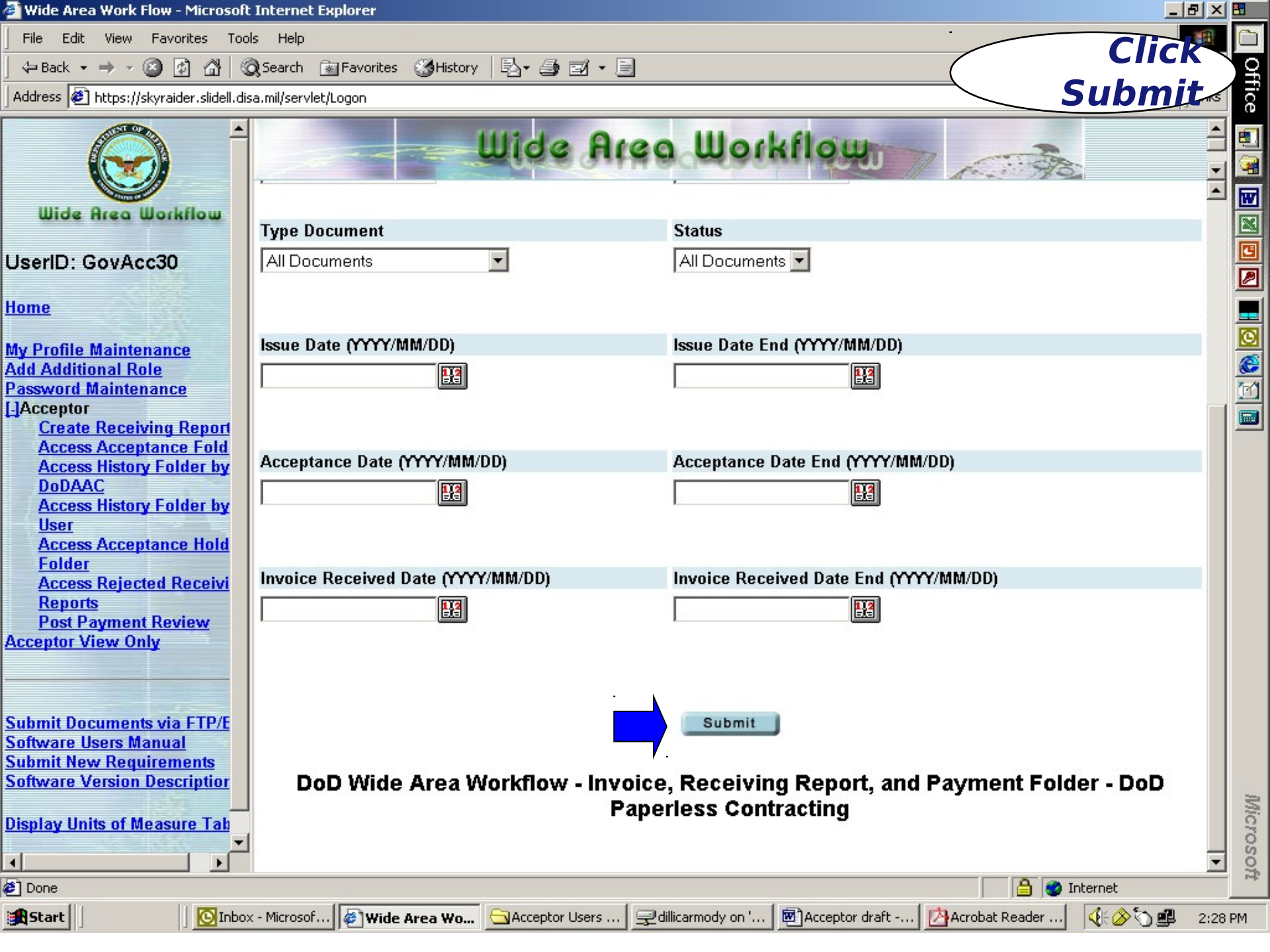

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
When the information is correct Click on Submit
Wide Area Workflow
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Shipment Number
Shipment Date
Final Shipment
Inspection Point
Acceptance Point
CoC
ARP
AAA1237
2003/01/01
N
D
D
B/L Number
TCN
First Line Haul Mode
Gross Weight
FOB
S
Summary of Detail Level Information
Total
1 CLIN/SLIN(s)
$30.00
$30.00
Routing Information
Prime Contractor
Cage Code: 06481 Extension:
Name: LITTON SYSTEMS, INC.
Administered By
DoDAAC: S0512A
Name: DCMA VAN NUYS
Ship To
Code: HC1001 Extension:
Name: DISA INTERNAL SUPPORT BRANCH
Local Processing Official
DoDAAC: N00421 Extension:
Name: NAVAL AIR WARFARE CENTER AIR DIV
Payment Official
DoDAAC: N68688
Name: DEFENSE FINANCE AND ACCOUNTING SERV
Issue By
DoDAAC: W15P7T
Name: XR HQ USA CECOM
Submit
Return
Print
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:13 PM

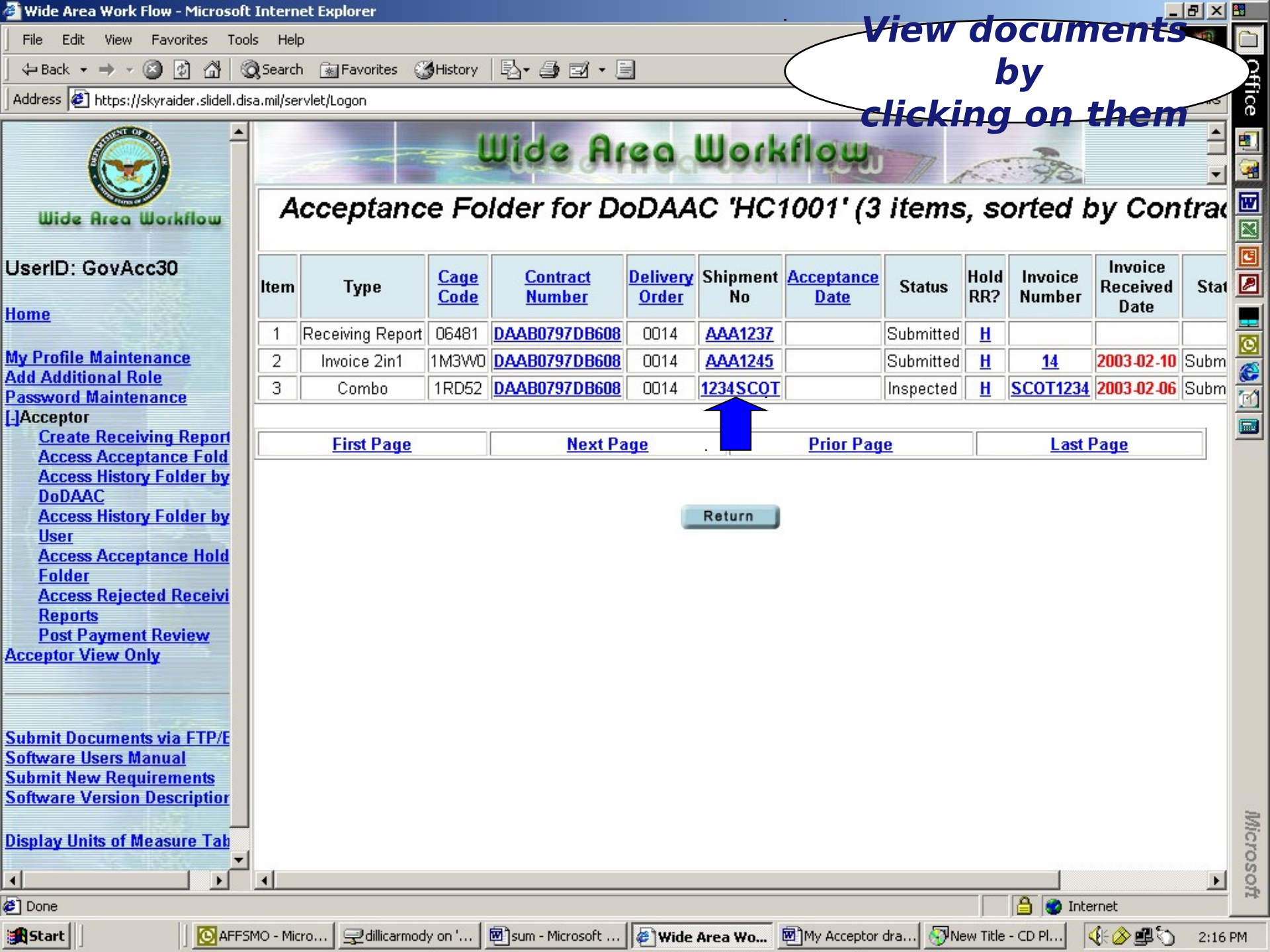

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
You will receive a message that your document was submitted successfully
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Wide Area Workflow
The Destination Inspection and Acceptance Receiving Report has been submitted successfully.
Contract Number
Delivery Order
Shipment Number
Invoice Number
DAAB0797DB608
0014
AAA1237
Email sent to Acceptor: wawf_undel@ecedi.nit.disa.mil
Email sent to Vendor: wawf_undel@ecedi.nit.disa.mil
Send More Email Notifications
Return
Mon Feb 10 13:12:25 CST 2003
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:14 PM

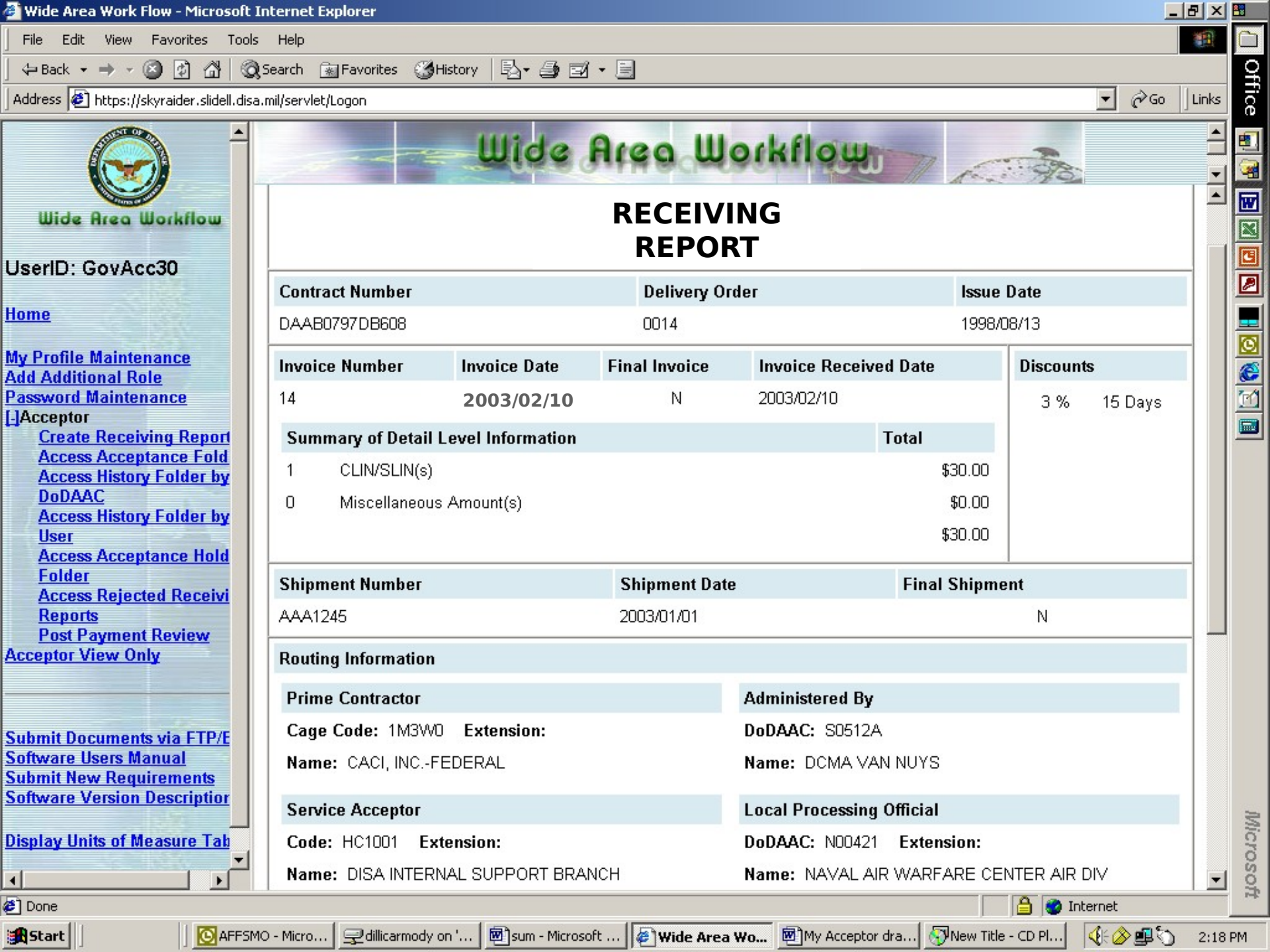

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Click on [+] Acceptor to view folders
Wide Area Workflow
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[+]Acceptor
Acceptor View Only
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
Please start by selecting one of the links from the left menu.
The use of the browser Back button is not supported within the WAWF application. Use of this button will cause unreliable results.
Please DO NOT use the browser Back button within the WAWF application.
Return Button is provided at the bottom of application pages for navigation purposes.
Internet
Start
AFFSMO -...
Payment ...
Wide Are...
Acrobat R...
dillicarmod...
[2] 01:48 ...
My Accept...
1:55 PM

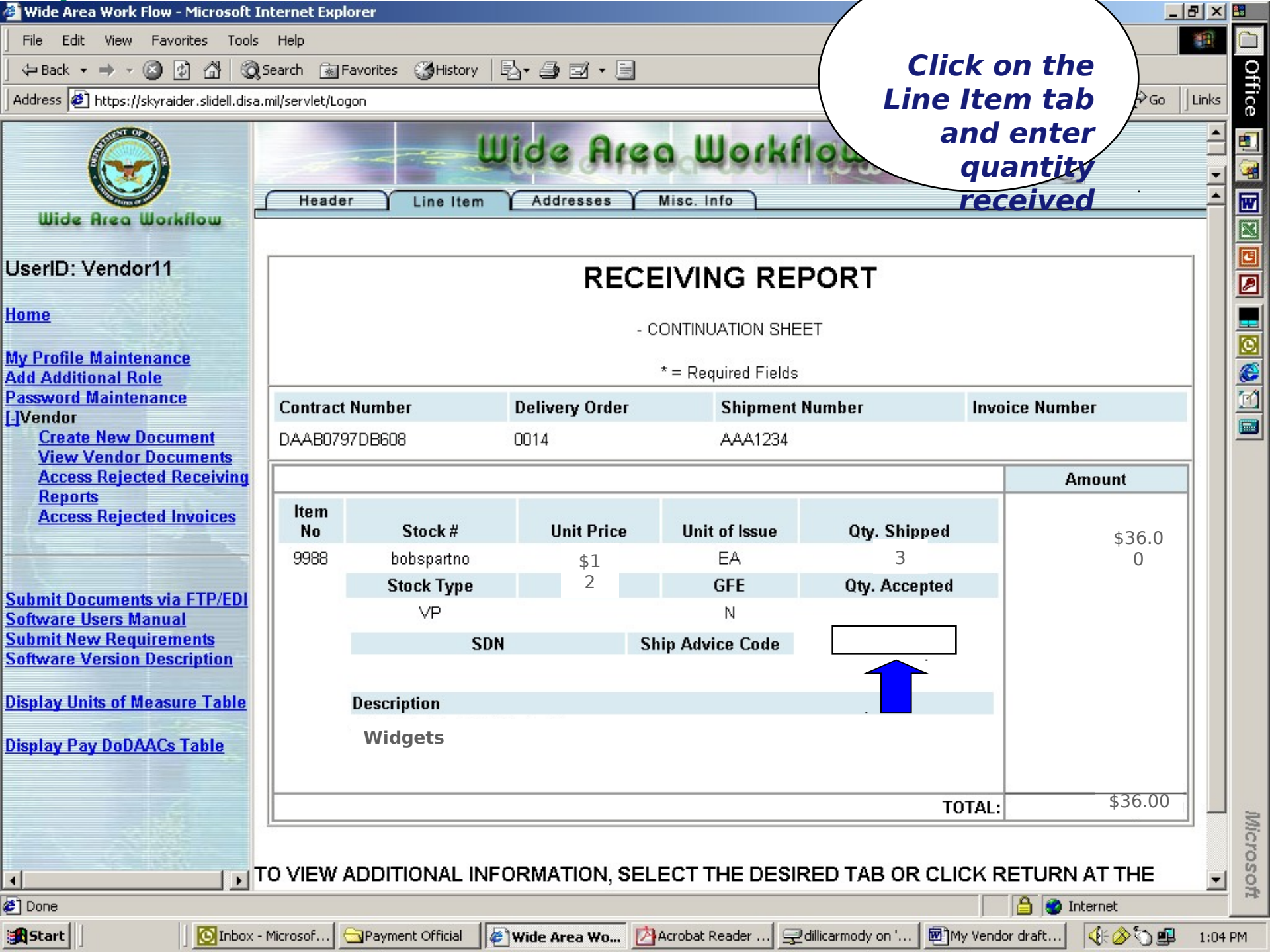

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Click on one of the folders
Wide Area Workflow
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Please start by selecting one of the links from the left menu.
The use of the browser Back button is not supported within the WAWF application. Use of this button will cause unreliable results.
Please DO NOT use the browser Back button within the WAWF application.
Return Button is provided at the bottom of application pages for navigation purposes.
Internet
Start
Inbox - Microsof...
Wide Area Wo...
Acceptor Users ...
dillicarmody on '...
Acceptor draft -...
Acrobat Reader ...
1:44 PM

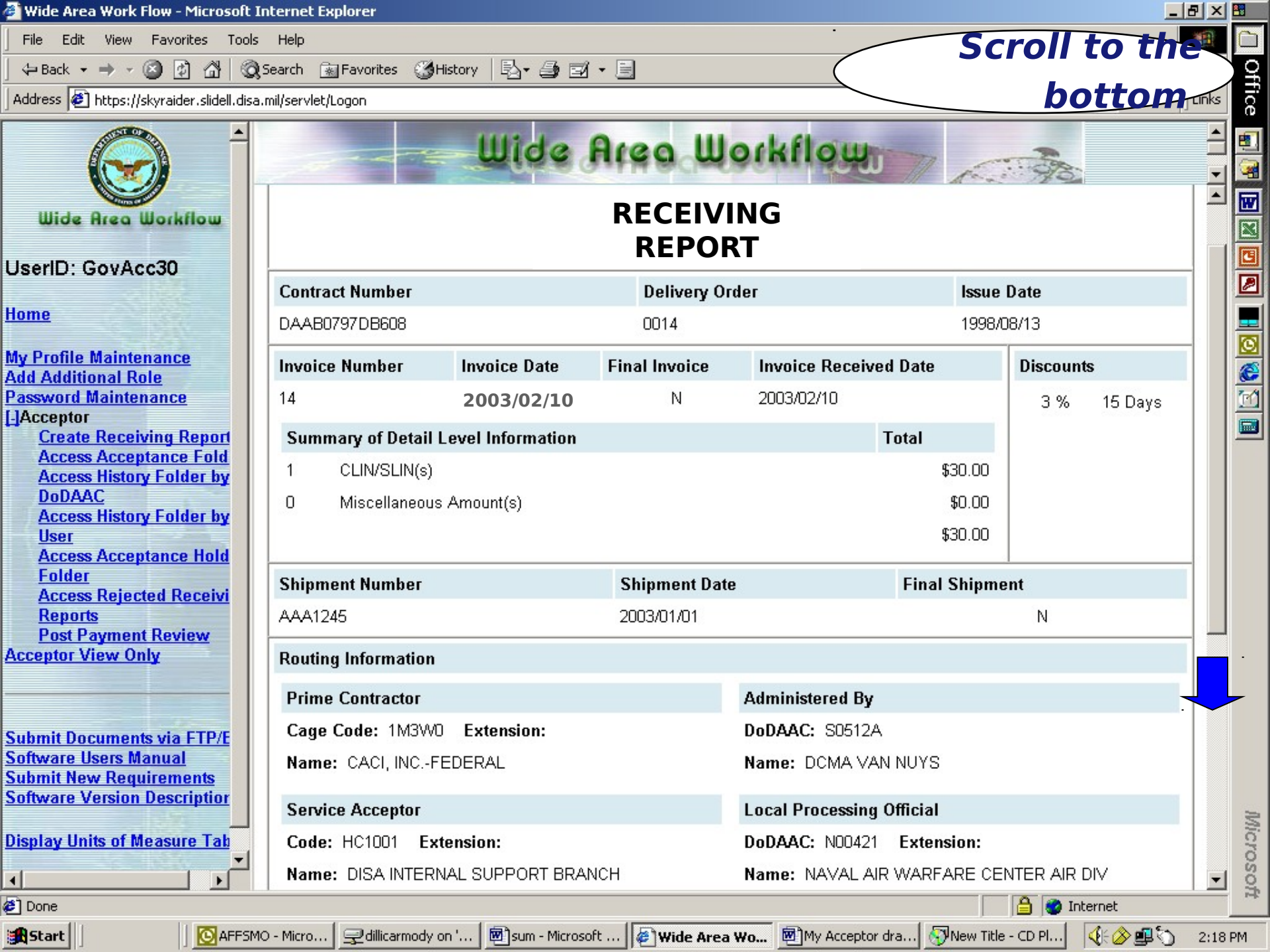

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter DoDAAC and other optional info, Scroll to bottom of the page
Wide Area Workflow
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Search Criteria
* = Required Fields
Contract Number
Delivery Order
DoDAAC/CAGE *
Vendor CAGE
Vendor CAGE Extension
Select Location Code
Shipment No.
Invoice Number
Type Document
All Documents
Status
All Documents
Issue Date (YYYY/MM/DD)
Issue Date End (YYYY/MM/DD)
Acceptance Date (YYYY/MM/DD)
Acceptance Date End (YYYY/MM/DD)
Internet
Start
Inbox - Microsof...
Wide Area Wo...
Acceptor Users ...
dillicarmody on '...
Acceptor draft -...
Acrobat Reader ...
2:12 PM

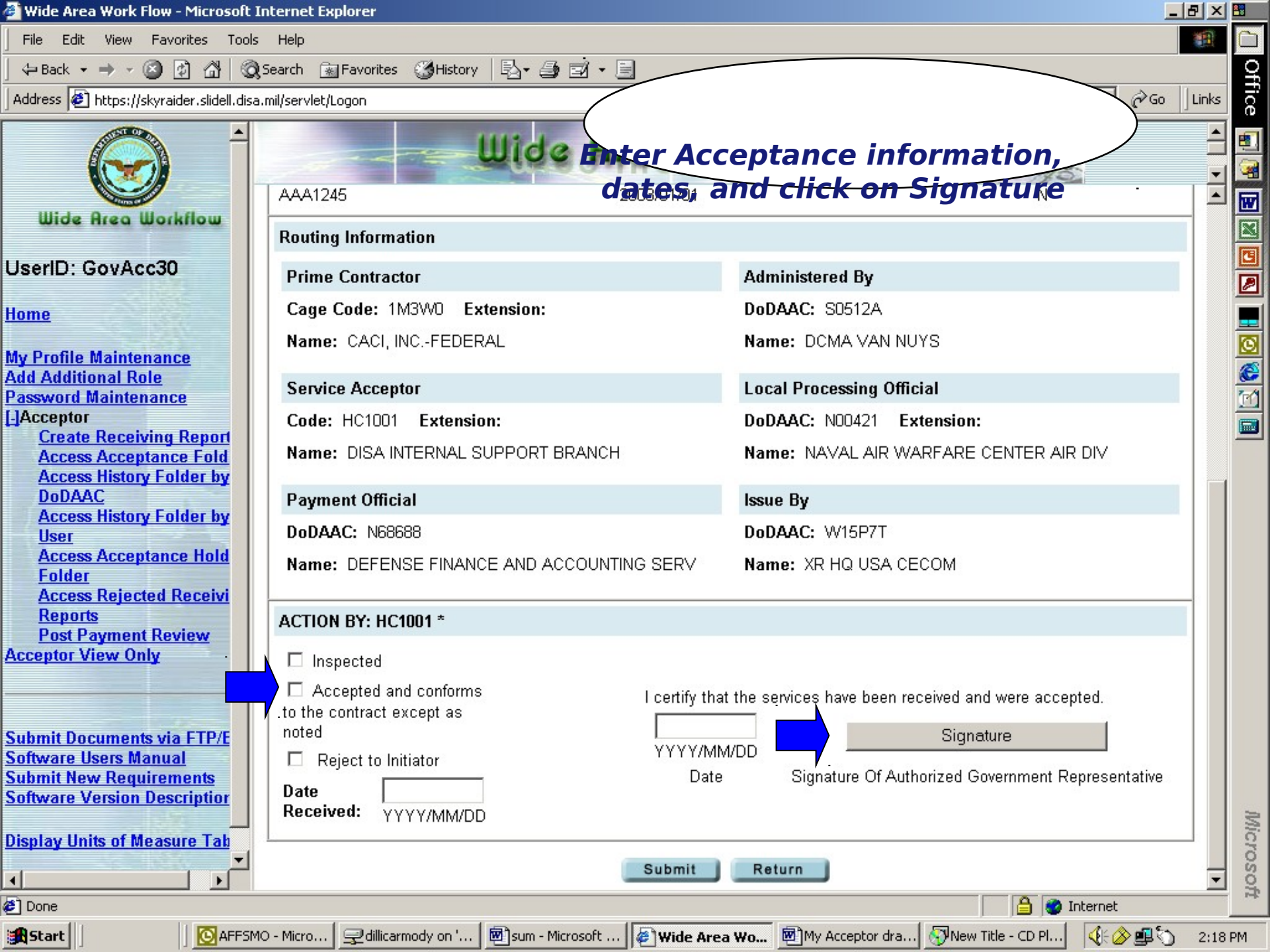

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Click Submit
Wide Area Workflow
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Type Document
All Documents
Status
All Documents
Issue Date (YYYY/MM/DD)
Issue Date End (YYYY/MM/DD)
Acceptance Date (YYYY/MM/DD)
Acceptance Date End (YYYY/MM/DD)
Invoice Received Date (YYYY/MM/DD)
Invoice Received Date End (YYYY/MM/DD)
Submit
DoD Wide Area Workflow - Invoice, Receiving Report, and Payment Folder - DoD Paperless Contracting
Done
Internet
Start
Inbox - Microsof...
Wide Area Wo...
Acceptor Users ...
dillicarmody on '...
Acceptor draft -...
Acrobat Reader ...
2:28 PM

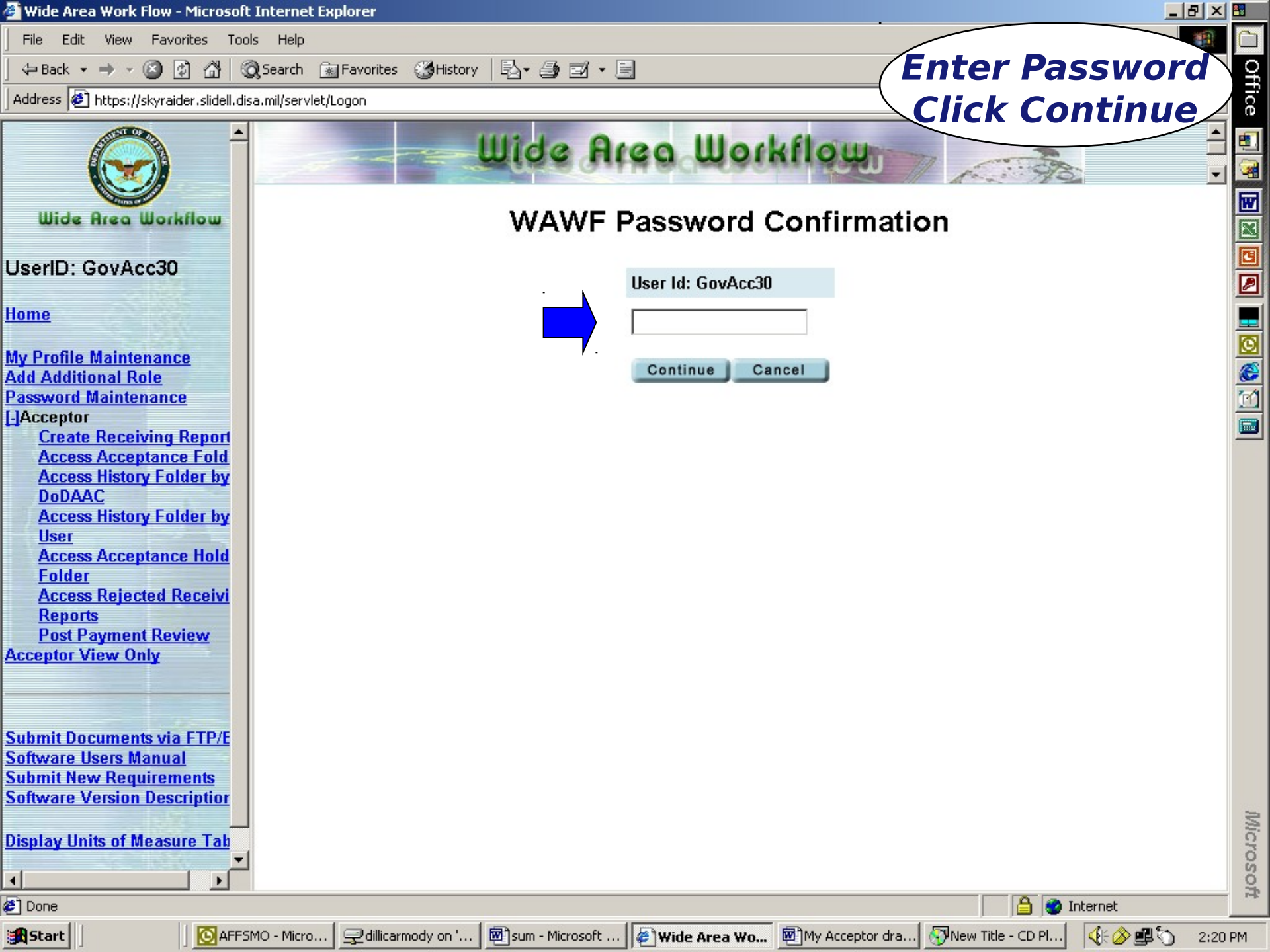

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
View documents by clicking on them
Wide Area Workflow
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Acceptance Folder for DoDAAC 'HC1001' (3 items, sorted by Contrac
Item | Type | Cage Code | Contract Number | Delivery Order | Shipment No | Acceptance Date | Status | Hold RR? | Invoice Number | Invoice Received Date | Stat
1 | Receiving Report | 06481 | DAAB0797DB608 | 0014 | AAA1237 | | Submitted | H | | |
2 | Invoice 2in1 | 1M3W0 | DAAB0797DB608 | 0014 | AAA1245 | | Submitted | H | 14 | 2003-02-10 | Subm
3 | Combo | 1RD52 | DAAB0797DB608 | 0014 | 1234SCOT | | Inspected | H | SCOT1234 | 2003-02-06 | Subm
First Page
Next Page
Prior Page
Last Page
Return
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:16 PM

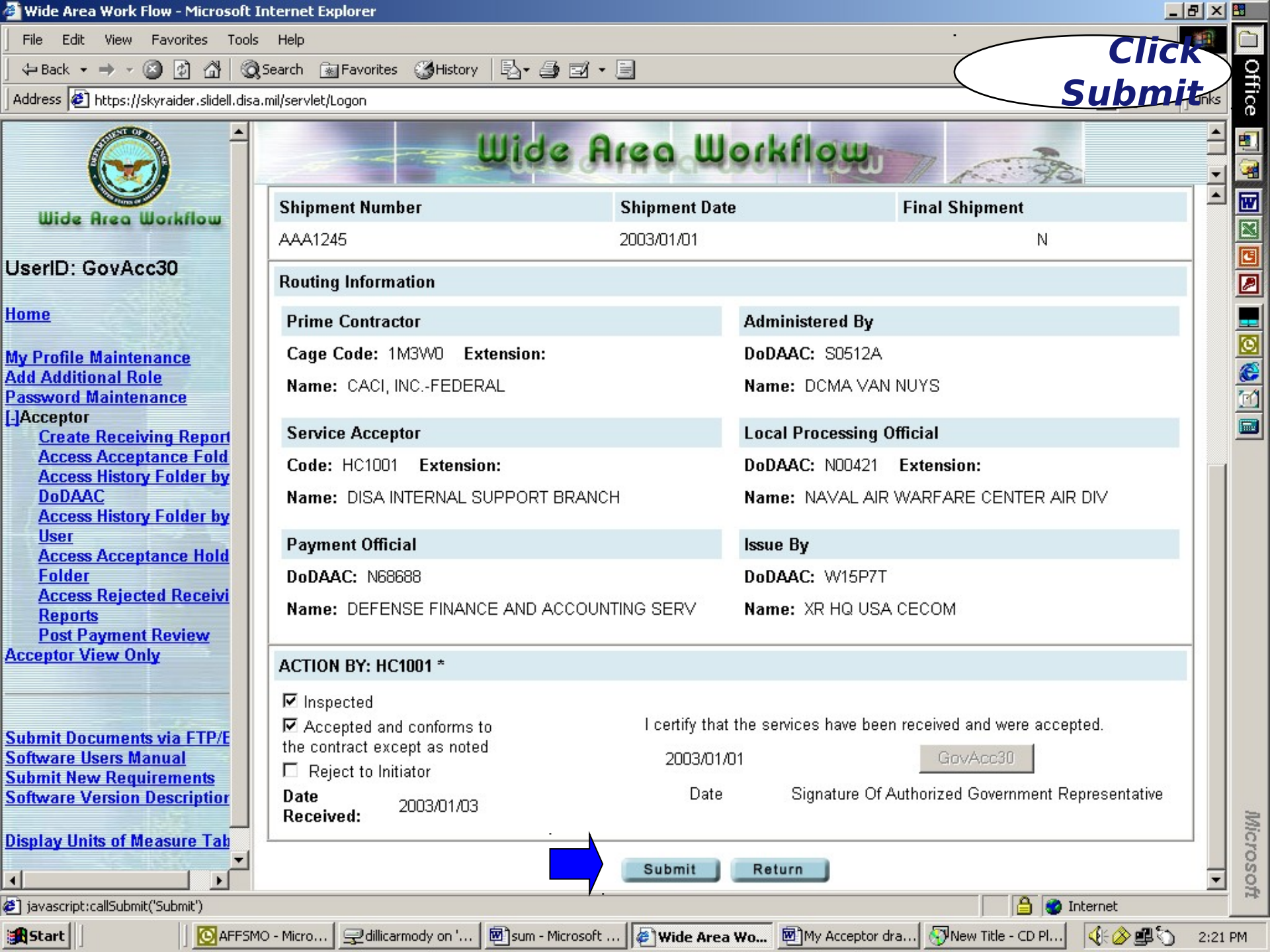

Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Go Links
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Wide Area Workflow
RECEIVING REPORT
Contract Number
Delivery Order
Issue Date
DAAB0797DB608
0014
1998/08/13
Invoice Number
Invoice Date
Final Invoice
Invoice Received Date
Discounts
14
2003/02/10
N
2003/02/10
3 %
15 Days
Summary of Detail Level Information
Total
1 CLIN/SLIN(s) $30.00
0 Miscellaneous Amount(s) $0.00
$30.00
Shipment Number
Shipment Date
Final Shipment
AAA1245
2003/01/01
N
Routing Information
Prime Contractor
Cage Code: 1M3W0 Extension:
Name: CACI, INC.-FEDERAL
Administered By
DoDAAC: S0512A
Name: DCMA VAN NUYS
Service Acceptor
Code: HC1001 Extension:
Name: DISA INTERNAL SUPPORT BRANCH
Local Processing Official
DoDAAC: N00421 Extension:
Name: NAVAL AIR WARFARE CENTER AIR DIV
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:18 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Go Links
Click on the Line Item tab and enter quantity received
Wide Area Workflow
Wide Area Workflow
Header
Line Item
Addresses
Misc. Info
UserID: Vendor11
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Vendor
Create New Document
View Vendor Documents
Access Rejected Receiving Reports
Access Rejected Invoices
Submit Documents via FTP/EDI
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Table
Display Pay DoDAACs Table
RECEIVING REPORT
- CONTINUATION SHEET
* = Required Fields
Contract Number
Delivery Order
Shipment Number
Invoice Number
DAAB0797DB608
0014
AAA1234
Amount
Item No
Stock #
Unit Price
Unit of Issue
Qty. Shipped
9988
bobspartno
$12
EA
3
$36.00
Stock Type
GFE
Qty. Accepted
VP
N
SDN
Ship Advice Code
Description
Widgets
TOTAL:
$36.00
TO VIEW ADDITIONAL INFORMATION, SELECT THE DESIRED TAB OR CLICK RETURN AT THE
Done
Internet
Start
Inbox - Microsof...
Payment Official
Wide Area Wo...
Acrobat Reader ...
dillicarmody on '...
My Vendor draft...
1:04 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Scroll to the bottom
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Wide Area Workflow
RECEIVING REPORT
Contract Number
Delivery Order
Issue Date
DAAB0797DB608
0014
1998/08/13
Invoice Number
Invoice Date
Final Invoice
Invoice Received Date
Discounts
14
2003/02/10
N
2003/02/10
3 %
15 Days
Summary of Detail Level Information
Total
1 CLIN/SLIN(s) $30.00
0 Miscellaneous Amount(s) $0.00
$30.00
Shipment Number
Shipment Date
Final Shipment
AAA1245
2003/01/01
N
Routing Information
Prime Contractor
Cage Code: 1M3W0 Extension:
Name: CACI, INC.-FEDERAL
Administered By
DoDAAC: S0512A
Name: DCMA VAN NUYS
Service Acceptor
Code: HC1001 Extension:
Name: DISA INTERNAL SUPPORT BRANCH
Local Processing Official
DoDAAC: N00421 Extension:
Name: NAVAL AIR WARFARE CENTER AIR DIV
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:18 PM


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Go Links
Office
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Enter Acceptance information, dates, and click on Signature
AAA1245
Routing Information
Prime Contractor
Cage Code: 1M3W0 Extension:
Name: CACI, INC.-FEDERAL
Administered By
DoDAAC: S0512A
Name: DCMA VAN NUYS
Service Acceptor
Code: HC1001 Extension:
Name: DISA INTERNAL SUPPORT BRANCH
Local Processing Official
DoDAAC: N00421 Extension:
Name: NAVAL AIR WARFARE CENTER AIR DIV
Payment Official
DoDAAC: N68688
Name: DEFENSE FINANCE AND ACCOUNTING SERV
Issue By
DoDAAC: W15P7T
Name: XR HQ USA CECOM
ACTION BY: HC1001 *
Inspected
Accepted and conforms to the contract except as noted
Reject to Initiator
Date Received:
YYYY/MM/DD
I certify that the services have been received and were accepted.
YYYY/MM/DD
Date
Signature
Signature Of Authorized Government Representative
Submit
Return
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:18 PM
Microsoft


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Enter Password
Click Continue
Wide Area Workflow
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
WAWF Password Confirmation
User Id: GovAcc30
Continue
Cancel
Done
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:20 PM
Office
Microsoft


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Click Submit
Wide Area Workflow
UserID: GovAcc30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi
Reports
Post Payment Review
Acceptor View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Wide Area Workflow
Shipment Number
Shipment Date
Final Shipment
AAA1245
2003/01/01
N
Routing Information
Prime Contractor
Cage Code: 1M3W0 Extension:
Name: CACI, INC.-FEDERAL
Administered By
DoDAAC: S0512A
Name: DCMA VAN NUYS
Service Acceptor
Code: HC1001 Extension:
Name: DISA INTERNAL SUPPORT BRANCH
Local Processing Official
DoDAAC: N00421 Extension:
Name: NAVAL AIR WARFARE CENTER AIR DIV
Payment Official
DoDAAC: N68688
Name: DEFENSE FINANCE AND ACCOUNTING SERV
Issue By
DoDAAC: W15P7T
Name: XR HQ USA CECOM
ACTION BY: HC1001 *
Inspected
Accepted and conforms to the contract except as noted
Reject to Initiator
Date Received: 2003/01/03
I certify that the services have been received and were accepted.
2003/01/01
GovAcc30
Date
Signature Of Authorized Government Representative
Submit
Return
javascript:callSubmit('Submit')
Internet
Start
AFFSMO - Micro...
dillicarmody on '...
sum - Microsoft ...
Wide Area Wo...
My Acceptor dra...
New Title - CD Pl...
2:21 PM

Wide Area Work Flow - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites History

Address https://skyraider.slidell.disa.mil/servlet/Logon

**You will receive a message that it was submitted successfully**

Wide Area Workflow

UserID: GovAcc30

Home

My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Acceptor
Create Receiving Report
Access Acceptance Fold
Access History Folder by DoDAAC
Access History Folder by User
Access Acceptance Hold Folder
Access Rejected Receivi Reports
Post Payment Review
Acceptor View Only

Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description

Display Units of Measure Tab

Wide Area Workflow

**The Invoice 2-in-1 (Services Only) has been accepted successfully.**

| Contract Number | Delivery Order | Shipment Number | Invoice Number |
|---|---|---|---|
| DAAB0797DB608 | 0014 | AAA1245 | 14 |

Email sent to Vendor: wawf_undel@ecedi.nit.disa.mil
Email sent to DFAS: wawf_undel@ecedi.nit.disa.mil

Return

*Mon Feb 10 13:20:12 CST 2003*

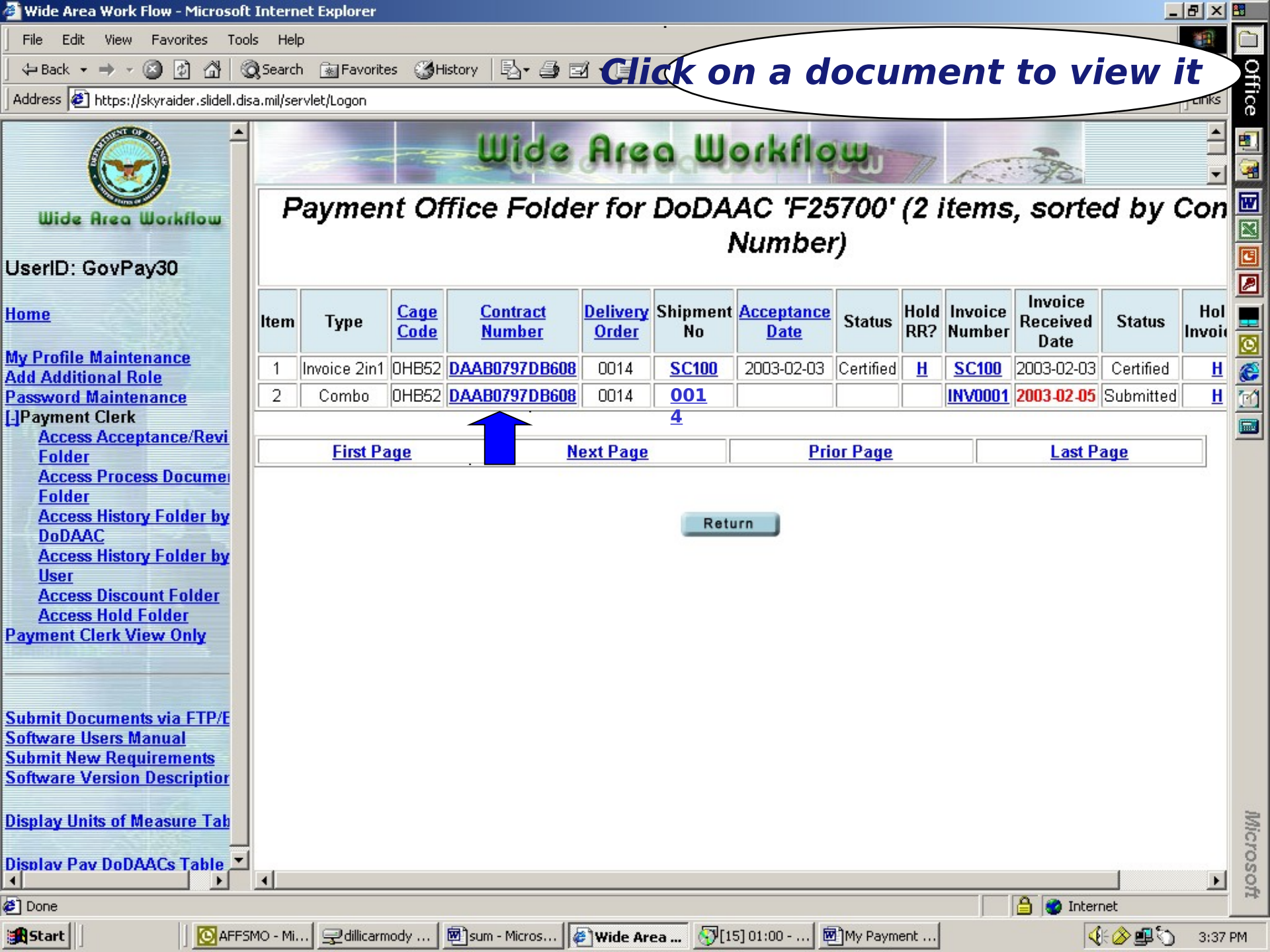
Done Internet

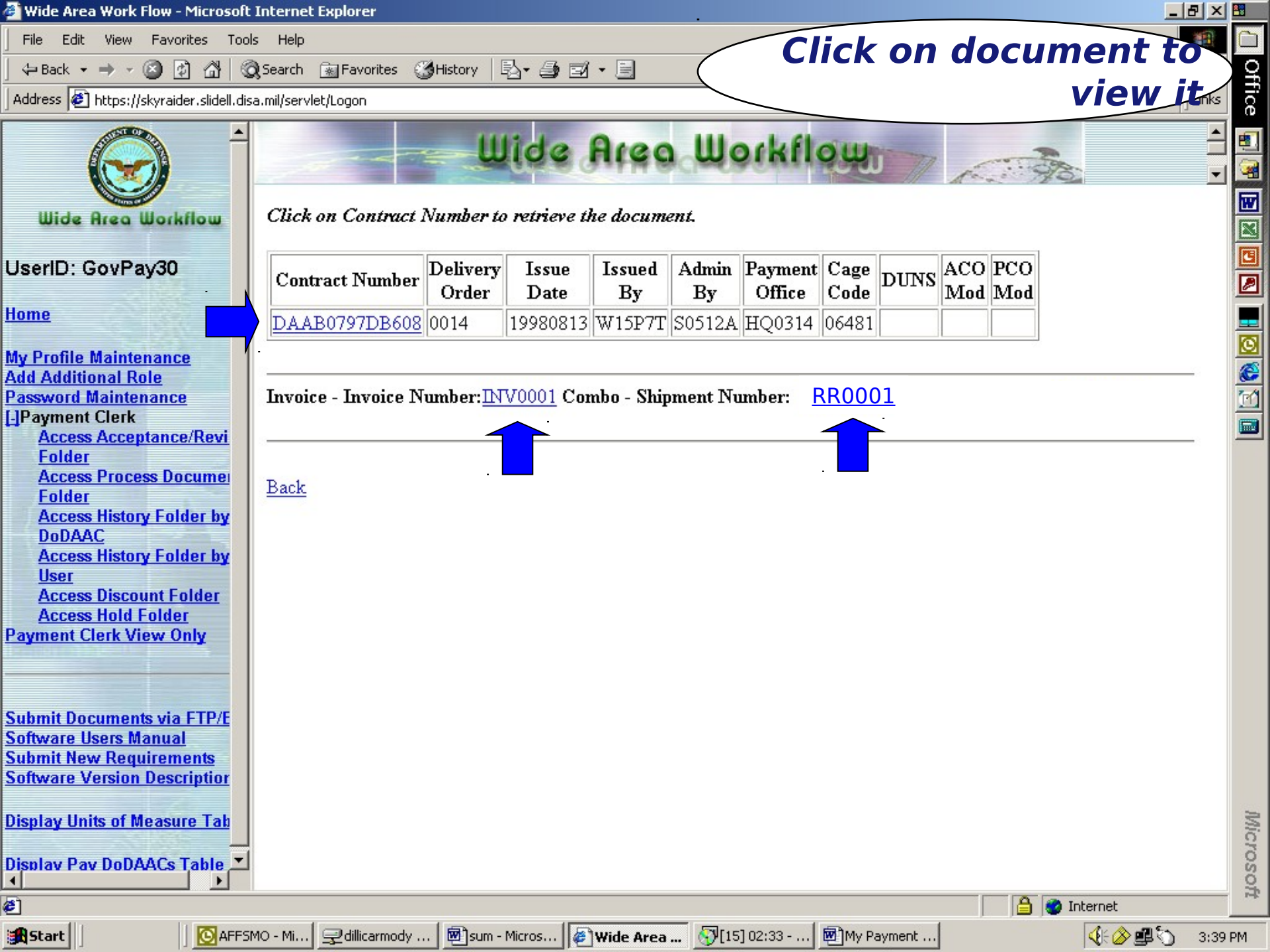
Start AFFSMO - Micro... dillicarmody on '... sum - Microsoft ... Wide Area Wo... My Acceptor dra... New Title - CD Pl... 2:22 PM

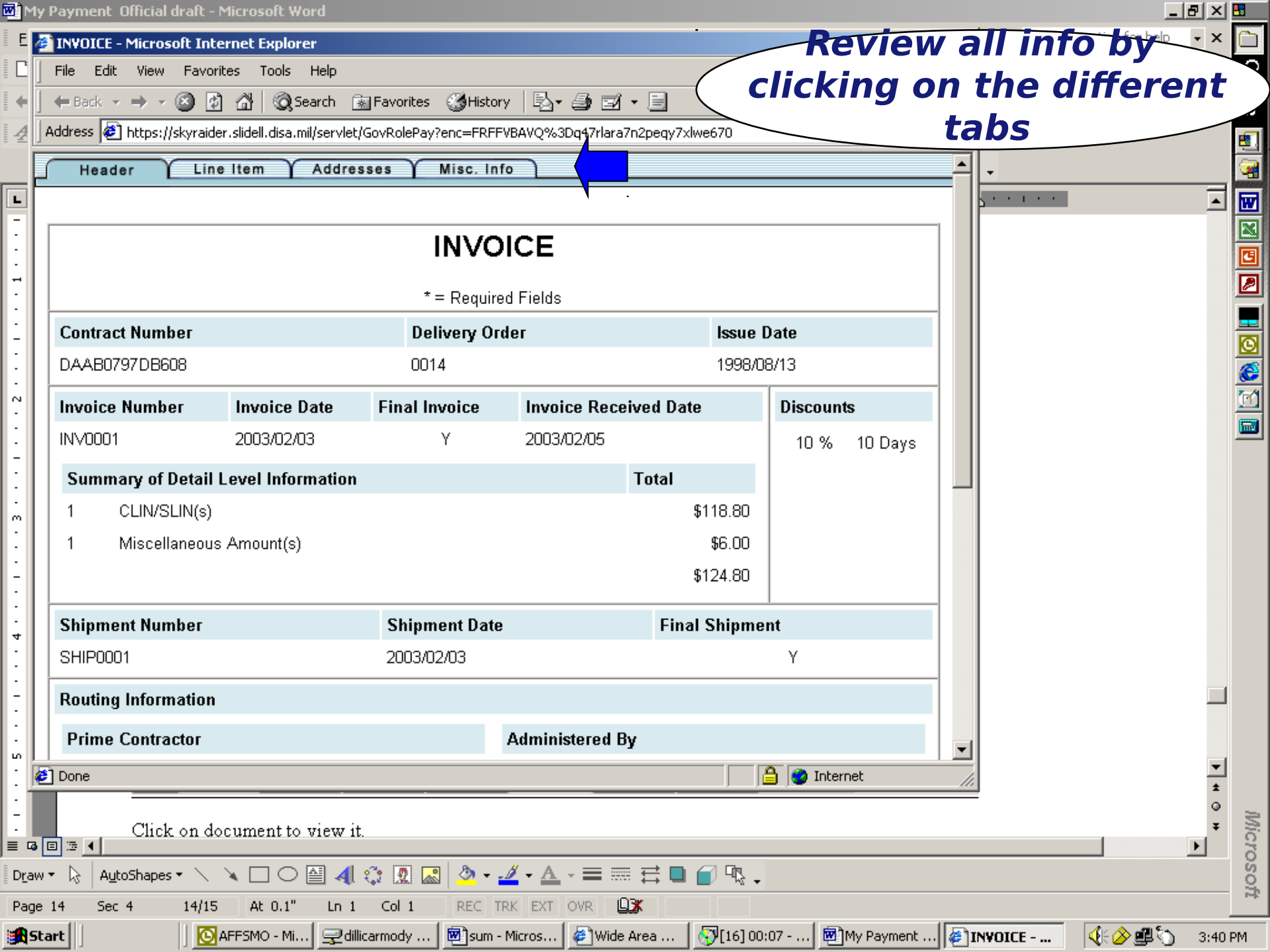
# *Payment Official*

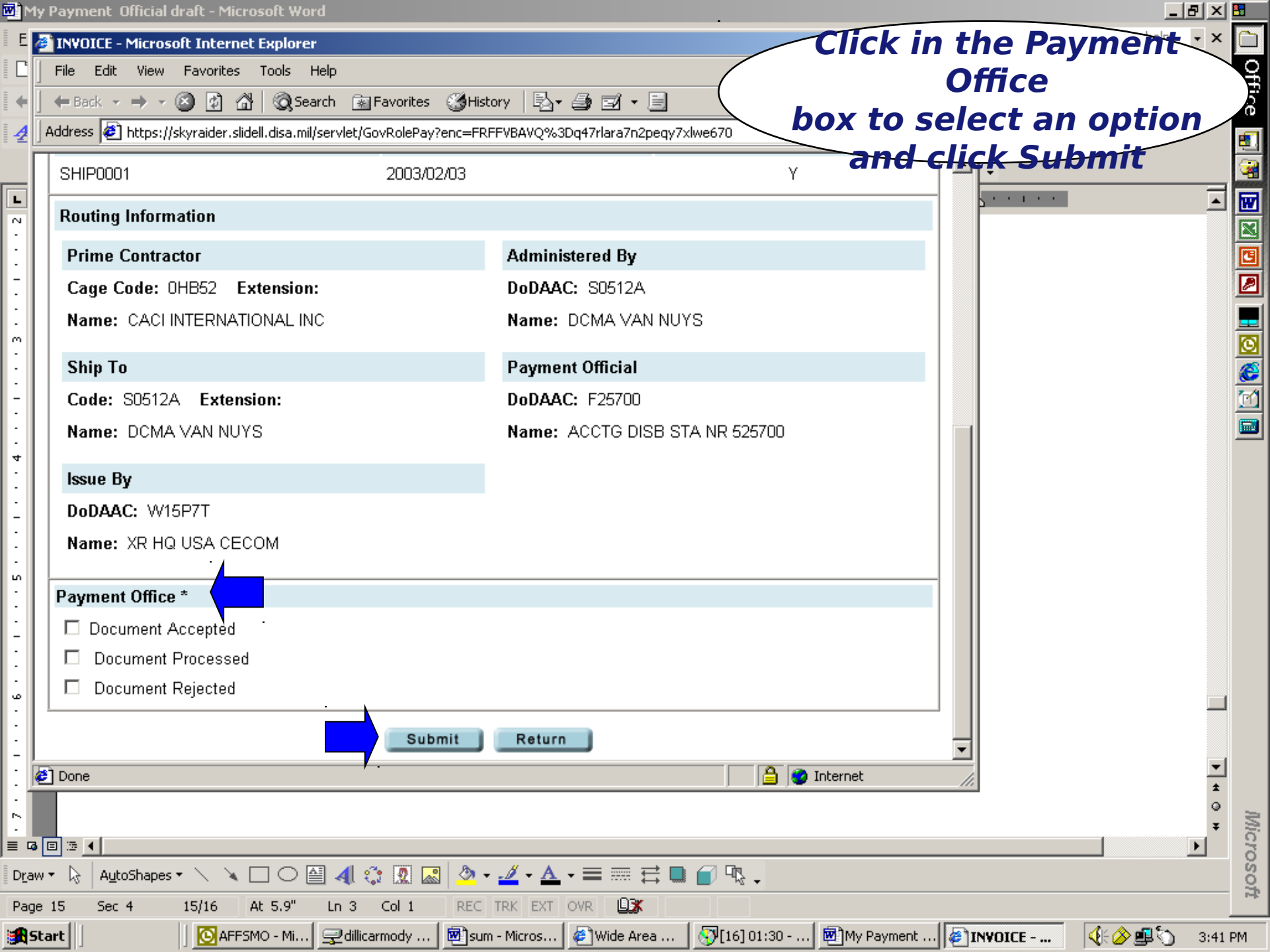
# Payment Official

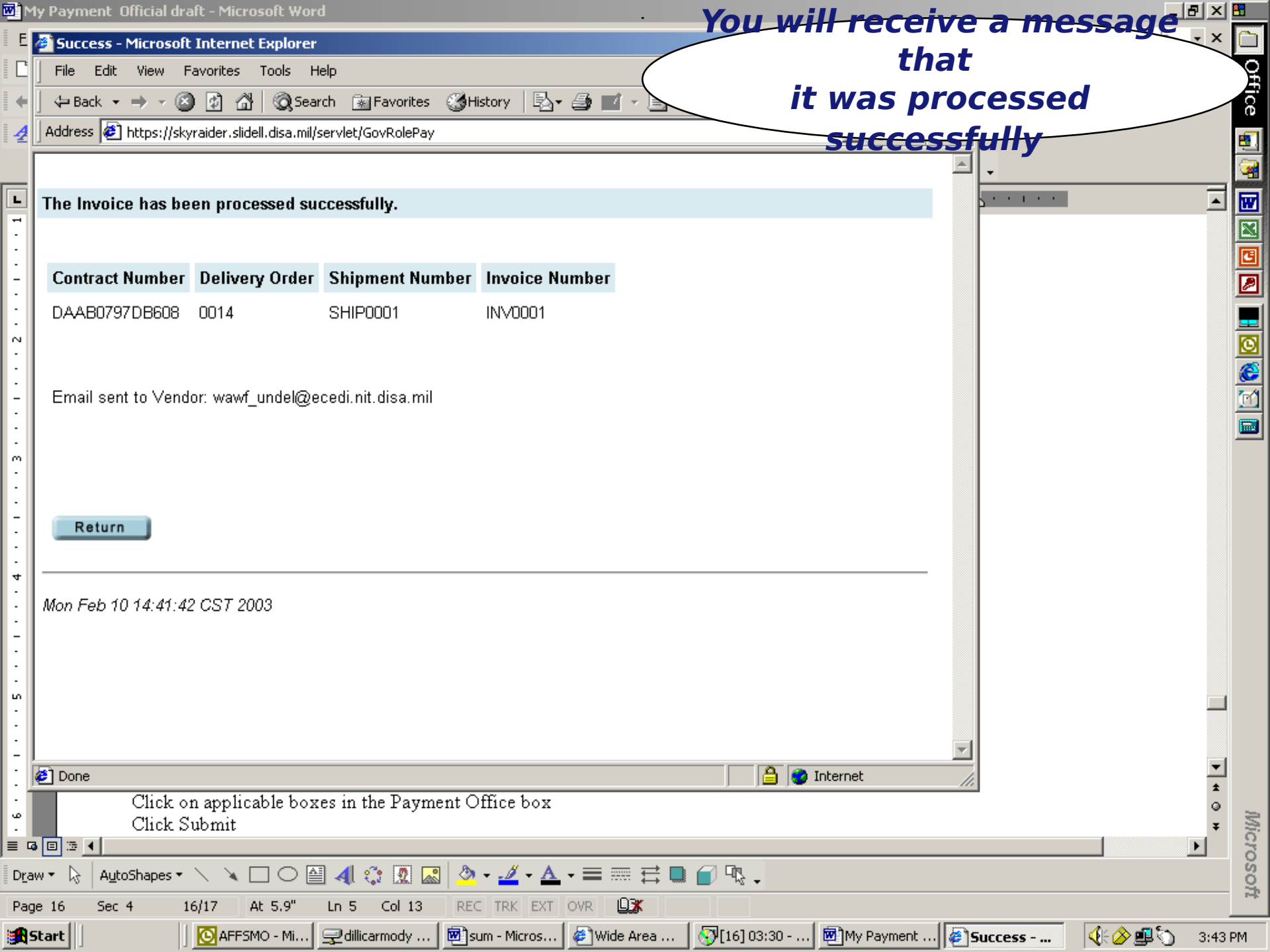
- View Documents
- Process Documents


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Click on a document to view it
Wide Area Workflow
Wide Area Workflow
UserID: GovPay30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Payment Clerk
Access Acceptance/Revi
Folder
Access Process Docume
Folder
Access History Folder by
DoDAAC
Access History Folder by
User
Access Discount Folder
Access Hold Folder
Payment Clerk View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Display Pay DoDAACs Table
Payment Office Folder for DoDAAC 'F25700' (2 items, sorted by Con
Number)
Item
Type
Cage Code
Contract Number
Delivery Order
Shipment No
Acceptance Date
Status
Hold RR?
Invoice Number
Invoice Received Date
Status
Hol
Invoi
1
Invoice 2in1
0HB52
DAAB0797DB608
0014
SC100
2003-02-03
Certified
H
SC100
2003-02-03
Certified
H
2
Combo
0HB52
DAAB0797DB608
0014
001
4
INV0001
2003-02-05
Submitted
H
First Page
Next Page
Prior Page
Last Page
Return
Done
Internet
Start
AFFSMO - Mi...
dillicarmody ...
sum - Micros...
Wide Area ...
[15] 01:00 - ...
My Payment ...
3:37 PM
Office
Microsoft


Wide Area Work Flow - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/Logon
Click on document to view it
Wide Area Workflow
UserID: GovPay30
Home
My Profile Maintenance
Add Additional Role
Password Maintenance
[-]Payment Clerk
Access Acceptance/Revi
Folder
Access Process Docume
Folder
Access History Folder by
DoDAAC
Access History Folder by
User
Access Discount Folder
Access Hold Folder
Payment Clerk View Only
Submit Documents via FTP/E
Software Users Manual
Submit New Requirements
Software Version Description
Display Units of Measure Tab
Display Pay DoDAACs Table
Wide Area Workflow
Click on Contract Number to retrieve the document.
Contract Number
Delivery Order
Issue Date
Issued By
Admin By
Payment Office
Cage Code
DUNS
ACO Mod
PCO Mod
DAAB0797DB608
0014
19980813
W15P7T
S0512A
HQ0314
06481
Invoice - Invoice Number: INV0001 Combo - Shipment Number: RR0001
Back
Internet
Start
AFFSMO - Mi...
dillicarmody ...
sum - Micros...
Wide Area ...
[15] 02:33 - ...
My Payment ...
3:39 PM


My Payment Official draft - Microsoft Word
INVOICE - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/GovRolePay?enc=FRFFVBAVQ%3Dq47rlara7n2peqy7xlwe670
Review all info by clicking on the different tabs
Header
Line Item
Addresses
Misc. Info
INVOICE
* = Required Fields
Contract Number
Delivery Order
Issue Date
DAAB0797DB608
0014
1998/08/13
Invoice Number
Invoice Date
Final Invoice
Invoice Received Date
INV0001
2003/02/03
Y
2003/02/05
Discounts
10 %
10 Days
Summary of Detail Level Information
Total
1 CLIN/SLIN(s)
$118.80
1 Miscellaneous Amount(s)
$6.00
$124.80
Shipment Number
Shipment Date
Final Shipment
SHIP0001
2003/02/03
Y
Routing Information
Prime Contractor
Administered By
Done
Internet
Click on document to view it.
Draw
AutoShapes
Page 14 Sec 4 14/15 At 0.1" Ln 1 Col 1 REC TRK EXT OVR
Start
AFFSMO - Mi...
dillicarmody ...
sum - Micros...
Wide Area ...
[16] 00:07 - ...
My Payment ...
INVOICE - ...
3:40 PM


My Payment Official draft - Microsoft Word
INVOICE - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/GovRolePay?enc=FRFFVBAVQ%3Dq47rlara7n2peqy7xlwe670
Click in the Payment Office box to select an option and click Submit
SHIP0001 2003/02/03 Y
Routing Information
Prime Contractor
Cage Code: 0HB52 Extension:
Name: CACI INTERNATIONAL INC
Administered By
DoDAAC: S0512A
Name: DCMA VAN NUYS
Ship To
Code: S0512A Extension:
Name: DCMA VAN NUYS
Payment Official
DoDAAC: F25700
Name: ACCTG DISB STA NR 525700
Issue By
DoDAAC: W15P7T
Name: XR HQ USA CECOM
Payment Office *
Document Accepted
Document Processed
Document Rejected
Submit
Return
Done
Internet
Draw AutoShapes
Page 15 Sec 4 15/16 At 5.9" Ln 3 Col 1 REC TRK EXT OVR
Start
AFFSMO - Mi...
dillicarmody ...
sum - Micros...
Wide Area ...
[16] 01:30 - ...
My Payment ...
INVOICE - ...
3:41 PM


You will receive a message that it was processed successfully
My Payment Official draft - Microsoft Word
Success - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites History
Address https://skyraider.slidell.disa.mil/servlet/GovRolePay
The Invoice has been processed successfully.
Contract Number
Delivery Order
Shipment Number
Invoice Number
DAAB0797DB608
0014
SHIP0001
INV0001
Email sent to Vendor: wawf_undel@ecedi.nit.disa.mil
Return
Mon Feb 10 14:41:42 CST 2003
Done
Internet
Click on applicable boxes in the Payment Office box
Click Submit
Page 16 Sec 4 16/17 At 5.9" Ln 5 Col 13
Start
3:43 PM

# WAWF Summary

- WAWF is a Paperless Contracting Application
- Reduces Interest Penalties
- Increases Discounts
- Reduces need for re-keying
- Version 3.1 will allow WAWF to interface with the DFAS vendor payment system (IAPS)
- User-friendly application

# WAWF KEY WEBSITES

- **WAWF-RA Production Home Page**
  **https://wawf.eb.mil/**
- **WAWF 3.0 Training Site**
  **https://sky raider.slidell.disa.mil/**
- **Training Instructions**
  **https://wawftraining.eb.mil**
- **SAF/FMPT Website**
  **https://affsmo.wpafb.af.mil**

# Questions

- **How does a vendor know what the pay date will be?**
  - **48 hours after the PO processed the document, the vendor can go to the DFAS web site and check the Vendor Pay Inquiry System (VPIS).**
- **How long will the history storage show documents?**
  - **For 6 years and 3 months after the contract closes.**
- **What if the contract is not in EDA?**
  - **If the contract is not in EDA, the vendor can manually input the applicable DoDAACs from the contract.**

# Questions

- **Will the vendors get paid faster?**
  - **Payment will be made according to the Prompt Payment Act that requires that payments be made as close as possible to, but no later than, the discount or payment due date.**

# Helpful Hints

- Shift * then tab will auto-populate the current date
- Do not use the back button, click on “Return” to go to the previous screen instead
- A one hour timeout exists
- Do not hit the “ENTER” key
- Enter document number and document type carefully, as it cannot be changed once the document is created

# Helpful Hints cont…

- Make sure that the DoDAACs/CAGE Codes are entered correctly for the document to be routed to the correct folder
- Select “Destination” for both point of Inspection and point of Acceptance
- For Final Invoice enter “N” (Do not select “Y” because then a comment must be added for all invoices afterwards)
- Be professional when adding comments as all comments can be viewed by all roles
- When creating a document, write down the invoice/shipment number to locate the document after creation